



Downloading and Authenticating the MiCollab App - Mobile Devices

Important! - For first time set up you will need to have access to another device/computer that has internet connection, so you can scan the QR code for authentication. Please follow the steps below:

1. Go to the Apple [App Store](#) or the Google [Play Store](#) to download the MiCollab App
2. Once the app is installed, select **accept** to agree to the license agreement
3. You will be prompted for an authentication key on the new app on your phone.
4. Using another computer, go to <https://micollab.cuesta.edu/ucs/micollab/> and login using your Cuesta username and password
 - a. If prompted, accept the license agreement again. Then, select **Settings** (gear icon) from the left navigation options.
 - b. Select General
 - c. Select Self Deployment. A QR code will display.
5. Go back to the app on your phone and select Scan QR code
6. Scan the QR code that is displayed on the other computer with your phone.
7. When prompted for a password, enter your Cuesta password