



# Foundation

**EXECUTIVE COMMITTEE**  
Regular Committee Meeting  
Monday, March 1, 2021

## APPROVED MINUTES

**A. CALL TO ORDER**

The Foundation President Debbie Perrault called the meeting to order at 3:02 pm.

**B. ROLL CALL: ESTABLISH QUORUM**

Present  Absent

***Board Members***

<input checked="" type="checkbox"/>	Jeff Darnton	<input checked="" type="checkbox"/>	Anneka Scranton
<input checked="" type="checkbox"/>	Rob Garcia	<input checked="" type="checkbox"/>	Jill Stearns
<input checked="" type="checkbox"/>	Doug Hilton	<input type="checkbox"/>	Pete Sysak
<input checked="" type="checkbox"/>	Grigger Jones	<input type="checkbox"/>	Dan Troy
<input checked="" type="checkbox"/>	Debbie Perrault	<input checked="" type="checkbox"/>	Tim Williams
<input type="checkbox"/>	Anita Robinson		

***Staff***

<input checked="" type="checkbox"/>	Rick Camarillo	<input checked="" type="checkbox"/>	Jessica Strano
<input checked="" type="checkbox"/>	Shannon Hill		

***Guests***

None.

**C. APPROVAL OF AGENDA**

**Motion to approve as presented:** Jones/Hilton — **Passed** by a majority vote of the Foundation Executive Committee and unanimously by those members present to approve the agenda for Monday, March 1, 2021 as presented.

- **Yes – (8)** Darnton, Garcia, Hilton, Jones, Perrault, Scranton, Stearns and Williams.
- **No – (0)** none to report.
- **Absent – (3)** Robinson, Sysak and Troy.
- **Abstention – (0)** none to report.

**D. PUBLIC COMMENT**

No comment.

**E. APPROVAL OF MINUTES**

**Motion to approve as presented:** Jones/Scranton — **Passed** by a majority vote of the Foundation Executive Committee and unanimously by those members present to

approve the Foundation Executive Committee minutes for Monday, January 11, 2021 and Monday, November 30, 2020 as presented.

- **Yes – (8)** Darnton, Garcia, Hilton, Jones, Perrault, Scranton, Stearns and Williams.
- **No – (0)** none to report.
- **Absent – (3)** Robinson, Sysak and Troy.
- **Abstention – (0)** none to report.

## F. REPORTS

### 1. Foundation President

Foundation President Perrault reported the following:

She attended the new Board of Trustees orientation meeting the two new members: Danna Stroud and Debra Stakes.

### 2. Superintendent/President

Superintendent/President Stearns reported the following:

- There will be a private ribbon cutting held tomorrow with just a couple of the trustees at the new R & B Shultz Early Childhood Education (ECE) Center at the North County Campus in Paso Robles. Staff and students will be in there by Monday, March 8<sup>th</sup>.
- Employees will have the opportunity for vaccination.
- The fall 2021 semester will begin to have more face-to-face instruction.

### 3. Board of Trustees

San Luis Obispo County Community College District Trustee Sysak was absent. Shannon Hill stated there will be a meeting on March 5<sup>th</sup> with a vote to include a new interim vice president of student services.

### 4. Executive Director

Executive Director Hill reported the following:

- The accountant technician will be out on extended leave, a part-time staff will come in to support Rick Camarillo during this leave.
- There are two big projects that are being worked on right now.
  - In the south county, looking forward to raising \$500,000 over five years for a matching endowment for a south county campus.
  - The Varian Ranch project.
- All the endowment statements were mailed last week.
- Over 140, 1099 tax paperwork was also mailed last week.

### 5. Committee Chair Reports

#### **Alumni Committee**

Vice President of Alumni Relations Hilton reported the following:

- The committee is still accepting nominations for honored alumni.

**Development Committee (Annual Fund Campaign)**

Vice President of Development Darnton reported the following:

- The 2020-2021 Cuesta Fund Goal is \$240,000.
- Originally the Spring direct mailer was scheduled to go out mid-late March but the new graphic designer needs to come on board first so it'll be delayed a bit and will hopefully go out early to mid-April. Featured in this mailing will be Jason Curtis, Vice President of Academic Affairs and Jesus Cendejas our student ASCC President.

**Finance Committee**

Secretary-Treasurer Garcia reported the following:

- The January 2021 quarterly Endowment Allocation and Performance Report reflected that the market value of the endowment fund was over \$35.9 million.

**Nominating Committee**

Vice President of Membership Scranton reported that they have been reaching out to members with terms due. The Foundation Nominating Committee have been meeting and have a few potential members that they will be meeting with over Zoom.

**G. BUSINESS AGENDA**

1. Budget Update

Rick Camarillo reported on the budget handouts presented at the meeting.

2. Crowdfunding

Karen Tacket and Jessica Strano provided an update on how the Foundation is providing a new fundraising opportunity for the college. The new pilot fundraising opportunity will include a "crowdfunding" day, scheduled for March 24.

3. Mission Statement

An ad hoc committee made-up of Jano Kray, Mary Howell, Dee Lacey and John Rolph have reviewed the current mission and made a recommendation to the executive committee. The executive committee discussed and made one update.

The updated Mission Statement will go to the Foundation Board of Directors for the May 3, 2021 meeting.

**H. ACTION ITEMS**

1. Strategic Plan

The mission statement ad hoc committee has referred the work of a Strategic Plan back to the executive committee.

The executive committee made a recommendation to form a new ad hoc committee and to be requested at the Foundation Board of Directors for the May 3, 2021 meeting. It was also suggested to include a facilitator to guide the process.

No action was taken.

**I. COMMENTS BY STAFF**

No comment.

**J. COMMENTS BY COMMITTEE MEMBERS**

No comment.

**K. ADJOURNMENT**

The meeting was adjourned at 4:07 p.m.

**L. MINUTES**

Minutes were submitted by Cuesta College Administrative Assistant to Executive Director, Foundation/Institutional Advancement and Foundation Board of Directors Jessica Strano and reviewed by Foundation/Institutional Advancement Executive Director Shannon Hill.

**NEXT EXECUTIVE COMMITTEE MEETING DATE:**

Monday, April 12, 2021

ZOOM Meeting