# ENGLISH ASSESSMENT COURSE RECOMMENDATION STUDENT APPEAL FORM

<table>
<thead>
<tr>
<th>Name: ________________________________</th>
<th>ID#: ____________________________</th>
<th>Date: ____________________________</th>
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**Current Address:**

- Street
- City
- State
- Zip

**Phone:** ____________________________  **Best Time/Day to Call:** ____________________________

*Is this your first semester at Cuesta?*  
- Yes ___  
- No ___  

*Date assessment test taken:* ___________

## Course placement being appealed (i.e., course in which computer says you should enroll):  

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Description</th>
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</table>

## Course in which you desire to enroll:  

<table>
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<tr>
<th>Course Number</th>
<th>Description</th>
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## Counselor recommendation (if appropriate): Please state reason that you believe this student will be successful.

- Counselor Signature: ____________________________  
- Date: ____________________________

*A written essay is required as part of the appeal process. Please be prepared to spend approximately one hour for the writing sample when submitting your appeal. Photo ID is required.*

## Additional items attached to this appeal:

- Assessment Test Scores
- Personal Letter
- Transcripts
- Supporting Letters/Scores
- Other: Specify: ____________________________

## Final action taken:  

- Approved
- Denied

*Retake:*  

- Retake

**Comments:** ____________________________

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**Division Chair:** ____________________________  
**Date:** ____________________________

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**ENGAPPEAL**  
**Rev 11/12**