



Foundation
EXECUTIVE COMMITTEE MEETING

AGENDA

Regular Committee Meeting

Monday, January 11, 2021

TIME: 3:00 p.m. — Call to Order

Zoom Conference Call

Meeting ID: 950 0550 9110 – Password: 058334

A. CALL TO ORDER

B. ROLL CALL: Establishment of Quorum

Debbie Perrault, Chair	Grigger Jones	Pete Sysak
Jeff Darnton	Anita Robinson	Dan Troy
Rob Garcia	Anneka Scranton	Tim Williams
Doug Hilton	Jill Stearns	

Staff: Shannon Hill
Rick Camarillo
Jessica Strano

C. APPROVAL OF AGENDA

D. PUBLIC COMMENT

Note: The public may address the committee on any matter pertaining to this committee that is not on the agenda. The public may also address the committee on each of the remaining items on the agenda. Comments will generally be limited to three minutes per item. The public will be offered an opportunity to comment on agenda items when those items are heard.

E. APPROVAL OF MINUTES

Approval of unadopted minutes regarding the meeting of Monday, October 12, 2020 and Monday, November 30, 2020 (attached).

F. REPORTS

Note: No action will be taken unless the item becomes part of a subsequent agenda.

- Foundation President
- Superintendent/President

- Board of Trustees
- Executive Director
- Committee Chair Reports
Reports from Doug Hilton, Alumni Relations Committee; Jeff Darnton, Development Committee (Annual Fund Campaign); Rob Garcia, Finance Committee; and Anneka Scranton, Nominating Committee.

G. BUSINESS AGENDA

1. Budget Update (attached)
The Foundation Executive Committee has requested budget updates to monitor current year income and expenses. Rick Camarillo will present the report.
2. Code of Conduct (attached)
The Foundation Executive Committee requested in November 2020 to further discuss and possible recommend to the Foundation Board a Code of Conduct for Board Members. Staff have collected examples from the college, other college foundations and other nonprofit organizations. Two of which are attached for discussion.
3. Mission Statement
The Foundation Executive Committee requested in November 2020 to further discuss and possible recommend to the Foundation Board updating the Mission Statement. Staff recommends that an item be added to the February meeting creating an ad hoc committee of three or four board members to update the mission for board approval.

H. ACTION ITEMS

1. February 1, 2021 Foundation Board of Directors Meeting Agenda (attached)
The Bylaws require that the Foundation Executive Committee determine the agenda for quarterly meetings of the board. The committee will suggest agenda items and location for the meeting and give direction to staff regarding the program.

I. COMMENTS BY STAFF

J. COMMENTS BY COMMITTEE MEMBERS

K. ADJOURNMENT

NEXT EXECUTIVE COMMITTEE MEETING DATE: Monday, March 1, 2021