



Academic Senate Council Agenda
December 05, 2025, 11:30 AM -1:30 PM
San Luis Obispo: 3134; North County: N1128
Guest Zoom meeting access:
<https://cuesta-edu.zoom.us/j/83108745151>

President	Erich Tucker	Present/ Absent / AB 2449 remote
Vice-President	Ryan Lowenstein	Present/ Absent / AB 2449 remote
Curriculum Co-Chair	Steve Leone	Present/ Absent / AB 2449 remote
Secretary (non-voting)	Vacant	Present/ Absent / AB 2449 remote
ASCC (non-voting)	Yanelly Cardenas	Present/ Absent / AB 2449 remote
CCFT President (non-voting)	Greg Baxley	Present/ Absent / AB 2449 remote
Child Development, Education, & Ethnic Studies	Melina Simonds/Michele Gordon Johnson	Present/ Absent / AB 2449 remote
At Large, Full-Time	Dina Hallmark	Present/ Absent / AB 2449 remote
At Large, Part-Time	Vacant	Present/ Absent / AB 2449 remote
At Large, N.C.C.	Ron Clark	Present/ Absent / AB 2449 remote
Agriculture	Seth Abugho	Present/ Absent / AB 2449 remote
Biology	Devon Bradley	Present/ Absent / AB 2449 remote
Business	Kerry Bailey	Present/ Absent / AB 2449 remote
Skilled Trades & Technology	Jonathan Blackketter	Present/ Absent / AB 2449 remote

English	Steve Leone	Present/ Absent / AB 2449 remote
Fine Arts	Canguo Liu	Present/ Absent / AB 2449 remote
Movement and Health Sciences	Kate Haisch	Present/ Absent / AB 2449 remote
Languages & Communication	Vacant	Present/ Absent / AB 2449 remote
Learning Resources	Michelle Hopper	Present/ Absent / AB 2449 remote
Mathematics & Computer Science	Jennifer Sanders-Moreno	Present/ Absent / AB 2449 remote
Nursing & Allied Health	Michele Redlo	Present/ Absent / AB 2449 remote
Performing Arts	Jennifer Martin	Present/ Absent / AB 2449 remote
Earth, Engineering, & Physical Sciences	Pat Len	Present/ Absent / AB 2449 remote
Social Science	Billy Keniston	Present/ Absent / AB 2449 remote
Student Development & Success	Amy Kayser	Present/ Absent / AB 2449 remote
Student Services-Counseling	Karen Geida	Present/ Absent / AB 2449 remote

Land Acknowledgment: We collectively acknowledge that Cuesta College occupies the ancestral, traditional, and contemporary lands of both the Salinan and the Northern Chumash who are the original, current, and future caretakers of the land upon which we, as guests, work, teach, and learn.

Cards:

Timekeeper:

Computer:

- I. Approval of Agenda** (3 minutes)
- II. Approval of Minutes** [Academic Senate Council Minutes-DRAFT 11-14-2025.docx](#) (3 minutes)
- III. Public Comment** (9 minutes): All public comments will be limited to three minutes in length for each speaker. Interest in speaking during Public Comment must be expressed at the beginning of Public Comment.

IV. Presidents Report (9 min)

V. Business Agenda

Be sure to discuss these items with your division faculty so that you can adequately represent your division in reaching consensus on these items.

Contents:

1. BP/AP 5040 Student Records, Directory Information, and Privacy (Second Read, Approval)
2. Faculty Leadership Retreat Taskforce (Feedback, Approval)
3. Joint Academic Senate for California Community College and Community College League of California Level 2 Visit Workgroup (Feedback, Approval)
4. FT and PT Instructional Faculty Job Descriptions and Instructional Designer Job Description (Feedback)
5. RSI Mentoring and Community of Practice (1st Read, Feedback)
6. Intercollegiate Women's Wrestling (Approval)

1. **BP/AP 5040 Student Records, Directory Information, and Privacy** (Jennifer Burchett 15 minutes, Second Read, Approval)

Background: BP/AP 5040 Student Records, Directory Information, and Privacy were reviewed by the Policy & Procedure Review Committee (PPRC) on 9/16/2025. BP/AP 5040 is legally required and has been reviewed by the AS/VP, SSSP. The PPRC recommended the following revisions for College Council/Academic Senate Council consideration:

- AP - Changing the section title Name and Gender Changes to Former Student Records (page 7-clean, page 8-redline) to Name, Gender Identity, and Gender Changes to Student Records to align with the section title used in the CCLC template.
- BP/AP refers to the district and the college. Recommend consistency throughout, using district as suggested in the CCLC templates.

BP/AP 5040 were presented to College Council on 9/23/2025 for first read. No additional changes were recommended.

BP/AP 5040 Student Records, Directory Information, and Privacy were presented to Academic Senate Council for first read on 10/3/2025. No feedback was provided.

BP/AP 5040 Student Records, Directory Information, and Privacy are presented for second read.

Supporting Documents:

[CCLC BP 5040 StudentRecords DirectoryInfo Privacy Rev. 04-24.pdf](#)

[CCLC AP 5040\)StudentRecords DirectoryInfo Privacy 10-24.pdf](#)

[BP 5040 StudentRecords DirectoryInfo Privacy Redline 2025.09.16.pdf](#)

[BP 5040 StudentRecords DirectoryInfo Privacy Clean 2025.09.16.pdf](#)

[AP 5040 StudentRecords DirectoryInfo Privacy Redline 2025.09.16.pdf](#)

[AP 5040 StudentRecords DirectoryInfo Privacy Clean 2025.09.16.pdf](#)

Proposal: The Academic Senate Council approves the BP/AP 5040 Student Records, Directory Information, and Privacy as presented.

2. **Faculty Leadership Retreat Taskforce** (Erich Tucker, 10 minutes, Approval)

Background: The Academic Senate Council is establishing a Faculty Leadership Retreat Taskforce to plan a Spring 2026 retreat specifically designed for current and emerging faculty leaders. The purpose of the retreat is to strengthen leadership capacity within the Academic Senate, improve collaboration across faculty leadership roles, and reinforce clear, effective governance practices. The task force will help identify priority issues facing faculty leadership, shape retreat goals and outcomes, and design activities that support skill-building, strategic planning, and leadership alignment.

To ensure the retreat is purposeful and responsive to the needs of those serving in leadership roles, the Academic Senate Council is seeking a small group of volunteers to begin work in January 2026. Taskforce members will assist in developing the retreat agenda, gathering input from committee chairs and Senate leaders, and preparing recommendations for Council review. Faculty interested in contributing to this focused leadership planning effort are encouraged to notify the Senate President.

Proposal: The Academic Senate President requests the Council's feedback on the proposed taskforce structure and scope, and the Council's approval to formally establish the Faculty Leadership Retreat Taskforce beginning in January 2026.

3. **Joint Academic Senate for California Community College and Community College League of California Level 2 Visit Workgroup** (Erich Tucker, 10 minutes, Approval)

Background: In October, I requested that the administrative team support and endorse a Level 2 joint visit by the Academic Senate for California Community Colleges (ASCCC) and the Community College League of California (CCLC), and that request was endorsed and approved. In consultation with ASCCC and our administration, we are targeting **February 2026** for the coordinated Level 2 consultation visit. This visit is being organized in response to ongoing concerns regarding the sidestepping of Academic Senate 10+1 purview and breakdowns in local governance processes. During the visit, ASCCC and CCLC representatives will meet with faculty leaders, administrators, classified professionals, and governance bodies to review current decision-making structures, assess areas where Senate primacy has been bypassed or misunderstood, and provide a report with guidance on restoring clear, compliant, and collaborative governance practices. Their schedule will include focused sessions with the Academic Senate Council as well as leadership consultations.

To ensure the February visit is productive and reflects the full range of faculty perspectives, the Academic Senate Council is seeking a small group of volunteers to convene in January 2026. This group will help identify key governance concerns, gather examples of where 10+1 processes have been bypassed, and prepare questions and materials for the ASCCC/CCLC consultants. The goal is to enter the Level 2 visit with a clear, unified understanding of the issues and desired outcomes. Senators and faculty leaders interested in participating are encouraged to notify the Senate President.

Proposal: The Academic Senate President requests the Council's feedback on the proposed scope and composition of the Joint Level 2 Visit Workgroup and the Council's approval to formally establish the workgroup beginning in January 2026.

4. **FT and PT Instructional Faculty Job Descriptions and Instructional Designer Job Description** (Greg Baxley, 15 minutes, Feedback)

Background: This proposal stems from ACCJC and Cal-STRS requirements for faculty job descriptions. CCFT has had an ongoing discussion with the District regarding job descriptions dating back about 2 years. The job descriptions have been reviewed by the CCFT Negotiations Team, the CCFT Exec Board, and the CCFT Council of Representatives and the Instructional Designer. The job descriptions have been presented to the District Negotiations team but received no feedback. They will be taken back to the District team during negotiations.

Revisions to job descriptions for other faculty roles (Chairs, Coordinators, Service Faculty, Coaches) are either underway or planned.

While job descriptions are an item of CCFT "sole responsibility" with no consultation required under the CCFT/Senate Liaison Agreement, CCFT is presenting the job descriptions to the Academic Senate Council for your feedback to broaden participation in their revisions.

The purpose of this agenda item is to gather Academic Senate feedback on proposed job description revisions prior to further bargaining and agreement with the District..

Supporting Documents:

[Cuesta College Instructional Designer Duties.docx](#)

[Draft PT Instructional Faculty Job Description edits.docx](#)

[Draft FT Instructional Faculty Job Description edits.docx](#)

Proposal: The Academic Senate President requests the Council's feedback on the proposed revisions to the FT and PT instructional faculty job descriptions and the Instructional Designer job description and to move these revised descriptions through the appropriate governance and HR review processes.

5. **RSI Mentoring and Community of Practice** (Cynthia Wilshusen, Melina Simonds and Colleen Harmon, 15 minutes, First Read, Feedback)

Background: This proposal builds on the recently approved Regular and Substantive Interaction (RSI) Guidelines and outlines the next steps to support faculty with the implementation of RSI in their courses. The next step is to provide structured, ongoing support to help faculty apply these principles in their online

courses. To that end, the Online Education Committee proposes implementing an RSI Mentor and Community of Practice (CoP) Program.

The RSI Mentor and Community of Practice Program is designed to:

- Encourage consistent, high-quality RSI in distance education courses
- Provide individualized mentorship and feedback to faculty as they review and enhance their courses
- Create a sustainable professional learning community focused on online teaching quality and student success

The program includes two main components:

1. **RSI Mentorship** – Up to 10 Academic Senate–appointed faculty mentors with Teaching Online Certification (TOC) and extensive online teaching experience to guide peers through RSI-focused course self-reviews, training, and improvements. Mentors will participate in norming and professional development and will represent a diverse range of instructional divisions.
2. **Community of Practice (CoP)** – A professional learning space where faculty will share strategies, tools, and examples, and receive ongoing support for implementing RSI. Faculty participants may attend training sessions, engage in self-review using the RSI rubric, meet with a mentor to discuss findings and action steps, and attend CoP meetings to adopt new practices.

Participation in the RSI program is voluntary and formative. Any self-reviews and findings are confidential and are not part of faculty evaluations.

This program directly supports SLOCCCD Institutional Goals 2016–2026 identified in the Educational Master Plan, including: strengthening completion through improved online course quality and engagement; expanding access via high-quality RSI-rich distance education; advancing effective use of instructional technology; and supporting a sustainable fiscal base by stabilizing and potentially growing online FTES.

RSI Mentoring proposal has been shared with the Online Education Committee and CCFT. It will be brought forward College Council, and the Accreditation Steering Committee for discussion and endorsement.

Supporting Documents:

[Draft RSI Mentoring Proposal.docx](#)

Proposal: The Academic Senate President requests that the Council provide feedback regarding the framework, goals, and possible implementation pathways for the RSI Mentoring and Community of Practice Program as presented.

6. **Intercollegiate Women's Wrestling** (Joe Dansby, 10 minutes, approval)

Background: This proposal stems from the growth of intercollegiate women's wrestling in California. Nearly 25% of the nation's female wrestlers are located in the state. Local high schools such as Paso Robles, Atascadero, SLO, and Morro Bay currently field teams, as well as south county schools Nipomo and Pioneer Valley with teams of nearly 40 women wrestlers. Cuesta College would provide a viable option for these student athletes to matriculate and continue with their education.

This proposal has been presented at College Council and Planning and Budget. Both committees approved the development of the program.

The purpose of this agenda item is to create a women's wrestling program at Cuesta that can lead to the program becoming an intercollegiate sport.

Athletics provides opportunities for both male and female students at the college. Each year, through the CCC Apply registration process, the college conducts a survey for those students interested in a particular sport. The number of female wrestlers in the state of California has doubled from 4,000 wrestlers in 2016 to over 8,000 currently. Over the past several years, the number of women wrestlers in the local high schools have grown significantly. As mentioned earlier, some of the south county high schools have nearly 40 participants. With Cuesta adding this sport, it would provide the opportunity for those students to continue with their sport in college, and even more importantly, to continue their education to receive a degree. It will also add the opportunity for women's student athletes to transfer onto 4-year institutions. Many universities across the nation have added women's wrestling and have provided scholarships for them to compete. Cuesta College has had numerous women wrestling student athletes receive scholarships and that is just from providing a club team. The 3C2A (California Community College Athletic Association) has offered the sport of women's wrestling as an emerging sport. Thus, we are looking to have the program become an intercollegiate sport.

This proposal recommends Academic Senate approve the creation of a Cuesta Women's Wrestling Team.

Supporting Documents:

[AS-New-Program-Womens-Wrestling.pdf](#)

Proposal: The Academic Senate President brings forward this proposal for the Council's feedback and approval to support the establishment of a Women's Wrestling Team at Cuesta College as presented.

VI. Summit Items: Are there any items, campus issues, and/or divisional concerns/issues that anyone wants to go to Summit for answers/clarification?

VII. Standing Reports:

1. ASCC – Yanelly Cardenas
 2. CCFT – Greg Baxley
 3. Curriculum – Steve Leone
 4. Governance 2.0 - Steve Leone
 5. Equity and Student Success – TBA
 6. Faculty Professional Development – Matthew Davis
 7. Online Educational Resources – Carina Love
 8. CMC – Sabrina Rock
 9. Online Education Committee – Cynthia Wilshusen
 10. Student Learning Outcomes Assessment – Kelli Gottlieb
 11. Dual Enrollment – Mario Espinoza-Kulick
 12. OER/ZTC - Carina Love
- +1 Other (if you are interested in presenting any report from your committee, please send a report to Erich Tucker before noon on the day of the ASC meeting)

Next Meeting: January 23, 1:30-3:30 pm

[Find Minutes and the Agendas on the ASC Website](#)



VIII. 10+1

Title 5 § 53200 (b): Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters. In Sections 53200 (c), "Academic and professional matters" mean the following policy development and implementation matters

1. Curriculum including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
- +
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate.

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