

## 2023-2024 BUDGET TIMELINE

February 28 – March 2	Complete Budget Set-up in Test environment
March 17	Send out Personnel Sheets to Budget Managers
April 21	Last day to request roll of unspent 2022-2023 budget for P&B meeting on May 2
May 5	Finalize Position Control
May 12	Governor's May Revise
May 16	Planning and Budget approve Budget Assumptions
May 26	Final adjustments to Tentative Budget
June 2	Tentative Budget to printer Tentative Budget to Todd for distribution in Board Packet
June 14	Tentative Budget to Board of Trustees for adoption
July 10	Tentative Budget available in Banner Begin 2022-2023 Year-End Closing
Jul 12	Email budget overview and requests for optional budget meetings to budget managers
Aug 11	Close 2022-2023 Last day to request Permanent Budget Transfers for Final Budget
Sep 1	Final Budget to printer Final Budget to Todd for distribution in Board Packet
Sep 5	Final Budget to Planning & Budget
Sep 13	Final Budget to Board of Trustees for adoption
Sep 14	Adopted Budget available in Banner

Revised 2/28/2023