



# Foundation

## BOARD OF DIRECTORS

Monday, May 4, 2020

**TIME: 3:00 p.m. — Call to Order**

Zoom Conference Call - Meeting ID: 987-1920-8598

### UNAPPROVED MINUTES

**A. CALL TO ORDER**

The Foundation President Debbie Perrault called the meeting to order at 3:06 p.m.

**B. INTRODUCTIONS, ANNOUNCEMENTS AND ROLL CALL**

<input checked="" type="checkbox"/>	Jim Anderson	<input checked="" type="checkbox"/>	Janice Fong Wolf	<input checked="" type="checkbox"/>	Dee Lacey	<input checked="" type="checkbox"/>	John Rolph
<input type="checkbox"/>	Lindsay Bachman	<input type="checkbox"/>	Angelica Fortin	<input checked="" type="checkbox"/>	Stacy Millich	<input checked="" type="checkbox"/>	Mark Sanchez
<input type="checkbox"/>	Bryce Boggs	<input checked="" type="checkbox"/>	Rob Garcia	<input type="checkbox"/>	Kate Morgans	<input checked="" type="checkbox"/>	Anneka Scranton
<input checked="" type="checkbox"/>	Kevin Bontenbal	<input type="checkbox"/>	Nella Girolo	<input type="checkbox"/>	Bill Mortimer	<input checked="" type="checkbox"/>	Jill Stearns
<input type="checkbox"/>	Michael Cabassi	<input checked="" type="checkbox"/>	Gary Harkins	<input checked="" type="checkbox"/>	Pragna Patel-Mueller	<input checked="" type="checkbox"/>	Pete Sysak
<input type="checkbox"/>	Bill Carpenter	<input checked="" type="checkbox"/>	Doug Hilton	<input checked="" type="checkbox"/>	Debbie Perrault	<input type="checkbox"/>	Dan Troy
<input checked="" type="checkbox"/>	Jason Curtis	<input checked="" type="checkbox"/>	Mary Howell	<input type="checkbox"/>	Hunter Perry	<input type="checkbox"/>	Terry Vigil
<input checked="" type="checkbox"/>	Jeff Darnton	<input checked="" type="checkbox"/>	Grigger Jones	<input checked="" type="checkbox"/>	George Pudlo	<input checked="" type="checkbox"/>	Tim Williams
<input type="checkbox"/>	Susan Dressler	<input checked="" type="checkbox"/>	Jano Kray	<input checked="" type="checkbox"/>	Anita Robinson		

- Present    - Not Present

**ADVISORY STAFF:** None.

**ADVANCEMENT STAFF:** Shannon Hill, Jessica Strano, Rick Camarillo, Karen Tacket and Bonnie Morris.

**GUESTS:** None.

**C. APPROVAL OF AGENDA – ACTION ITEM**

**Motion to approve as presented:** Harkins/Jones — **Passed** by a majority vote of the Foundation Board of Directors and unanimously by those members present to approve the Foundation Board of Directors agenda for Monday, May 4, 2020 as presented adding Kate Morgans name to the agenda.

- **Yes – (23)** Anderson, Bontenbal, Curtis, Darnton, Fong Wolf, Garcia, Harkins, Hilton, Howell, Jones, Kray, Lacey, Millich, Patel-Muller, Perrault, Pudlo, Robinson, Rolph, Sanchez, Scranton, Stearns, Sysak and Williams.
- **No – (0)** none to report.
- **Absent – (12)** Bachmann, Boggs, Cabassi, Carpenter, Dressler, Fortin, Girolo, Morgans, Mortimer, Perry, Troy and Vigil.

- **Abstention – (0)** none to report.

**D. PUBLIC COMMENT**

No comment.

**E. APPROVAL OF MINUTES – ACTION ITEM**

**Motion to approve as presented:** Lacey/Howell — **Passed** by a majority vote of the Foundation Board of Directors and unanimously by those members present to approve the Foundation Board of Directors minutes for the regular meeting of Monday, February 3, 2020.

- **Yes – (23)** Anderson, Bontenbal, Curtis, Darnton, Fong Wolf, Garcia, Harkins, Hilton, Howell, Jones, Kray, Lacey, Millich, Patel-Muller, Perrault, Pudlo, Robinson, Rolph, Sanchez, Scranton, Stearns, Sysak and Williams.
- **No – (0)** none to report.
- **Absent – (12)** Bachmann, Boggs, Cabassi, Carpenter, Dressler, Fortin, Girolo, Morgans, Mortimer, Perry, Troy and Vigil.
- **Abstention – (0)** none to report.

**F. COMMUNICATIONS**

No Comment.

**G. PROGRAM**

Rob Garcia made a presentation on Planned Giving.

**H. BUSINESS AGENDA**

1. Quarterly Financial Report  
Rick Camarillo summarized the quarterly financial statements presented at the meeting.
2. Measure L Update  
Dan Troy was absent. Measure L updates can be found on the website [www.cuestacollegebond.info](http://www.cuestacollegebond.info)
3. Foundation President’s Open Discussion  
The Foundation President Debbie Perrault opened the floor for thoughts and discussion.

**I. ACTION ITEMS**

1. Spending Rate 2020-2021  
Rick Camarillo presented the spending rate for 2020-2021 recommended by both the Foundation Finance Committee and Foundation Executive Committee.

**Motion to approve as presented:** Hilton/Howell — **Passed** by a majority vote of the Foundation Board of Directors and unanimously by those members present to approve the 2020-2021 Spending Rate as presented.

- **Yes – (23)** Anderson, Bontenbal, Curtis, Darnton, Fong Wolf, Garcia, Harkins, Hilton, Howell, Jones, Kray, Lacey, Millich, Patel-Muller, Perrault, Pudlo, Robinson, Rolph, Sanchez, Scranton, Stearns, Sysak and Williams.
- **No – (0)** none to report.
- **Absent – (12)** Bachmann, Boggs, Cabassi, Carpenter, Dressler, Fortin, Girolo, Morgans, Mortimer, Perry, Troy and Vigil.
- **Abstention – (0)** none to report.

2. Budget 2020-2021

Rick Camarillo presented the Budget for 2020-2021 recommended by both the Foundation Finance Committee and Foundation Executive Committee.

**Motion to approve as presented:** Jones/Anderson — **Passed** by a majority vote of the Foundation Board of Directors and unanimously by those members present to approve the 2020-2021 Budget as presented.

- **Yes – (23)** Anderson, Bontenbal, Curtis, Darnton, Fong Wolf, Garcia, Harkins, Hilton, Howell, Jones, Kray, Lacey, Millich, Patel-Muller, Perrault, Pudlo, Robinson, Rolph, Sanchez, Scranton, Stearns, Sysak and Williams.
- **No – (0)** none to report.
- **Absent – (12)** Bachmann, Boggs, Cabassi, Carpenter, Dressler, Fortin, Girolo, Morgans, Mortimer, Perry, Troy and Vigil.
- **Abstention – (0)** none to report.

3. Agreement for Services, Facilities and Equipment 2020-2021

Shannon Hill presented the proposed agreement between the foundation and the college.

**Motion to approve as presented:** Lacey/Scranton — **Passed** by a majority vote of the Foundation Board of Directors and unanimously by those members present to approve the 2020-2021 Agreement for Services, Facilities and Equipment as presented.

- **Yes – (23)** Anderson, Bontenbal, Curtis, Darnton, Fong Wolf, Garcia, Harkins, Hilton, Howell, Jones, Kray, Lacey, Millich, Patel-Muller, Perrault, Pudlo, Robinson, Rolph, Sanchez, Scranton, Stearns, Sysak and Williams.
- **No – (0)** none to report.
- **Absent – (12)** Bachmann, Boggs, Cabassi, Carpenter, Dressler, Fortin, Girolo, Morgans, Mortimer, Perry, Troy and Vigil.
- **Abstention – (0)** none to report.

4. Approval of the Acceptance of Paycheck Protection Program Funds

Shannon Hill presented the information on the PPP loan.

**Motion to approve as presented:** Sysak/Kray — **Passed** by a majority vote of the Foundation Board of Directors and unanimously by those members present to approve the Paycheck Protection Program Funds as presented.

- **Yes – (23)** Anderson, Bontenbal, Curtis, Darnton, Fong Wolf, Garcia, Harkins, Hilton, Howell, Jones, Kray, Lacey, Millich, Patel-Muller, Perrault, Pudlo, Robinson, Rolph, Sanchez, Scranton, Stearns, Sysak and Williams.
- **No – (0)** none to report.
- **Absent – (12)** Bachmann, Boggs, Cabassi, Carpenter, Dressler, Fortin, Girolo, Morgans, Mortimer, Perry, Troy and Vigil.
- **Abstention – (0)** none to report.

5. Resolution of Appreciation Lindsay Bachman

Lindsay Bachman has served on the Foundation Board of Directors since July 1, 2019. Approval was requested for Resolution of Appreciation No. 2019-2020/03.

**Motion to approve as presented:** Sysak/Williams — **Passed** by a majority vote of the Foundation Board of Directors and unanimously by those members present to approve the Resolution of Appreciation No. 2019-2020/03 for Lindsay Bachman as presented.

- **Yes – (23)** Anderson, Bontenbal, Curtis, Darnton, Fong Wolf, Garcia, Harkins, Hilton, Howell, Jones, Kray, Lacey, Millich, Patel-Muller, Perrault, Pudlo, Robinson, Rolph, Sanchez, Scranton, Stearns, Sysak and Williams.
- **No – (0)** none to report.
- **Absent – (12)** Bachmann, Boggs, Cabassi, Carpenter, Dressler, Fortin, Girolo, Morgans, Mortimer, Perry, Troy and Vigil.
- **Abstention – (0)** none to report.

6. Nominations for Election and Re-election to Board of Directors

Members of the Board of Directors and officers assume responsibilities on July 1, 2020:

- a. Board members for election to three year terms, July 1, 2020 to June 30, 2023:

Barbara Martinez

Cyndee Edwards

**Motion to approve as presented:** Kray/Pudlo — **Passed** by a majority vote of the Foundation Board of Directors and unanimously by those members present to approve new members Barbara Martinez and Cyndee Edwards to a three-year term as presented.

- **Yes – (23)** Anderson, Bontenbal, Curtis, Darnton, Fong Wolf, Garcia, Harkins, Hilton, Howell, Jones, Kray, Lacey, Millich, Patel-Muller, Perrault, Pudlo, Robinson, Rolph, Sanchez, Scranton, Stearns, Sysak and Williams.
- **No – (0)** none to report.
- **Absent – (12)** Bachmann, Boggs, Cabassi, Carpenter, Dressler, Fortin, Girolo, Morgans, Mortimer, Perry, Troy and Vigil.
- **Abstention – (0)** none to report.

b. Election of officers for a one-year term, July 1, 2020 to June 30, 2021:

President	Debbie Perrault
Vice President/Development	Jeff Darnton
Vice President/Alumni Relations	Doug Hilton
Vice President/Membership	Anneka Scranton
Secretary/Treasurer	Rob Garcia

**Motion to approve as presented:** Robinson/Anderson — **Passed** by a majority vote of the Foundation Board of Directors and unanimously by those members present to approve the officers for a one-year term as presented.

- **Yes – (23)** Anderson, Bontenbal, Curtis, Darnton, Fong Wolf, Garcia, Harkins, Hilton, Howell, Jones, Kray, Lacey, Millich, Patel-Muller, Perrault, Pudlo, Robinson, Rolph, Sanchez, Scranton, Stearns, Sysak and Williams.
- **No – (0)** none to report.
- **Absent – (12)** Bachmann, Boggs, Cabassi, Carpenter, Dressler, Fortin, Girolo, Morgans, Mortimer, Perry, Troy and Vigil.
- **Abstention – (0)** none to report.

c. Board members for re-election to three-year terms, July 1, 2020 to June 30, 2023:

Bill Mortimer	Pragna Patel-Mueller
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**Motion to approve as presented:** Scranton/Pudlo — **Passed** by a majority vote of the Foundation Board of Directors and unanimously by those members present to approve Bill Mortimer and Pragna Patel-Mueller to a three-year term as presented.

- **Yes – (23)** Anderson, Bontenbal, Curtis, Darnton, Fong Wolf, Garcia, Harkins, Hilton, Howell, Jones, Kray, Lacey, Millich, Patel-Muller, Perrault, Pudlo, Robinson, Rolph, Sanchez, Scranton, Stearns, Sysak and Williams.
- **No – (0)** none to report.
- **Absent – (12)** Bachmann, Boggs, Cabassi, Carpenter, Dressler, Fortin, Girolo, Morgans, Mortimer, Perry, Troy and Vigil.
- **Abstention – (0)** none to report.

**J. REPORT FROM FOUNDATION PRESIDENT**

Foundation President Debbie Perrault reported the following:

- Thanked all staff for their hard work.
- Presidents' Luncheon will be hosted on Zoom on Friday, May 29<sup>th</sup>.

**K. REPORT FROM THE SUPERINTENDENT/PRESIDENT**

Superintendent/President Jill Stearns reported on the following:

- Updates were provided with the changes from face-to-learning to transitioning to distance learning and the efforts from COVID-19.
- There are still resources available for students on both campus sites: Cougar Food Pantry, tutoring, computers, and internet access.

- Commencement has been rescheduled to Friday, December 18, 2020.
- Fall 2020 instruction being held face-to-face or online will be determined in July.
- A big thank you was provided to the Foundation for all the financial support to students through the CASE Fund.

**L. REPORT FROM THE EXECUTIVE DIRECTOR**

Executive Director Shannon Hill reported the following:

- Third quarter report was discussed.
- Committee Assignments for 2020-20201 will be presented at the August Meeting.
- Over \$95,000 has been raised to support the CASE Fund.
- There was a discuss on designated funding.
- She thanked Foundation staff for their support and working through all COVID-19 transitions.

**M. REPORTS**

**ASCC**

President of the Associated Students of Cuesta College Lindsay Bachman was absent.

**Alumni Relations Committee**

Vice President of Alumni Relations Douglas Hilton reported the following:

- Three individuals have been selected this year to be recognized as Honored Alumni of 2020.
  - Laurie Sinton (former board member of 27 years)
  - Jenny Mulks (founder of a non-profit, speaker, author and coach)
  - Russ Levenway (started Tektegrity as Founder and CEO)
- The Annual Awards Luncheon where they will all be honored with other awardees; the date is still to be determined.

**Board of Trustees**

San Luis Obispo County Community College District Board of Trustees Pete Sysak reported the following:

- He shared his gratitude to all the groups on campus from taking the college from a traditional on campus program to one that is online, and the amount of time that they did it in is really admirable.
- The Accreditation Report will be posted online for viewing.

**Classified Employees**

Classified employee Hunter Perry was absent.

**Development Committee and Cuesta Fund Campaign**

Vice President of Development Jeff Darnton reported the following:

- The 2019-2020 Cuesta Fund Goal is \$240,000.
- The board goal is to raise \$45,000 with full participation.

- There are still a few members who have not made their annual contribution: either a personal gift or helped facilitate a gift from a business or individual. The goal is for 100% participation.
- The Spring direct mailing landed in mail boxes about 2.5 weeks ago. Donations are starting to come in supporting both the Annual Fund and the student emergency fund.

### **Faculty**

Kevin Bontenbal and Stacy Millich provided a brief update on the transitioning to distance learning and working with students through the challenges.

### **Finance Committee**

Secretary-Treasurer Rob Garcia was absent. Rick provided the following updates:

- The March 2020 quarterly Endowment Allocation and Performance Report reflected that the market value of the endowment fund was over \$27 million.

### **Nominating Committee**

Vice President of Membership Anneka Scranton reported the following:

- She recommended others reach out to staff or faculty to thank them for their work.

## **N. REPORTS BY BOARD MEMBERS**

- Mary Howell reported on behalf of the Friends of the Library announcing the new Book of the Year as Honeybus A Memoir of Loss, Courage and a Girl Saved by Bees by Meredith May will be rescheduled to next year.
- Jano Kray reported on behalf of the Friends of the Art Gallery recommended others to visit The Harold J Miossi Art Gallery online for the 2020 Virtual Student Exhibition.
- Dee Lacey checkout the North County Campus, stating the hot house was looking great.

## **O. REPORTS BY STAFF MEMBERS**

None.

## **P. AGENDA ITEMS FOR NEXT MEETING**

None.

## **Q. WINE RAFFLE**

Anneka Scranton received the wine raffle prize.

## **R. ADJOURNMENT**

The meeting adjourned at 4:06 p.m.

## **S. MINUTES**

Minutes submitted by Cuesta College Administrative Assistant to Executive Director, Foundation/Institutional Advancement and Foundation Board of Directors Jessica Strano and reviewed by Cuesta College Foundation/Institutional Advancement Executive Director Shannon Hill.

**The next meeting will be held:**

**Monday, August 3, 2020 – 3:00 pm**

Zoom Conference Call

Meeting ID: 942 8624 4814