

MEMORANDUM OF UNDERSTANDING

This **MEMORANDUM OF UNDERSTANDING** ("MOU") is entered into by and between the **SAN LUIS OBISO COUNTY COMMUNITY COLLEGE DISTRICT** ("District"), the **CUESTA COLLEGE FEDERATION OF TEACHERS, AFT Local 4909** ("Federation").

TERMS

The District and the Federation have agreed as follows:

1. In order to provide high-quality online courses that are offered on the CVC/OEI Exchange, faculty must have their courses reviewed by a Peer Online Course (POC) Reviewer. The review is based on both the Course Design Rubric and the @ONE Standards for Quality Online Teaching.
2. At the beginning of each academic year, the Dean of Institutional Research, Library, Learning Resources & Instructional Technology, in consultation with the Online Education Committee, will open an application period and recruit applications for POC Reviewers.
3. POC Reviewers must meet the following criteria:
 - a. Current Cuesta College faculty that has taught a fully online course within the last 12 months (not hybrid or blended);
 - b. Complete the @ONE POOCR training.
4. Upon approval and upon determination that a need exists by the Dean of Academic Affairs, Instructional Research, Library, Learning Resources & Instructional Technology, faculty completing the @ONE POOCR training shall be compensated either via the unit member's professional development obligation or at the unit member's rate of pay on the Temporary, Part-Time & Full-Time Overload Two-Thirds Laboratory/Hourly Faculty Salary Schedule (Appendix B-1H), at the option of the unit member. Any training used for salary schedule column advancement cannot be compensated by the District.
5. Faculty with @ONE POOCR training are eligible for a stipend of \$300 per reviewed course upon completion of the review and approval by the Dean of Institutional Research, Library, Learning Resources & Instructional Technology.


The terms of this MOU are non-precedential and do not create any historic practice.

By their signatures below, the signatories certify that they are an authorized representative of either the District or the Federation and that any and all actions necessary for the parties to ratify and accept this MOU as a binding agreement have been completed in the manner required by that party. Upon the affixing of the signatures below, this MOU is entered into without the need for further ratification and acceptance.

ACCEPTED AND AGREED TO:



Debra Stakes, Ph.D., 2-6-2
President, CUESTA COLLEGE FEDERATION OF TEACHERS, AFT Local 4909 Date



Jill Stearns, Ph.D. 2.5.20
Superintendent/President Date
SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT