



THE CONSTITUTION OF THE ASSOCIATED STUDENTS OF CUESTA COLLEGE

PREAMBLE

Through the structures provided by Cuesta College, and subject to policies established by the State of California and the Board of Trustees of the San Luis Obispo Community College District, the ASCC assists the District in the development of programs and policies affecting the general welfare of the Cuesta College student body. Discrimination shall not be tolerated by any member of the ASCC of any student and all accusations of such shall immediately be referred to the Advisor and the College administration for immediate action.

ARTICLE I: NAME

This organization shall be known as the Associated Students of Cuesta College, herein referred to as the ASCC.

ARTICLE II: PURPOSE

The purpose of ASCC is to advocate for and represent all students at Cuesta College.

ARTICLE III: MEMBERS

Members must:

- A. Be officially registered as a student at Cuesta College.

ARTICLE IV: EXECUTIVE CABINET OFFICERS

SECTION 1. OFFICERS

The Executive Cabinet officers of the ASCC shall be the:

President/Student Trustee
Vice President
Activities Director
Clubs Director
Finance Director
Publicity Director
Chief Justice
Secretary
North County Director

- A. Elected

The elected Executive Cabinet positions shall be:

1. President
2. Vice President

3. Activities Director
4. Clubs Director
5. Finance Director
6. Publicity Director
7. Chief Justice
8. Secretary
9. North County Director

B. Senators shall also be elected, but are not members of the Executive Committee.

1. There shall be no more than 1 (one) Senator per 1,000 (one thousand) students.

SECTION 2. QUALIFICATIONS

A. All positions

Elected and appointed positions must meet the following state law qualifications to hold office:

1. Be a student of ASCC
2. Maintain a minimum overall cumulative G.P.A. of 2.0
3. Maintain and complete a minimum of 5 units each semester at Cuesta College during his/her term
4. Maintain good standing according to Title V
5. Maintain good standing according to the California Education Code

SECTION 3. DUTIES

Reference the ASCC Executive Cabinet Officers Job Description Bylaws.

SECTION 4. ELECTION AND APPOINTMENT

A. Election

1. Timing

The General Election shall be held in March or April of the spring semester. The exact date(s) of voting shall be determined by the Elections Committee and the ASCC Advisor(s).

2. Term of Office

The elected officers shall serve a term of one academic year (June–May).

The position of President/Student Trustee and Vice President can be served a maximum of four (4) concurrent semesters by the same person.

3. Removal and Resignation

a. Recall

Any elected officer of the Executive Cabinet shall be subject to recall for any reason.

Any active member of the Student Body has the right to petition for recall of any elected Executive Cabinet member.

1. The petition must be signed by 4% of the active ASCC members and presented to the Judicial Council within two (2) weeks of the filing of the petition.
2. The affected officer shall be notified in writing of the proposed action and by the initiator of the recall petition within five calendar (5) days of presentation to the Judicial Council.
3. Upon the filing of the recall petition, it becomes the property of the Senate and is subject to public information.
4. The petition will be presented to the Judicial Committee with the initiator of the petition or representative from one of 4% of the active ASCC students signatures. The petition initiator or representative must present their justification for recall.
5. The Judicial Committee will follow the public hearing rules and process.
6. The Judicial-Committee must recommend to the Senate the petition by a vote of two thirds (2/3) in order for a recall election to take place.
7. The Senate must vote within seven calendar days to approve a recall election. The vote must be two thirds (2/3) in favor of the recall election.
8. A recall election must take place within 14 calendar days of the of the Senate vote to hold the recall election. . It is the responsibility of Senate to conduct the election following Election Code Bylaws.
9. Recall occurs after the election if there is a majority vote in favor of recall.

b. Failure to comply with Attendance Policy Bylaws

4. Vacancy

If a vacancy occurs, the duties of the office will follow a succession order listed here. Begin with number one; if number one is not an option, then begin with number two, and so on.

- a. The following shall be the order of succession:

President/Student Trustee
Vice President
Activities Director
Clubs Director
Finance Director
Publicity Director
Chief Justice
Secretary
North County Director

- b. Any member in the order of succession may refuse to move into the vacant position. If a member chooses not to ascend to the higher position, they must notify the advisor within 48 hours of the position becoming available. The advisor shall then notify the next member in the order of succession.
- c. Senate may appoint an Executive Cabinet officer or Senator to the position by majority vote of the Senate.
- d. Senate may call a special student body election to fill the vacancy.

B. Appointment

1. Term of Office

The appointed officers shall serve a term of one year (June–May).

No member shall hold the same Executive Office for more than four (4) concurrent semesters.

2. Removal and Resignation

The Removal, Attendance, or Judiciary processes in the Bylaws shall govern all Removals.

3. Vacancy

A vacancy can be filled any time on an as-needed basis.

ARTICLE V: EXECUTIVE CABINET

SECTION 1: PURPOSE

It is the Executive Cabinet's purpose and goal to maintain the organization and structure of ASCC.

SECTION 2: COMPOSITION

The ASCC Executive Cabinet will be comprised of the following officers:

- President/Student Trustee
- Vice President
- Activities Director
- Clubs Director
- Finance Director
- Publicity Director
- Chief Justice
- Secretary
- North County Director

SECTION 3: POWERS

The Executive Cabinet shall:

- A. Enforce the Constitution, rules, regulations, and policies of the ASCC.

- B. Be responsible for the needs of the Associated Students.
- C. Advise organizations and individuals of policies and regulations of ASCC and Cuesta College in general.
- D. May review all money proposals, applications for appointed positions, et al, with a vote to forward to Senate for approval.
- E. Be responsible for formulating and directing programs as established in the current budget.
- F. Keep minutes of its meetings.
- G. The ASCC Executive Cabinet, with the advisor(s), may act upon financial matters when classes are not in session to facilitate business and planning on a continual basis.

SECTION 4: MEETINGS

A. Quorum

A majority of the members must be present in order to constitute a quorum to do business. A majority is defined as anything over half of the filled positions.

B. Regular Meetings

The Executive Cabinet shall meet at least once a month throughout the regular college semester, except at times of vacation or legally established holidays. The Senate shall meet no less than twice per month.

C. Special Meetings

Special meetings will be called when necessary in accordance with the Brown Act.

D. Notice

Agendas of the meetings shall be posted to the public within the legal time frame stated in the Brown Act.

ARTICLE VI: LEGISLATIVE

The legislative power of the ASCC shall be vested in a Senate.

SECTION 1. COMPOSITION

- A. Executive Cabinet
- B. Senators

SECTION 3. DUTIES

ASCC Senate shall:

- A. Approve recommendations made by the Executive Committee with a vote of two-thirds (2/3).
- B. Keep minutes of its meetings these records within ten (10) days following each meeting or prior to the next meeting, whichever comes first.

- C. Have final approval for raising and/or disbursing revenue for all programs.
- D. Review requests of ASCC from the District.
- E. Enact impeachment proceedings against elected and appointed positions to ASCC.
- F. Call special elections by a vote of two-thirds (2/3). Reference Election Code Bylaws for further information.
- G. Approve chairpersons for ASCC committees.
- H. Approve representatives for ASCC committees, campus committees, and state wide committees.
- I. Discipline their own members in accordance with the guidelines of this Constitution and its Bylaws.
- J. Approve a budget annually.

SECTION 4. APPOINTMENT

A. Timing

In the case of an incomplete election or a vacancy, Senators may be appointed to Senate at any time during a regular Senate meeting.

B. Term of Office

Once appointed, the Senator shall serve a term of one academic year. Every appointed Senator's term shall end at the end of the Spring semester.

SECTION 5. MEETINGS

A. Quorum

A majority of the members must be present in order to constitute a quorum to do business. A majority is defined as anything over half of the filled positions.

B. Regular Meetings

The Senate must meet at least twice a month throughout the regular college semester, except at times of vacation or legally established holidays.

C. Special Meetings

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D. Notice

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SECTION 6: ATTENDANCE

Reference ASCC Attendance Policy Bylaws.

ARTICLE VIII: CLUBS

The Office of Student Life and Leadership must approve all Clubs. This recognition grants an official charter and remains in effect for a period of one academic year.

SECTION 1. REQUIREMENTS

Every club must meet the following criteria:

- A. All necessary documents must be submitted on time to the Student Life and Leadership Office.
- B. Documentation of rules (i.e., club constitution and bylaws) must be submitted with the club application.
- C. Shall have at least five (5) members. Membership shall be determined by each club.
- D. Clubs must have at least one advisor who is a full- or part-time Cuesta College employee (excluding student employees).
- E. Shall have one (1) representative in attendance at each Interclub Council meeting with an alternate available in the absence of the representative.

Reference Interclub Council Bylaws for details.

SECTION 2. BENEFITS

Every club that has met the previously stated requirements, has been verified by the Student Life and Leadership Office, has access to the benefits as listed in the Interclub Council Bylaws.

ARTICLE IX: ASCC COMMITTEES

SECTION 1. STANDING COMMITTEES

Standing Committees are listed in the Bylaws.

SECTION 2. SPECIAL COMMITTEES

If an issue of special interest arises, the Senate may create a special committee or task force to investigate or bring resolution to an issue.

ARTICLE X: PARLIAMENTARY AUTHORITY

Meetings of the student government are subject to the California Brown Act requirements. The Senate, Committees, and the Executive Cabinet shall use the current edition of Robert's Rules of Order, Newly Revised.

ARTICLE XI: AMENDMENTS

Proposed amendments to the Constitution must be approved for an election by the Senate with a vote of two-thirds (2/3).

This Constitution may be amended by a majority of those voting in an all-campus election.