



Foundation

EXECUTIVE COMMITTEE

Regular Committee Meeting

Monday, April 12, 2021

Zoom Conference Call

Meeting ID: 952 4969 0682 – Password: 631361

APPROVED MINUTES

A. CALL TO ORDER

The Foundation President Debbie Perrault called the meeting to order at 3:02 pm.

B. ROLL CALL: ESTABLISH QUORUM

Present Absent

Board Members

<input checked="" type="checkbox"/>	Jeff Darnton	<input type="checkbox"/>	Anneka Scranton
<input checked="" type="checkbox"/>	Rob Garcia	<input checked="" type="checkbox"/>	Jill Stearns (left early)
<input checked="" type="checkbox"/>	Doug Hilton	<input checked="" type="checkbox"/>	Pete Sysak
<input checked="" type="checkbox"/>	Grigger Jones	<input checked="" type="checkbox"/>	Dan Troy
<input checked="" type="checkbox"/>	Debbie Perrault	<input checked="" type="checkbox"/>	Tim Williams
<input type="checkbox"/>	Anita Robinson		

Staff

<input checked="" type="checkbox"/>	Rick Camarillo	<input checked="" type="checkbox"/>	Jessica Strano
<input checked="" type="checkbox"/>	Shannon Hill		

Guests

Susan Dressler (left at 3:30pm)

C. APPROVAL OF AGENDA

Motion to approve as presented: Jones/Williams — **Passed** by a majority vote of the Foundation Executive Committee and unanimously by those members present to approve the agenda for Monday, April 12, 2021 as presented.

- **Yes – (9)** Darnton, Garcia, Hilton, Jones, Perrault, Stearns, Sysak, Troy and Williams.
- **No – (0)** none to report.
- **Absent – (2)** Robinson and Scranton.
- **Abstention – (0)** none.

D. PUBLIC COMMENT

No comment.

E. APPROVAL OF MINUTES

Motion to approve as presented: Jones/Williams — **Passed** by a majority vote of the Foundation Executive Committee and unanimously by those members present to approve the Foundation Executive Committee minutes for Monday, March 1, 2020 as presented.

- **Yes – (8)** Darnton, Garcia, Hilton, Jones, Perrault, Stearns, Sysak and Williams.
- **No – (0)** none to report.
- **Absent – (2)** Robinson and Scranton.
- **Abstention – (1)** Troy.

F. REPORTS**1. Foundation President**

Foundation President Perrault had nothing to report.

2. Superintendent/President

Superintendent/President Stearns reported the following:

- The summer semester will look similar to the spring semester, operationally there will be about 15% course offerings on-campus.
- We will welcome College for Kids back to campus this summer with most offerings outdoors.
- The fall semester will be more robust, offering 50% course offerings on-campus.

3. Board of Trustees

San Luis Obispo County Community College District Trustee Sysak was absent for the last Board of Trustees meeting and had nothing to report.

4. Executive Director

Executive Director Hill reported the following:

- Welcome back from spring break.
- We have hired a part-time temporary employee to cover accounting while we have one employee out on leave.
- Shannon has reached out to a few consultants, looking for someone to facilitate the Strategic Planning process for the Foundation.
- Marketing will be live streaming athletics this weekend, check it out!
- We have been promoting Preview Night at Cuesta, looking for students to register in the summer and fall. This will be held Wednesday, April 21st.
- Foundation grants are due this Friday.

5. Committee Chair Reports**Alumni Committee**

Vice President of Alumni Relations Hilton reported the following:

- The committee is meeting tomorrow April 13, 2021 to review the five submitted candidates. They committee may choose to extend the deadline.

Development Committee (Annual Fund Campaign)

Vice President of Development Darnton reported the following:

- The 2020-2021 Cuesta Fund Goal is \$240,000.
The Spring direct mailer is in progress, and the good news is the graphic designer started last week and is working to complete this project which will hopefully go out before the end of the month. Featured in this mailing will be Jason Curtis, Vice President of Academic Affairs and Jesus Cendejas our student ASCC President.
- Our day-of-giving pilot on March 24 was a success! We had nine campus areas participating and raised a total of \$32,306. It was done primarily through social media and emails. Jessica and Karen received very positive feedback from faculty saying that it has been great to reconnect with alumni. They also emailed a survey to get feedback from the participants as well as donors to improve the process should it become an annual activity for the Foundation.
- In May, staff will send out an additional e-mail solicitation to those in our database who have not given yet.
- The next development committee meeting is scheduled for May 20, 2020 at 1:00pm via Zoom.

Finance Committee

Secretary-Treasurer Garcia reported the following:

- The February 2021 quarterly Endowment Allocation and Performance Report reflected that the market value of the endowment fund was over \$36.6 million.

Nominating Committee

Vice President of Membership Scranton was absent. Susan Dressler reported the following on behalf of the nominating committee:

- There are five potential new members that will go to the board for election in May. They are Michael Boyer, Robyn Letters, Jaqueline Frederick, Cheryl Vines and Patricia Gordon.

G. BUSINESS AGENDA

1. Budget Update

Rick Camarillo reported on the budget handouts presented at the meeting.

H. ACTION ITEMS

1. Spending Rate 2021-2022

The finance committee has proposed the spending rate for 2021-2022.

The executive committee reviewed and discussed the rates and recommend approval for the quarterly Foundation board agenda on May 3, 2021.

Motion to approve as presented: Williams/Sysak — **Passed** by a majority vote of the Foundation Executive Committee and unanimously by those members present to approve and recommend the Spending Rate 2021-2022 to the board of directors for the meeting on May 3, 2021 as presented.

- **Yes – (8)** Darnton, Garcia, Hilton, Jones, Perrault, Sysak, Troy and Williams.
- **No – (0)** none to report.
- **Absent – (3)** Robinson, Scranton and Stearns.
- **Abstention – (0)** none.

2. Budget 2021-2022

The finance committee has proposed the general fund budget for 2021-2022.

The executive committee reviewed and discussed the budget and recommended approval for the quarterly Foundation board agenda on May 3, 2021.

Motion to approve as presented: Jones/Troy — **Passed** by a majority vote of the Foundation Executive Committee and unanimously by those members present to approve and recommend the Budget 2021-2022 to the board of directors for the meeting on May 3, 2021 as presented.

- **Yes – (7)** Darnton, Garcia, Hilton, Jones, Perrault, Troy and Williams.
- **No – (0)** none to report.
- **Absent – (4)** Robinson, Scranton, Stearns and Sysak.
- **Abstention – (0)** none.

3. Agreement for Services, Facilities and Equipment 2021-2022

Renew the Foundation’s annual agreement for services, facilities and equipment.

Motion to approve as presented: Troy/Hilton — **Passed** by a majority vote of the Foundation Executive Committee and unanimously by those members present to approve and recommend the Agreement for Services, Facilities and Equipment 2021-2022 to the board of directors for the meeting on May 3, 2021 as presented.

- **Yes – (7)** Darnton, Garcia, Hilton, Jones, Perrault, Troy and Williams.
- **No – (0)** none to report.
- **Absent – (4)** Robinson, Scranton, Stearns and Sysak.

- **Abstention – (0)** none.

4. May 3, 2021 Foundation Board of Directors Meeting Agenda

The Bylaws require that the executive committee determine the agenda for quarterly meetings of the board.

- **Add** - Action Item: Resolution ASCC President
- **Presentation:** Recommendation to include Katie Mervin from the Children Center.

Motion to approve with modification: Williams/Jones — **Passed** by a majority vote of the Foundation Executive Committee and unanimously by those members present to approve the agenda for Monday, May 3, 2021 with the above modifications included as presented.

- **Yes – (7)** Darnton, Garcia, Hilton, Jones, Perrault, Troy and Williams.
- **No – (0)** none to report.
- **Absent – (4)** Robinson, Scranton, Stearns and Sysak.
- **Abstention – (0)** none.

I. COMMENTS BY STAFF

No comment.

J. COMMENTS BY COMMITTEE MEMBERS

No comment.

K. ADJOURNMENT

The meeting was adjourned at 4:10 p.m.

L. MINUTES

Minutes were submitted by Cuesta College Administrative Assistant to Executive Director, Foundation/Institutional Advancement and Foundation Board of Directors Jessica Strano and reviewed by Foundation/Institutional Advancement Executive Director Shannon Hill.

NEXT EXECUTIVE COMMITTEE MEETING DATE:

Monday, April 12, 2021

ZOOM Meeting