



# Foundation

**EXECUTIVE COMMITTEE**  
Regular Committee Meeting  
Monday, July 6, 2020

## APPROVED MINUTES

**A. CALL TO ORDER**

The Foundation President Debbie Perrault called the meeting to order at 3:02 pm.

**B. ROLL CALL: ESTABLISH QUORUM**

Present  Absent

***Board Members***

<input checked="" type="checkbox"/>	Jeff Darnton	<input checked="" type="checkbox"/>	Anneka Scranton (late)
<input type="checkbox"/>	Rob Garcia	<input checked="" type="checkbox"/>	Jill Stearns
<input type="checkbox"/>	Doug Hilton	<input type="checkbox"/>	Pete Sysak
<input checked="" type="checkbox"/>	Debbie Perrault	<input type="checkbox"/>	Dan Troy
<input checked="" type="checkbox"/>	Anita Robinson	<input checked="" type="checkbox"/>	Tim Williams

***Staff***

<input checked="" type="checkbox"/>	Rick Camarillo	<input checked="" type="checkbox"/>	Jessica Strano
<input checked="" type="checkbox"/>	Shannon Hill		

***Guests***

None.

**C. APPROVAL OF AGENDA**

**Motion to approve as presented:** Williams/Robinson — **Passed** by a majority vote of the Foundation Executive Committee and unanimously by those members present to approve the agenda for Monday, July 6, 2020 as presented.

- **Yes – (5)** Darnton, Perrault, Robinson, Stearns and Williams.
- **No – (0)** none to report.
- **Absent – (5)** Garcia, Hilton, Scranton, Sysak and Troy.
- **Abstention – (0)** none to report.

**D. PUBLIC COMMENT**

No comment.

**E. APPROVAL OF MINUTES**

**Motion to approve as presented:** Williams/Darnton — **Passed** by a majority vote of the Foundation Executive Committee and unanimously by those members present to

approve the Foundation Executive Committee minutes for Monday, April 13, 2020 as presented.

- **Yes – (4)** Darnton, Perrault, Stearns and Williams.
- **No – (0)** none to report.
- **Absent – (5)** Garcia, Hilton, Scranton, Sysak and Troy.
- **Abstention – (1)** Robinson.

## F. REPORTS

### 1. Foundation President

Foundation President Perrault was pleased with the Virtual Presidents' Connect from the music performed to visiting with all the lovely guests.

### 2. Superintendent/President

Superintendent/President Stearns reported the following:

- A COVID-19 update was provided, stating the fall 2020 semester will begin August 17<sup>th</sup> with distance learning. She is very proud of Cuesta College adapting and transitioning to changes.

### 3. Board of Trustees

San Luis Obispo County Community College District Trustee Sysak was absent.

### 4. Executive Director

Executive Director Hill reported the following:

- Events in the fall 2020 will all be held virtual.
  - August 13<sup>th</sup>, a Virtual Scholarship Reception will be held.
- An orientation for new board members will be held July 17<sup>th</sup>.

### 5. Committee Chair Reports

#### **Alumni Committee**

Vice President of Alumni Relations Hilton was absent.

#### **Development Committee (Annual Fund Campaign)**

Vice President of Development Darnton reported the following:

- The 2019-2020 Cuesta Fund Goal is \$240,000.
- Good news, the Annual Cuesta Fund goal is currently around \$248,000 and it's anticipated that we'll be closer to more than \$260,000 when everything is accounted for - so great job everyone!
- With these funds, the Foundation grant committee awarded \$100,000 to college program grants and another \$40,000 to help with technology needs.

- In addition, to raising critical monies for the Cuesta Fund, Foundation staff also raised more than \$117,000 for the CASE Fund for student emergencies - so excellent job Foundation staff!!

#### **Finance Committee**

Secretary-Treasurer Garcia was absent. Camarillo reported the following:

- The May 2020 quarterly Endowment Allocation and Performance Report reflected that the market value of the endowment fund was over \$30.4 million.

#### **Nominating Committee**

Vice President of Membership Scranton reported the following:

- She looks forward to the new board member orientation with new members Cyndee Edwards, Barbara Martinez, and student representative Jesus Cendejas.

### **G. BUSINESS AGENDA**

#### 1. Budget Update

Rick Camarillo reported on the budget handouts presented at the meeting.

### **H. ACTION ITEMS**

#### 1. Revised Budget 2020-2021

Rick Camarillo presented the 2020-2021 revised budget. The executive committee reviewed and approved a recommendation for approval to the Board of Directors for the quarterly meeting on August 3, 2020.

**Motion to approve as presented:** Darnton/Robinson — **Passed** by a majority vote of the Foundation Executive Committee and unanimously by those members present to approve a recommendation of the 2020-2021 revised budget to the Board of Directors as presented.

- **Yes – (6)** Darnton, Perrault, Robinson, Scranton, Stearns and Williams.
- **No – (0)** none to report.
- **Absent – (4)** Garcia, Hilton, Sysak and Troy.
- **Abstention – (0)** none to report.

#### 2. Foundation Board of Directors Meeting Agenda for August 3, 2020

The Bylaws require that the executive committee determine the agenda for quarterly meetings of the board.

**Program:** Recommendations to have a faculty member and a student speak about transitioning to distance learning. A suggest was made to ask Brittany Mojo as a ceramic’s instructor.

**Motion to approve as presented:** Darnton/Robinson — **Passed** by a majority vote of the Foundation Executive Committee and unanimously by those members present to approve the August 3, 2020 Foundation Board of Directors Meeting Agenda as presented.

- **Yes – (6)** Darnton, Perrault, Robinson, Scranton, Stearns and Williams.
- **No – (0)** none to report.
- **Absent – (4)** Garcia, Hilton, Sysak and Troy.
- **Abstention – (0)** none to report.

**I. COMMENTS BY STAFF**

Shannon Hill stated that managers would begin working back in the office starting August 1<sup>st</sup>. Also, revealed the wonderful Legacy Challenge providing fourteen new individuals, earning \$14,000 towards the annual fund.

**J. COMMENTS BY COMMITTEE MEMBERS**

No comment.

**K. ADJOURNMENT**

The meeting was adjourned at 3:54 p.m.

**L. MINUTES**

Minutes were submitted by Cuesta College Administrative Assistant to Executive Director, Foundation/Institutional Advancement and Foundation Board of Directors Jessica Strano and reviewed by Foundation/Institutional Advancement Executive Director Shannon Hill.

**NEXT EXECUTIVE COMMITTEE MEETING DATE:**

Monday, September 14, 2020

Zoom Meeting