

MEMORANDUM OF UNDERSTANDING

This MEMORANDUM OF UNDERSTANDING (“MOU”) is entered into by and between the SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT (“District”), the CUESTA COLLEGE FEDERATION OF TEACHERS, AFT Local 4909 (“Federation”).

TERMS

The District and the Federation have agreed as follows:

Due to lack of faculty who can teach courses at the California Men’s Colony, David Becker will be a full-time temporary Music instructor for Spring 2018. David will be placed at C-9 on the Full Time Salary Schedule (appendix B-1) for Spring 2018. David’s instructional assignments will be as follows:

- Music 236 Lecture, 20% of load
- Music 237 Lecture, 40% of load (two sections at 20% each)
- Music 238 Lecture, 20% of load
- Music 241 Lecture/Lab, 25% load

Total Instructional workload: 105%

Per Article 5 of CCFT Bargaining Agreement, the Work Hours will be as follows:

Work Hours

5.1 Regular instructional faculty members shall be either on campus or available at other assigned work locations during each regular college instructional day. Non-instructional faculty shall be at assigned work locations as scheduled for Disabled Student Programs and Services Specialists, counselors, librarians, the Coordinator of Student Life and Leadership and the Coordinator of Health Services All faculty are expected to fulfill the following responsibilities:

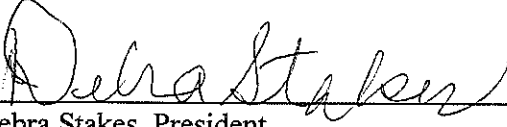
- Provide instruction or services for the period of time determined by the provisions of this Article.
- Provide scheduled office hours for consultation with students pursuant to Article 5.1.2
- Serve on assigned college committees or perform other approved service to the college, including committees designated pursuant to ARTICLE 11, RIGHTS OF THE EXCLUSIVE REPRESENTATIVE, section 11.6.1. Any balancing of committee assignments shall not displace an assignment made pursuant to Section 11.6.1 except by mutual agreement between the President of the Exclusive Representative and the Superintendent/President.
- Participate in activities of professional growth which are designed to enhance the quality of instruction or service provided.
- Attend those meetings’ necessary to participate in college or division business.

- 5.1.1 If the need for an exception to section 5.1 arises, it may be granted in keeping with the established goals and objectives of the college. Before an exception is submitted for final approval, it must be approved by the appropriate Dean or Director.
- 5.1.2 In the application of the provisions of section 5.1, instructional faculty are assigned thirty (30) hours per week of instruction, preparation, grading, division responsibilities, program review, student learning outcomes and assessment, curriculum development and professional growth and assigned a minimum of five (5) office hours and five (5) additional hours for committee/governance activities per week. The five (5) hours for committee/governance activities are not assigned during winter, spring, and/or summer breaks or during an inter-session period.
 - 5.1.2.1 Faculty teaching in the Distance Education (DE) or Hybrid modality may conduct regularly scheduled office hours on-line at a ratio of one (1) hour per three (3) units taught on-line or two (2) hours per week, whichever is greater. The on-line office hour environment must allow for regular and effective real-time communication between the instructor and the students.
- 5.1.3 The appropriate Director, Dean, or Assistant Superintendent/Vice President has the responsibility to monitor the workload of all faculty members pursuant to this Article.

The terms of this MOU are non-precedential and do not create any historic practice.

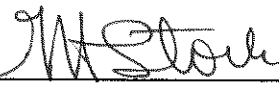
By their signatures below, the signatories certify that they are authorized representative of either the District or the Federation and that any and all actions necessary for the parties to ratify and accept this MOU as a binding agreement have been completed in the manner required by that party. Upon the affixing of the signatures below, this MOU is entered into without the need for further ratification and acceptance.

ACCEPTED AND AGREED TO:




 Debra Stakes, President
 CUESTA COLLEGE FEDERATION OF TEACHERS, AFT Local 4909
 12/4/2017

 Date



 Gilbert H. Stork, Ed.D.
 Superintendent/President
 SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT
 12/4/2017

 Date



 David Becker, Instructor
 12/4/17

 Date