

Instructions for Logging on to IRIS

1. Launch a web browser (Internet Explorer, Netscape Navigator, Mozilla Firefox, Safari, etc.) and go to <http://my.cuesta.edu>.

The myCuesta logon screen will be displayed.

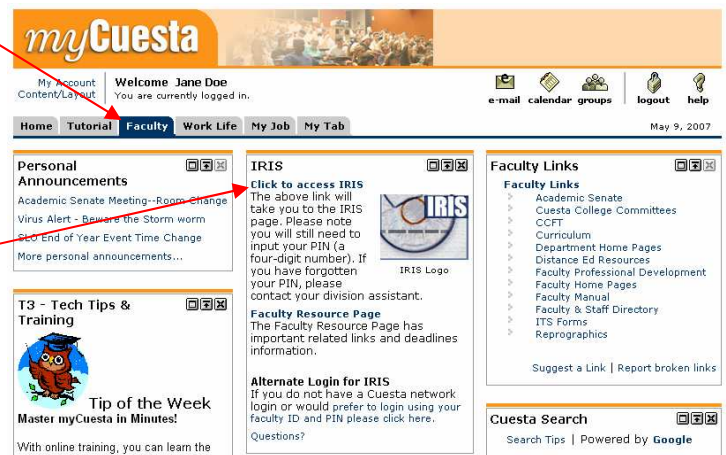


2. Type your Cuesta network username and your network password in the appropriate fields, then click the **Login** button.

The myCuesta Home tab will be displayed.

3. Click on the **Faculty** tab (or whatever tab you have placed the IRIS channel).

The IRIS channel will appear on that tab.

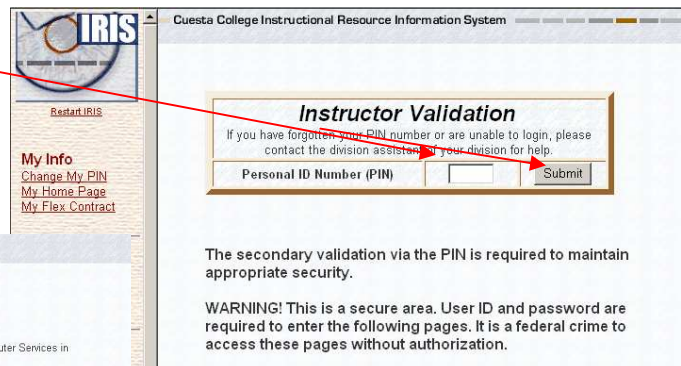


4. Click the link, “**Click to access IRIS**”.

The Instructor Validation screen will be displayed.

5. Enter your **PIN** in the appropriate field and click the **Submit** button.

Upon successful entry, the IRIS screen will be displayed.

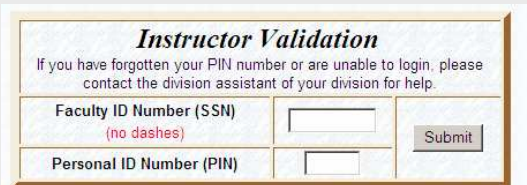


Alternate Instructor Validation

If you do not have a Cuesta network login or would prefer, you can log in using your faculty ID (SSN) and PIN. To do so, replace the normal steps 4 & 5 with the following:

4. At the IRIS channel, click the link under the title "**Alternate Login for IRIS**".

An Instructor Validation screen will appear.



| | |
|--|----------------------|
| Instructor Validation | |
| If you have forgotten your PIN number or are unable to login, please contact the division assistant of your division for help. | |
| Faculty ID Number (SSN) <small>(no dashes)</small> | <input type="text"/> |
| Personal ID Number (PIN) | <input type="text"/> |
| <input type="button" value="Submit"/> | |

WARNING! This is a secure area. User ID and password are required to enter the following pages. It is a federal crime to access these pages without authorization.

5. At the Instructor Validation screen (above), **enter your ID (SSN) and PIN**, then **click the Submit** button.

Upon successful entry, the IRIS screen will be displayed.

IRIS

Click to access IRIS

The above link will take you to the IRIS page. Please note you will still need to input your PIN (a four-digit number). If you have forgotten your PIN, please contact your division assistant.



IRIS Logo

Faculty Resource Page

The Faculty Resource Page has important related links and deadlines information.

Alternate Login for IRIS

If you do not have a Cuesta network login or would prefer to login using your faculty ID and PIN please click here.

[Questions?](#)

NOTE: After five (5) unsuccessful attempts to logon, the account is locked and access disallowed for security reasons. Should this happen, contact your Division Assistant.