



Office of the Vice President of Instruction

To: ALL FULL-TIME FACULTY
From: Office of the Vice President of Instruction
Date: December 8, 2023
Subject: Course, Load, and Scheduling Request for Fall 2024

Overload assignments may be filled by applicants from regular full-time faculty in accordance with the CCFT Collective Bargaining Agreement. Please consider this your opportunity to indicate interest in being considered for such a position during Fall 2024. Response to this form will help your division create employment pools for the academic year as the class schedule development process continues. Please complete and return this form to your Division Chair or Academic Director on or before Wednesday, January 31, 2024.

FALL 2024

I do not wish an overload assignment for the Fall 2024 semester.

I do wish to be considered for an overload assignment for the Fall 2024 semester as indicated below.

Preferred Course(s):

- 1.
2.
3.
4.

Preferred Location(s)/Teaching Modality:

- North County, day (before 4:30 p.m.) Distance Education (SLEC/SLAB) – Synchronous
North County, evening (after 4:30 p.m.) Distance Education (DLEC/DLAB) – Asynchronous
San Luis Obispo, day (before 4:30 p.m.) Hybrid or Blended Instruction
San Luis Obispo, evening (after 4:30 p.m.) hybrid instruction indicates that at least 51% of the hours of a course are provided through online learning
Weekend Offerings (Friday evening/Saturday) blended instruction indicates that less than 51% of the hours of a course are provided through online learning
South County, evening

PRINT NAME HERE

SIGN HERE

Requests to expand your contract teaching load should be directed to your Division Chair/Academic Director