The Associate Degree Registered Nursing (RN) program application and admission criteria are subject to change from year to year. It is the applicant's responsibility to follow current application instructions and meet all requirements and due dates.

The Cuesta College RN program is approved by the California Board of Registered Nurses (BRN). This two-year (four-semester) program prepares students to graduate with an Associate’s Degree in Nursing (ADN). Graduates are eligible to take the National Council Examination for Registered Nurses (NCLEX-RN) for licensing by the California BRN. Cuesta College RN program licensure exam pass rates are listed at: www.rn.ca.gov/education/passrates.shtml

Class selection is determined using a multi-criteria screening process in accordance with California Education Code 78261 and the California Community College Chancellor’s Office. Points are awarded in the areas of: academic performance; work or volunteer experience; foreign language skills; life experiences; special circumstances; and a diagnostic assessment test.

Program admission is offered to the highest scoring eligible applicants to fill available seats. If there is a tie among applicants, a computerized random selection will break the tie. There is no wait list for the RN program. Applicants not admitted to the program must reapply in a future application cycle.

Note: Conviction of a misdemeanor or felony may constitute grounds for denial of licensure. Meet with the Director of Nursing to discuss any concerns before applying to the program.

**IMPORTANT DATES**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 31, 2016</td>
<td>Deadline to complete prerequisite courses.</td>
</tr>
<tr>
<td>October 1 - 31, 2016</td>
<td>Applications for Fall 2017 admission accepted. Due by 4:00pm on 10/31/16</td>
</tr>
<tr>
<td>December 2, 2016</td>
<td>Deadline to submit ATI TEAS Assessment Test score.</td>
</tr>
<tr>
<td>December 16, 2016</td>
<td>Eligibility status and point allocation emailed to all applicants.</td>
</tr>
<tr>
<td>February 10, 2017</td>
<td>Notification of admission status mailed.</td>
</tr>
<tr>
<td>August 21, 2017</td>
<td>Program begins.</td>
</tr>
</tbody>
</table>

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APPLICATION REQUIREMENTS
(Refer to the Application Instructions page for information on submitting your online application).

1. Prerequisite coursework completed by August 31, 2016, with a grade of ‘C’ or better.

   Prerequisite courses:                        Semester credits:          Cuesta equivalent:
   1. Microbiology, including lab                4.0 credits minimum      BIO 204 (5 credits)
   2. Human Anatomy, including lab               4.0 credits minimum      BIO 205 (4 credits)
   3. Human Physiology, including lab           4.0 credits minimum      BIO 206 (5 credits)
   4. English Composition                        3.0 credits minimum      ENGL 201A (4 credits)

   • A combined GPA of 2.5 or higher is required in the science courses.
   • Online and distance education science labs are not accepted.
   • Grades of ‘C minus’ and below are not accepted in any course.
   • 3 or more repeats result in ineligibility. Repeats include grades of C-, D, F, I, U, W, and FW.

2. Associate Degree and Board of Registered Nursing (BRN) required coursework completed by June 1, 2017, with non-Cuesta transcripts submitted by June 30, 2017.

   These courses are required to obtain an Associate’s Degree in Nursing at Cuesta College and for California RN licensure examination eligibility (NCLEX). They may be taken after your application is submitted, but must be completed, with official transcripts submitted by the due dates. Courses not taken at Cuesta should be evaluated for equivalency by a Cuesta College counselor. Contact the Counseling Department for specific course information.

   a. Cuesta College Associate Degree General Education Required Courses:
      1. History/Political Science (American Institutions)
      2. Arts/Humanities
      3. Intermediate Algebra (or higher)
      • Applicants with a Bachelor’s degree from a regionally accredited institution may be able to waive the General Education courses listed above. See a counselor to determine if this applies to your situation.

   b. RN Licensure (BRN) Required Courses:
      4. Introduction to Sociology/Cultural Anthropology
      5. Speech/Communication
      6. General Psychology
      • RN Licensure courses may not be waived for any reason.

3. Test of Essential Academic Skills (TEAS) test score, submitted by Dec 2, 2016. Only the ATI TEAS will be accepted. The previous TEAS V version cannot be accepted for this application.

   • A minimum Adjusted Individual Total Score of 62% is required for program eligibility.
   • Refer to ATI’s TEAS FAQ and the ATI TEAS Assessment Test Information & Test Dates at Cuesta College page for more information, including your pre-assigned test date at Cuesta College and instructions.
APPLICATION INSTRUCTIONS

1. Complete all application requirements by their due dates.

2. Contact a Cuesta College counselor at 805-546-3138 (San Luis Obispo campus) or 805-591-6241 (North County campus) with any questions about the application, program prerequisites, requirements, and/or course equivalencies.
   - Recommended: If you have completed coursework at schools other than Cuesta, contact a Cuesta counselor at least 3 weeks in advance of the application due date to find out if you need to submit a Pre-RN Course Equivalency Form. To access this form, go to the nursing department website: http://academic.cuesta.edu/nursing Please follow the instructions on the form and allow sufficient time for processing. DO NOT submit this form with your application.

3. Apply for admission to Cuesta College:
   - Apply online at: http://www.cuesta.edu/apply/ After submitting your application, you will receive a welcome email that includes important information regarding your myCuesta log-in information, your my.cuesta.edu email account, and your student ID number, beginning with “900”. You will need this number to complete the application.
   - You must apply for admission to Cuesta College if:
     - you have never been a student at Cuesta College.
     - you have not attended Cuesta College for two or more consecutive semesters.

4. Request official, sealed transcripts, from ALL colleges attended, and submit them to Cuesta College Admissions and Records by 4:00 p.m. on October 31, 2016:
   - Transcripts for all coursework and from every college or university attended must be submitted, even for non-program prerequisites, and even if you withdrew (Cuesta transcripts do not need to be submitted).
   - Refer to the Submitting Transcripts page for additional information.

5. Prepare all applicable supporting documentation to be scanned and submitted with your online application.
   - Refer to the RN Program Multi-Criteria Point Allocation page for information on what documents are required.

6. Complete and submit the online application, including all required documentation by 4:00 pm on Monday, October 31, 2016:
   - Applications must be submitted online. No printed applications will be accepted.
   - Plan ahead to submit your application before the deadline. Access to the online application will be automatically disabled at 4:00pm (Pacific Standard Time) on Monday, October 31, 2016. Applications not submitted by this time cannot be accepted, including applications in progress.
   - After submitting your application, a confirmation email will be sent to you. This is to confirm the receipt of your application only and does not reflect program eligibility or acceptance into the program.
   - Print or save a copy of all application instructions and documents submitted for your records.

7. Take the ATI TEAS assessment test and submit score to Cuesta College by December 2, 2016:
   Located TEAS Assessment Test will be accepted. Cuesta College no longer accepts the previous TEAS V test.
   - As part of the RN application process, the ATI TEAS will be offered one time at no charge to applicants at Cuesta College on pre-assigned test dates.
   - Beginning with Cuesta’s 2016 application cycle, applicants are only allowed to take the ATI TEAS test one time within a 365 day period. Your first ATI TEAS test score within the past 365 days is the only score that will be accepted.
   - A minimum Adjusted Individual Total Score of 62% is required for program eligibility.
- Remediation is required for a score lower than 62%. Contact the RN Success Specialist at Cuesta College if you scored lower than 62% to complete an acceptable remediation plan. Call 805-546-3100, extension 2579, or email ursula_bishop@cuesta.edu.

- If you take the ATI TEAS at Cuesta, we will automatically receive your score. If you test at another location it is your responsibility to have your score submitted to Cuesta College by the stated due date.

- Refer to ATI’s TEAS FAQ for general test information, and the ATI TEAS Assessment Test Information & Test Dates at Cuesta College page for pre-assigned test dates and other important information.

8. Email Notifications - Check your myCuesta email for the following important and time sensitive notifications:

   a. **After submitting your application**: You will receive an email notification that your online application was successfully submitted. If you do not receive this email by **November 1, 2016**, it is your responsibility to contact the Admissions & Records office at 805-546-3100, ext. 2555 to confirm the status of your application.

   b. **November 30, 2016**: Applicants who submitted a request with their online application to waive point deductions (for 1 or 2 prerequisite repeats) or to appeal their ineligible status (for 3 or more prerequisite repeats) will receive an email stating whether or not their appeal request has been granted. All decisions are final.

   c. **December 16, 2016**: Notification of program eligibility and points awarded will be emailed to all applicants on this date. It is your responsibility to follow the instructions in this email and respond to any point discrepancies by January 4, 2017. Responses received after this due date cannot be considered.

   d. **February 10, 2017**: Notification of admission status will be emailed to all eligible applicants on this date. Letters will also be sent by U.S. mail to conditionally accepted students.

   **NOTE**: If any of these email notifications have not arrived in your my.cuesta.edu mailbox by the dates provided, you must contact Admissions & Records immediately and in advance of any deadlines by calling 805-546-3100, ext. 2555. Be sure to check your myCuesta email inbox directly, even if email forwarding has been enabled, to ensure that these emails are not filtering into your SPAM/junk mail folders. **Missed deadlines due to non-receipt of emails cannot be accommodated.**

9. **Associate Degree and BRN licensure requirements** not completed prior to submitting your application must be fulfilled by June 1, 2017 (with official transcripts received by Admissions & Records by June 30, 2017). Refer to the Application Requirements and Submitting Transcripts pages.

10. **Updating Your Contact Information**: If your name or contact information changes after submitting your application, you must notify Admissions & Records immediately by calling 805-546-3100, ext. 2555. Updating your contact information online at myCuesta alone will not update your RN program application. Failure to notify Admissions & Records with any changes to your contact information may result in delays or non-receipt of important information and cause your application to become ineligible.
SUBMITTING TRANSCRIPTS

• All transcripts must be submitted to the Cuesta College Records Office by the application due date:
  ▪ Cuesta transcripts do not need to be submitted.
  ▪ Request official, sealed, transcripts from other colleges early! It can take several weeks for them to arrive.
  ▪ Unsealed transcripts and informal academic records are not official and cannot be accepted.
  ▪ If you have previously submitted sealed, official transcripts for all coursework taken at other colleges, you do not need to send new transcripts unless you have since taken additional coursework. Call the Records office at 805-546-3139 to confirm that all of your transcripts have been received and recorded.

• Official, sealed transcripts from colleges or institutions outside Cuesta may be sent to the Cuesta College Records office either electronically or by mail. (If mailing your transcripts, the envelope must be postmarked by October 31, 2016).
  ▪ To submit your official U.S. (non-foreign) transcripts electronically: request that the other school(s) or institution(s) send them to the Cuesta College Records office.
  ▪ To submit your official U.S. (non-foreign) transcripts by mail: request that the other school(s) or institution(s) mail them to you, and you can then mail them to Cuesta. If you choose to mail your transcripts to Cuesta, DO NOT OPEN them! They must remain sealed or they will no longer be official. Mailing transcripts takes considerably longer than sending them electronically, so please plan accordingly.
    - If mailing your U.S. transcripts to Cuesta, you are strongly advised to use the “Return Receipt” service through the United States Postal Service so you can receive a notice showing proof of receipt. Mail your official, sealed, U.S. transcripts to:

  Cuesta College Office of Admissions & Records
  Cuesta College
  P.O. Box 8106
  San Luis Obispo, CA  93403-8106

  ▪ If using AP Scores for equivalency of program prerequisite or Associate degree coursework: Official, sealed test scores must be submitted to Cuesta by the application due date. To view your scores and send them to Cuesta, go to the College Board website at https://apscore.collegeboard.org/scores. For more information visit the College Board website: http://www.collegeboard.com/student/testing/ap/exgrd.html

  ▪ Foreign Transcripts: Transcripts of all prerequisite coursework and/or college degree(s) from schools or institutions outside of the United States must be translated by ACEI (Academic Credential Evaluation Institute, Inc.) before being sent to Cuesta. Once received by Cuesta, the evaluation process takes extra time. For this reason, official foreign transcripts must be sent to Cuesta at least two weeks in advance of the application due date. Plan ahead, and start this process early.
    - Contact Admissions & Records at 805-546-3140 to get an application for the Academic Credential Evaluation Institute, Inc. (ACEI) or download the application at the ACEI website: http://www.acei1.com/

• It is the applicant’s responsibility to call the Cuesta Records office at 805-546-3139 to confirm that ALL official transcripts, with final grades posted, have been received before the application due date.
The following mandatory final admission requirements must be completed by all students accepted into the nursing program before the program start date, and by the due dates provided at the pre-program orientation. Failure to meet any of these requirements will result in being dropped from the admit roster.

1. **Pre-Program Orientation in June 2017**
   Applicants selected for admission will be provided with the date and time of the mandatory pre-program orientation in their notification of admission status letter.

2. **Background Check and Drug Screen**
   A background check and drug screen, required by clinical agencies, must be completed at the applicant’s expense. *Instructions and forms will be given to students at the pre-program orientation.* A list of convictions that would prevent clinical participation can be viewed on the department website: [http://academic.cuesta.edu/nursing](http://academic.cuesta.edu/nursing). If you have any questions about these requirements, please contact the Nursing office at 805-546-3119 and ask to speak to the Director of Nursing.

3. **Physical Examination and Proof of Immunity**
   A physical exam and proof of immunity are required at the applicant’s expense. Students admitted into the program will receive forms and instructions for completing these requirements at their pre-program orientation. Cuesta College forms must be used. Proof of immunity is required for:
   - Measles, Mumps, Rubella (MMR) x 2
   - Varicella (Chickenpox) x 2
   - Hepatitis B series x 3
   - Tetanus, Diphtheria, Pertussis (Tdap)
   - Tuberculosis screening*
   - Seasonal influenza (flu)

   *To remain current throughout the first year of the RN program, the annual Tuberculosis (TB) screening requirement must be completed between June 1 and August 1, 2017. An updated TB clearance between these same dates in 2018 will be required for the 2nd academic year of the RN program.*

4. **American Heart Association Healthcare Provider CPR Certification**
   To remain current throughout the nursing program, this course must be taken between June 1 and August 1, 2017. CPR course requirements and local training sites can be viewed on the department website: [http://academic.cuesta.edu/nursing](http://academic.cuesta.edu/nursing).

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**FINANCIAL AID AND SCHOLARSHIP INFORMATION**

- **Contact the Financial Aid Office at 805-546-3143, or go to the Financial Aid website at [http://academic.cuesta.edu/finaid](http://academic.cuesta.edu/finaid)** to learn about the various funding sources available to students, including financial aid and scholarships. It is the applicant’s responsibility to be aware of and meet all deadlines.

- **Complete the Free Application for Federal Student Aid (FAFSA)** to be eligible for state and federal financial aid resources. The FAFSA is also required for many Cuesta College Scholarships. The FAFSA can be viewed at [http://www.fafsa.ed.gov/](http://www.fafsa.ed.gov/) or accessed from Cuesta’s Financial Aid website after January 1st.

- **Complete a Cuesta College scholarship application** to be eligible to apply for nursing program scholarships. This application is on Cuesta’s Financial Aid website. It is the applicant’s responsibility to monitor the Financial Aid website for information regarding when the Cuesta scholarship application is due.

- **Estimated program costs:** An estimated program cost sheet can be viewed on the department website: [http://academic.cuesta.edu/nursing/](http://academic.cuesta.edu/nursing/).
INELIGIBLE APPLICANTS AND APPEAL SITUATIONS

Applicants are INELIGIBLE for admission in the following situations:

- **Any hold on your Cuesta student account.** All holds must be cleared by the application due date in order to remain eligible for program admission in the current application cycle. In situations of financial hardship, applicants may appeal their situation by submitting a statement detailing your situation. Instructions are provided in the online application. Not all appeals are granted.

- **Three or more repeats in the prerequisite courses.** Repeats include grades of C-, D, F, I, U, W, and FW. If you are ineligible for this reason due to extenuating circumstances, you may appeal your ineligibility by submitting a statement detailing your personal situation with your application. Instructions are provided in the online application. Not all appeals are granted.

- **A combined GPA of less than 2.5 in the science prerequisite courses, and a grade less than ‘C’ in the English composition prerequisite.** This situation is not appealable. If you are ineligible for either of these reasons, contact the Counseling department for academic planning and advisement on how you might become an eligible applicant in the future. For a GPA calculator: [http://www.cuesta.edu/student/counseling/tools.html](http://www.cuesta.edu/student/counseling/tools.html)

- **Failure to submit by the due dates all official, sealed transcripts for all coursework completed and from all colleges and universities attended** (other than Cuesta) **even for non-program prerequisites, even if you withdrew.**

- **Incomplete or in progress applications not submitted by the due date.**

- **Failure to meet any deadlines and/or respond to time-sensitive emails** (emails will be sent to the applicant’s myCuesta email address).

- **ATI TEAS assessment test score < 62%.**

- **Failure of accepted applicants to meet final program admission requirements.**
1. Academic degree, license or relevant certificate held by applicant. *Points are awarded in ONE of the following categories only. Maximum points = 10*

<table>
<thead>
<tr>
<th>Degree, License or Certificate</th>
<th>Points</th>
<th>Required Documentation</th>
</tr>
</thead>
</table>
| 1a. Associate’s degree or higher               | 10     | • Official, sealed transcripts from regionally accredited U.S. colleges or universities, with degree awarded by the application due date. (Cuesta transcripts do not need to be submitted).  
• Transcripts must show degree awarded if points are to be applied in this category. |
| 1b. Licensed Health Care Worker: (LVN, Psych Tech, Paramedic) | 8      | • Copy of current California license with license number, date issued, and expiration date. No points will be awarded for out of state or expired licensure. |
| 1c. Certificated Health Care Worker: (Nurse Assistant, Medical Assistant, Phlebotomist, EMT) | 6      | • Copy of current California certificate with certificate number, date issued, and expiration date. No points will be awarded for out of state or expired certificates. Course completion certificates are not accepted. |

2. Grade point average in relevant coursework. *Maximum points = 50*

<table>
<thead>
<tr>
<th>Coursework</th>
<th>Points</th>
<th>Required Documentation</th>
</tr>
</thead>
</table>
| 2a. Combined Prerequisite Science GPA: (Anatomy, Physiology, Microbiology) |        | • Official, sealed transcripts from regionally accredited U.S. colleges or universities, showing course completion by the due date.  
• GPA calculator: http://www.cuesta.edu/student/counseling/tools.html |
| Minimum 2.5 *combined* GPA required, and no less than a ”C” in any course.  
Points are calculated by multiplying the combined GPA by 10. Points are rounded to the nearest tenth. Ex: a combined GPA of 3.64 x 10 = 36.4 pts. |
| 2b. Combined English **AND** Math GPA: (English Composition and Associate Degree Math requirement*) |        | • Official, sealed transcripts from regionally accredited U.S. colleges or universities showing course completion by the due date.  
• GPA calculator: http://www.cuesta.edu/student/counseling/tools.html  
• Official, AP Scores for accepted courses  
Advanced Placement (AP) test scores of 3, 4 or 5 for the following courses will be accepted in lieu of coursework:  
- AP English Language & Composition  
- AP English Literature & Composition  
- AP Calculus AB  
- AP Calculus BC  
- AP Statistics  
AP Score 5 = 4.0 GPA  
AP Score 4 = 3.0 GPA  
AP Score 3 = 2.0 GPA |
| No less than a ”C” in either course.  
Points are calculated by multiplying the combined GPA by 2.5. Points are rounded to the nearest tenth. i.e.: a combined GPA of 3.64 x 2.5 = 9.1 pts.  
Because this category requires a combined English and Math GPA, applicants who have successfully completed English, but have not met the math requirement will not earn points in this category.  
*The current Associate’s Degree math requirement is Intermediate Algebra, but may vary depending on catalog year. A higher level of math is also accepted.  
Applicants waiving the Associate’s Degree math requirement based on having a Bachelor’s Degree and no equivalent math course will use the following conversion:  
TEAS ≥95% = 4.0 GPA  
TEAS ≥85% = 3.5 GPA  
TEAS ≥75% = 3.0 GPA  
TEAS ≥62% = 2.5 GPA | Combined GPA of 2.0 or higher x 2.5 (Maximum 10 points) |
<table>
<thead>
<tr>
<th>RN Program Prerequisites</th>
<th>Points</th>
<th>Required Documentation</th>
</tr>
</thead>
<tbody>
<tr>
<td>2c. Repeats in Science or English prerequisite coursework: (Repeats include grades of C-, D, F, I U, W, and FW)</td>
<td>-5 &amp; -10 &amp; Ineligible</td>
<td></td>
</tr>
<tr>
<td>1 repeat</td>
<td>2 repeats</td>
<td>3 repeats</td>
</tr>
</tbody>
</table>

- In cases of extenuating circumstances, applicants may choose to:
  1. Appeal their ineligible status for 3 or more repeats **OR**
  2. Request a waiver of point deductions for 1 or 2 repeats

For either option, a detailed written statement of 500 words or less is required. Instructions are included in the online application.

Not all appeals or petitions are granted

3. Work or volunteer experience in healthcare. **Maximum points = 5**

<table>
<thead>
<tr>
<th>Work or Volunteer Experience</th>
<th>Points</th>
<th>Required Documentation</th>
</tr>
</thead>
<tbody>
<tr>
<td>3a. 200 hours or more working in healthcare, within the last 2 years (October 1, 2014 through October 31, 2016)</td>
<td>5.0</td>
<td>“Work or Volunteer Experience in Healthcare Verification” form.</td>
</tr>
<tr>
<td>3b. 200 hours or more volunteering in healthcare, within the last 2 years (October 1, 2014 through October 31, 2016)</td>
<td>2.5</td>
<td>“Work or Volunteer Experience in Healthcare Verification” form.</td>
</tr>
</tbody>
</table>

4. Life experiences or special circumstances. **While more than one of the following criteria may apply, only 2.5 points can be awarded in this category. Maximum points = 2.5**

<table>
<thead>
<tr>
<th>Life Experience or Circumstance</th>
<th>Points</th>
<th>Required Documentation</th>
</tr>
</thead>
<tbody>
<tr>
<td>4a. Disability</td>
<td>2.5</td>
<td>Proof of eligibility for Disabled Student Programs and Services (DSPS).</td>
</tr>
<tr>
<td>4b. Family income</td>
<td>2.5</td>
<td>Proof of eligibility or receipt of financial aid under a program that may include but is not limited to: a fee waiver from the Board of Governors, Cal Grant Program, Federal Pell Grant program; or Cal Works.</td>
</tr>
<tr>
<td>4c. First generation to attend college</td>
<td>2.5</td>
<td>Personal written statement.</td>
</tr>
<tr>
<td>4d. Need to work - student worked at least part-time while completing RN prerequisite course(s).</td>
<td>2.5</td>
<td>Paycheck stub from the period of time you were enrolled in RN prerequisite courses, or a letter from employer (must be on organization letterhead) verifying employment was at least part-time while completing courses.</td>
</tr>
<tr>
<td>4e. Disadvantaged social or educational environment</td>
<td>2.5</td>
<td>Proof of participation or eligibility for Extended Opportunity Programs and Services (EOPS).</td>
</tr>
<tr>
<td>4f. Difficult personal or family situation or circumstances</td>
<td>2.5</td>
<td>Personal written statement.</td>
</tr>
<tr>
<td>4g. Veteran status</td>
<td>2.5</td>
<td>Copy of form DD214.</td>
</tr>
<tr>
<td>4h. Refugee status</td>
<td>2.5</td>
<td>Documentation or letter from USCIS.</td>
</tr>
</tbody>
</table>

5. Proficiency in languages other than English. Applicant may be proficient in more than one additional language but only 2.5 points can be awarded in this category. **Maximum points = 2.5**

<table>
<thead>
<tr>
<th>Proficiency in languages other than English*</th>
<th>Points</th>
<th>Required Documentation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Credit awarded for languages as identified by the Chancellor's Office, not limited to: American Sign Language, Arabic, Chinese, Farsi, Russian, Spanish, Tagalog, Languages of Indian Subcontinent &amp; Southeast Asia</td>
<td>2.5</td>
<td>“Verification of Foreign Language Proficiency” form.</td>
</tr>
</tbody>
</table>

* Coursework does not equate to proficiency. Applicant must have the ability to speak, interpret, and write in the language at a conversational level as well as be able to translate during a medical emergency. The person verifying language ability may not be a relative or family member. Applicants claiming proficiency may be asked to verify this through assessment testing at Cuesta College.
6. Diagnostic assessment tool (ATI TEAS). *Minimum points = 3, Maximum points = 30*

<table>
<thead>
<tr>
<th>Test of Essential Academic Skills (ATI TEAS)</th>
<th>Points</th>
<th>Required Documentation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>6a. ATI TEAS Allocated Points</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- 62% is the minimum accepted score.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Applicants with an Overall Score below 62% will become ineligible for the current application cycle and must meet with the Cuesta College RN Success Specialist to complete a remediation plan.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Applicants with an Overall Score between 62% and 65% will receive the minimum score of 3 points in this category.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Applicants with an Overall Score between 92% and 100% will receive the maximum score of 30 points in this category.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- All other applicants will subtract 62 from their Overall Score to calculate their points, i.e. an Overall Score of 90% = 28 points awarded (90-62=28).</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Overall Score - 62 = Points Awarded

(Minimum of 3 points; Maximum of 30 points)

- ATI TEAS test transcript (score)
  - If you test at Cuesta, your ATI TEAS score is automatically received and no other documentation is required.
  - If you take the ATI TEAS at any location other than Cuesta, you must request to have Assessment Technologies Institute (ATI) send your ATI TEAS transcript (score) to Cuesta by going to their website at: [www.atitesting.com](http://www.atitesting.com). Only official ATI TEAS scores will be accepted, no unofficial copies

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**Multi-Criteria Areas 1 – 6: Total possible points = 100 points**

7. Additional points for previous applicants not selected for admission: *Maximum points = 8*

<table>
<thead>
<tr>
<th>Previous Eligible Applicant Credit</th>
<th>Points</th>
<th>Required Documentation</th>
</tr>
</thead>
</table>
| **7a. An additional 8 points will be awarded to eligible applicants who have previously submitted 3 or more eligible RN program applications within the past 5 years (2011 – 2015) without being offered admission.** | **8**  | • A letter stating which three years you applied, were deemed eligible and were not selected for admission to the Cuesta College RN program.  
• For future planning: applicants will be required to submit copies of all three ‘eligible applicant’ notification letters they received from Cuesta with their application. Applicants must save copies of any ‘eligible applicant’ notification letters they receive to be awarded points in this category. |
As part of the Cuesta College nursing program application process, applicants are offered one test at no charge according to the pre-assigned dates below.

- Only ATI TEAS test scores will be accepted. The previous TEAS V test is no longer accepted.
- If multiple ATI TEAS tests have been taken in the past year (365 days), the first score is the only score that can be accepted.
- Testing at Cuesta College is only available to applicants to the Cuesta College RN program for August 2017 admission who have submitted a complete application by the application due date.

Pre-Assigned Test Dates for Applicants Testing at Cuesta College:

- This is the only notification of your test date you will receive. No follow-up email or other reminder will be sent.
- Please note your pre-assigned test date in your calendar and show up to test on that date.

<table>
<thead>
<tr>
<th>LAST NAME A-B</th>
<th>Friday, November 4, 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>LAST NAME Bm-C</td>
<td>Monday, November 7, 2016</td>
</tr>
<tr>
<td>LAST NAME D-E</td>
<td>Tuesday, November 8, 2016</td>
</tr>
<tr>
<td>LAST NAME F-Ha</td>
<td>Thursday, November 10, 2016</td>
</tr>
<tr>
<td>LAST NAME Hb-K</td>
<td>Monday, November 14, 2016</td>
</tr>
<tr>
<td>LAST NAME L-M</td>
<td>Tuesday, November 15, 2016</td>
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<tr>
<td>LAST NAME N-R</td>
<td>Thursday, November 17, 2016</td>
</tr>
<tr>
<td>LAST NAME S-T</td>
<td>Friday, November 18, 2016</td>
</tr>
<tr>
<td>LAST NAME U-Z</td>
<td>Monday, November 21, 2016</td>
</tr>
</tbody>
</table>

Test Time:
Check-in promptly at 9:00 a.m. Test begins at 9:30 a.m. The ATI TEAS is a timed test: Please allow 3 ½ hours for testing. Late arrivals will not be allowed to test.

Test Location:
Cuesta College San Luis Obispo Campus on the 2nd floor of the High Tech Center, Bldg. 3400, Room 3414.

Parking on Campus:
Parking regulations are enforced on weekends and parking permits are required in all parking lots. You may purchase a $2 daily parking permit at one of the yellow permit kiosks located in all paved lots. Dollar bills and quarters are accepted. Permit machines do not give change. Come prepared! Building 3400 is most easily accessible from parking lots 2, 3, 4 and 5. Please refer to the San Luis Obispo campus map for detailed information: http://www.cuesta.edu/student/findingway/bldgs_maps/sanluiscampusmap.html

Register with ATI prior to your test date:
Cuesta College requires that you register with ATI for the TEAS exam prior to your testing date. Create an account by going to www.atitesting.com and click on create a new account then follow the screen prompts. You are not registering for the exam; you are simply creating an account with ATI. When creating an account the Institution will be – Cuesta College ADN. You will need your ATI username and password to take your online test at Cuesta College. Please bring this information with you to the testing center on your test date.
Pre-Assigned Test Date Conflicts:
Applicants who cannot attend their pre-assigned date are not guaranteed an alternate test date at Cuesta College. Pre-assigned dates are published in advance so applicants can make arrangements to attend on their assigned date. Before contacting us with a test date conflict, make every effort to arrange to test on your assigned test date. If you believe you have a legitimate test date conflict, call Ursula Bishop at 805-546-3100, ext. 2579, or email to: ursula_bishop@cuesta.edu. In emergency situations we will make an effort to assist you, but due to the large number of applicants an alternate test date may not be available. In either case, applicants will be responsible for taking the ATI TEAS at another test site, at their own cost, and submitting test scores by the due date. Documentation of test date conflicts or emergency situations may be requested.

DSPS Information:
Applicants eligible for Disabled Students Programs and Services must request testing accommodations by **Friday, October 21st, 2016**. Contact Ursula Bishop at 805-546-3100, ext. 2579 or ursula_bishop@cuesta.edu. Requests received after this date cannot be considered.

Things to remember on test day:
- Arrive early to purchase a parking permit, find a parking spot and arrive on time for check-in.
- Bring your photo ID - your name will be checked against our list of eligible applicants.
- Bring your ATI user name and password.
- Bring water or other drink.
- Bring earplugs, if desired.
- Scratch paper and pencils will be provided.
- A four-function calculator will be provided
- Testing is in an enclosed classroom. Please refrain from using scented grooming products for the comfort of other participants.

The following items are **not** allowed in the testing area so please leave them at home or in your vehicle:
- Cell phones
- Electronic devices
- Personal calculator
- Personal items
- Food
- Headphones
- Recorders
- Purse/Backpack
- Books/Dictionary
- PDAs

Additional Pre- and Post- ATI TEAS Assessment Test Information:

**WHAT RESOURCES ARE AVAILABLE TO PREPARE FOR THE ATI TEAS?**
- ATI has two products, the ATI TEAS Study Manual and two ATI TEAS Online Practice Assessments. Information about purchasing these materials is available at: www.atitesting.com
- Current Cuesta College students are eligible to participate in the PLATO TEAS Test Preparation Program. For information contact Cuesta’s Student Success Center at 805-546-3150.
- Consider using online resources like Khan Academy to refresh memory in individual subject areas.

**HOW WILL I KNOW IF I HAVE “PASSED” THE ATI TEAS?**
- Applicants must attain a minimum Adjusted Individual Total Score of 62% on the Test of Essential Academic Skills (ATI TEAS) to continue in the application process. This score is found on the top right corner of your ATI TEAS report.

**WHAT IF I SCORE BELOW 62%?**
- An applicant who scores below the 62% minimum Adjusted Total Individual Score on their first ATI TEAS test score within the past year (365 days) becomes ineligible to continue in the application process, and will be required to complete a remediation plan for future applications. Contact the RN Student Success Specialist to complete an appropriate remediation plan.

**HOW WILL I GET MY ATI TEAS SCORES TO CUESTA COLLEGE?**
- If you take the ATI TEAS at Cuesta, we will automatically receive your scores.
- If you take the ATI TEAS at another location it is your responsibility to have your scores submitted to Cuesta College by our deadline. We will only accept official scores sent directly to us from Assessment Technologies Institute (ATI).