

# CUESTA COLLEGE – EMP PROJECT 2024-25 – PLANNING AND DESIGN RETREAT

*November 7, 2024, 8:30 am – 4:30 pm PST – Room 5401 SLO Campus*

Session Outcomes
<ul style="list-style-type: none"> <li>◆ Community College Educational Planning – The New Landscape and Best Practices</li> <li>◆ Cuesta EMP Planning Design – Approach; Process; Product; Integration; Timelines</li> <li>◆ EMP Task Force: Role and Membership Configuration</li> <li>◆ Internal and External Stakeholder Listening Sessions</li> <li>◆ Project Phases, Timeline, and Meeting Schedule</li> </ul>

## A G E N D A

8:30 Continental breakfast

### 9:00 President’s Welcome & Vision for the Next EMP

- Introductions: CBT Team and Session Attendees
  - Participants’ Perspectives to guide the retreat and EMP development process — *Exercise #1*
  - Collaborative Brain Trust (CBT) – Principles and Project Approach; Session Outcomes
- 10:15 Break (15 min)*

### 10:30 Part A: Envisioning the Future of Cuesta College and Its Students

- Cuesta’s Mission, Vision, and Values
  - Community College Educational Planning: Evolution and The New Landscape
  - Community College Educational Planning: Integrated Planning Scenarios — *Exercise #2*
- 12:00 Box Lunches*

### 1:00 Part A (cont.)

- Reimagining Cuesta College — *Exercise #3*
  - Community College Educational Planning: Best Practices and Common Pitfalls — *Exercise #4*
- 2:15 Break (15 min)*

### 2:30 Part B: Planning Design for Cuesta’s Next EMP

- EMP Task Force – Purpose, Guiding Principles, Membership, and Roles — *Exercise #5*
- EMP Development Process
- Stakeholder Listening Sessions
- Alignment and Integration of Planning Efforts — *Exercise #6*

### 3:30 Part C: Plan Development Phases and Timeline

Phase	Dates	Activities
<b>Phase 1:</b> Program Design & Planning <i>Oct – Dec 2024</i>	Oct-Nov Zoom meetings  Nov 7, 2024 – Site Visit #1	Pre-planning Meetings (President; Exec. Liaison; Logistics; Research Team All-day Retreat – Stakeholder Groups
<b>Phase 2:</b> Discovery Phase <i>Nov 2024 – Mar 2025</i>	Jan/Feb - Site Visit #2 <i>EMP Task Force – Mtg #1</i> ----- Feb/Mar - Site Visit #3 <i>EMP Task Force – Mtg #2</i>	Data collection, analysis, synthesis Stakeholder forums/listening sessions (internal, students, external) Draft EMP components provided for College review
<b>Phase 3:</b> Portfolio Development & Planning Assumptions <i>Mar – Apr 2025</i>	Mar/Apr – Site Visit #4 <i>EMP Task Force – Mtg #3</i>	Draft EMP components provided for College review
<b>Phase 4:</b> Goal-setting & Recommendations <i>Apr – June, 2025</i>	Apr/May – Site Visit #5 <i>EMP Task Force – Mtg #4</i> ◆ <i>8-hr Goal-Setting Session</i>	Goal-setting session (two half-days) Complete full First Draft EMP available for College review
EMP Review and Feedback	<i>Sept – Oct, 2025</i>	College Review and approval processes
Final Draft EMP	<i>October 31, 2025</i>	CBT Project completes
Board Approval & EMP Roll-out	<i>Dec 2025 – Jan 2026</i>	Approval, production and roll-out