



Foundation

BOARD OF DIRECTORS

Monday, November 2, 2020

TIME: 3:00 p.m. — Call to Order

Zoom Conference Call - Meeting ID: 968 4983 4498

APPROVED MINUTES

A. CALL TO ORDER

The Foundation President Debbie Perrault called the meeting to order at 3:00 p.m.

B. INTRODUCTIONS, ANNOUNCEMENTS AND ROLL CALL

Introduce to new member and faculty representative Silvio Favoreto.

<input checked="" type="checkbox"/>	Jim Anderson	<input checked="" type="checkbox"/>	Janice Fong Wolf	<input checked="" type="checkbox"/>	Barbara Martinez	<input checked="" type="checkbox"/>	Mark Sanchez
<input type="checkbox"/>	Bryce Boggs	<input checked="" type="checkbox"/>	Angelica Fortin	<input type="checkbox"/>	Stacy Millich	<input checked="" type="checkbox"/>	Anneka Scranton
<input type="checkbox"/>	Michael Cabassi	<input checked="" type="checkbox"/>	Rob Garcia	<input checked="" type="checkbox"/>	Bill Mortimer	<input checked="" type="checkbox"/>	Jill Stearns
<input checked="" type="checkbox"/>	Jesus Cendejas	<input checked="" type="checkbox"/>	Nella Girolo	<input type="checkbox"/>	Kate Morgans	<input type="checkbox"/>	Pete Sysak
<input checked="" type="checkbox"/>	Bill Carpenter	<input type="checkbox"/>	Gary Harkins	<input type="checkbox"/>	Pragna Patel-Mueller	<input checked="" type="checkbox"/>	Dan Troy
<input type="checkbox"/>	Jason Curtis	<input checked="" type="checkbox"/>	Douglas Hilton	<input checked="" type="checkbox"/>	Debbie Perrault	<input type="checkbox"/>	Terry Vigil
<input checked="" type="checkbox"/>	Jeff Darnton (late)	<input checked="" type="checkbox"/>	Mary Howell	<input type="checkbox"/>	Hunter Perry	<input checked="" type="checkbox"/>	Tim Williams
<input checked="" type="checkbox"/>	Susan Dressler	<input checked="" type="checkbox"/>	Grigger Jones	<input checked="" type="checkbox"/>	George Pudlo (late)		
<input checked="" type="checkbox"/>	Cyndee Edwards	<input type="checkbox"/>	Jano Kray	<input checked="" type="checkbox"/>	Anita Robinson (late)		
<input checked="" type="checkbox"/>	Silvio Favoreto	<input checked="" type="checkbox"/>	Dee Lacey	<input checked="" type="checkbox"/>	John Rolph		

- Present - Not Present

ADVISORY STAFF: None.

ADVANCEMENT STAFF: Shannon Hill, Jessica Strano, Rick Camarillo and Karen Tacket

GUESTS: Heather Tucker

C. APPROVAL OF AGENDA – ACTION ITEM

Motion to approve as presented: Dressler/Jones — **Passed** by a majority vote of the Foundation Board of Directors and unanimously by those members present to approve the Foundation Board of Directors agenda for Monday, November 2, 2020 as presented.

- **Yes – (23)** Anderson, Cendejas, Carpenter, Dressler, Edwards, Favoreto, Fong Wolf, Fortin, Garcia, Girolo, Hilton, Howell, Jones, Lacey, Martinez, Mortimer, Perrault, Rolph, Sanchez, Scranton, Stearns, Troy and Williams.
- **No – (0)** none to report.
- **Absent – (14)** Boggs, Cabassi, Curtis, Darnton, Harkins, Kray, Millich, Morgans, Patel-Mueller, Perry, Pudlo, Robinson, Sysak and Vigil.
- **Abstention – (0)** none to report.

D. PUBLIC COMMENT

No comment.

E. APPROVAL OF MINUTES – ACTION ITEM

Motion to approve as presented: Hilton/Lacey — **Passed** by a majority vote of the Foundation Board of Directors and unanimously by those members present to approve the Foundation Board of Directors minutes for the regular meeting of Monday, August 3, 2020

- **Yes – (24)** Anderson, Carpenter, Cendejas, Darnton, Dressler, Edwards, Favoreto, Fong Wolf, Fortin, Garcia, Girolo, Hilton, Howell, Jones, Lacey, Martinez, Mortimer, Perrault, Rolph, Sanchez, Scranton, Stearns, Troy and Williams.
- **No – (0)** none to report.
- **Absent – (13)** Boggs, Cabassi, Curtis, Harkins, Kray, Millich, Morgans, Patel-Mueller, Perry, Pudlo, Robinson, Sysak and Vigil.
- **Abstention – (0)** none to report.

F. COMMUNICATIONS

No Comment.

G. PROGRAM

Instructor Heather Tucker from Cuesta College Emergency Medical Services Programs (EMS) provided an overview of their program and how they are managing with the COVID-19 pandemic requirements.

H. BUSINESS AGENDA

1. Quarterly Financial Report

Rick Camarillo summarized the quarterly financial statements presented at the meeting.

2. Measure L Update

Dan Troy was absent. Measure L updates can be found on the website www.cuestacollegebond.info

3. Diversity, Equity and Inclusion

Shannon Hill shared college updates related to college efforts on diversity, equity and inclusion and asked for input from board members on foundation and/or board direction.

4. Foundation President's Open Discussion

The Foundation President Debbie Perrault opened the floor for thoughts and discussion.

I. ACTION ITEMS

1. Audit 2019-2020

Rick Camarillo presented the 2019-2020 audit of the Foundation’s financial statements on behalf of the Foundation Audit Committee.

Motion to approve as presented: Troy/Cendejas — **Passed** by a majority vote of the Foundation Board of Directors and unanimously by those members present to approve the 2019-2021 Audit as presented.

- **Yes – (26)** Anderson, Cendejas, Carpenter, Darnton, Dressler, Edwards, Favoreto, Fong Wolf, Fortin, Garcia, Girolo, Hilton, Howell, Jones, Lacey, Martinez, Mortimer, Perrault, Pudlo, Robinson, Rolph, Sanchez, Scranton, Stearns, Troy and Williams.
- **No – (0)** none to report.
- **Absent – (11)** Boggs, Cabassi, Curtis, Harkins, Kray, Millich, Morgans, Patel-Mueller, Perry, Sysak and Vigil.
- **Abstention – (0)** none to report.

2. Support Quasi Endowing the Chapman Trust

Shannon Hill discussed the Chapman Trust donation and the request to quasi endow the gift to support a perpetual funding source for the Cuesta College North County Campus.

Motion to approve as presented: Howell/Fong Wolf — **Passed** by a majority vote of the Foundation Board of Directors and unanimously by those members present to approve Quasi Endow the Chapman Trust as presented.

- **Yes – (26)** Anderson, Cendejas, Carpenter, Darnton, Dressler, Edwards, Favoreto, Fong Wolf, Fortin, Garcia, Girolo, Hilton, Howell, Jones, Lacey, Martinez, Mortimer, Perrault, Pudlo, Robinson, Rolph, Sanchez, Scranton, Stearns, Troy and Williams.
- **No – (0)** none to report.
- **Absent – (11)** Boggs, Cabassi, Curtis, Harkins, Kray, Millich, Morgans, Patel-Mueller, Perry, Sysak and Vigil.
- **Abstention – (0)** none to report.

J. REPORT FROM FOUNDATION PRESIDENT

Foundation President Debbie Perrault reported the following:

- She attended the Accreditation forums and was very proud to hear from many faculty and staff all the collaboration, support and care students have received during these trying pandemic times.
- A big thank you to our staff for their hard work and another clean audit.

K. REPORT FROM THE SUPERINTENDENT/PRESIDENT

Superintendent/President Jill Stearns reported on the following:

- The Accreditation process and visit was virtual this year. The exit report included only accolades. The final report should come in February 2021. The next visit will now be seven years instead of six years.

- The spring semester will look very similar to the fall semester with most classes remaining remote. Roughly, ten percent of classes will be in-person.
- She expressed her appreciation to the board for their willingness to engage in the conversation around equity work, anti-racism and building a resolution.

L. REPORT FROM THE EXECUTIVE DIRECTOR

Executive Director Shannon Hill had nothing to report.

M. REPORTS

ASCC

President of the Associated Students of Cuesta College Jesus Cendejas provided an update on current student resources and virtual events.

Alumni Relations Committee

Vice President of Alumni Relations Douglas Hilton reported the following:

- In December, a video will be released featuring the 2020 Honored Alumni and other awardees for the year.

Board of Trustees

San Luis Obispo County Community College District Board of Trustees Pete Sysak was absent.

Classified Employees

Classified employee Hunter Perry was absent.

Development Committee and Cuesta Fund Campaign

Vice President of Development Jeff Darnton reported the following:

- The 2020-21 Cuesta Fund Goal is \$240,000.
- The Foundation Development Committee met via zoom on November 19th. As a reminder we are expanding our approach to raising monies for the Cuesta Fund (areas of greatest need) and grants that were submitted to the Foundation last Spring. The goal is for the development committee and board members to identify friends or family who have a passion in a certain area(s) to directly fund those projects.
- Karen Tacket has been working with the development committee, going over prospect assignments and discussing what kind of assistance each member might need to make these asks successful.
- Update timeline: The fall direct mailer is scheduled to hit mailboxes after the election. The mailer was a bit delayed due to general COVID-19 challenges and also competing with the barrage of mail being produced and mailed leading up to the election. A decision was made to hold off in hopes to receive positive responses after November 3rd. It is segmented into four groups: San Luis Obispo County Cuesta alumni, retirees, donors and friends and parents of current students.

Faculty

Stacy Millich was absent. Silvio Favoreto stated faculty have been very busy preparing for another semester online.

Finance Committee

Secretary-Treasurer Rob Garcia was absent. Rick provided the following updates:

- The September 2020 quarterly Endowment Allocation and Performance Report reflected that the market value of the endowment fund was over \$32.5 million.

Nominating Committee

Vice President of Membership Anneka Scranton had no updates to report.

N. REPORTS BY BOARD MEMBERS

Mary Howell provided an update on behalf of Friends of the Library.

Dee Lacey and Jeff Darnton attended a session with presenters Jill Stearns and Shannon Hill, working on an initiative to develop curriculum for the AG program and Varian Ranch.

Dee Lacey stated everyone should check out all the new building updates at the North County Campus.

O. REPORTS BY STAFF MEMBERS

None.

P. AGENDA ITEMS FOR NEXT MEETING

None.

Q. WINE RAFFLE

Jeff Darnton received the wine raffle prize.

R. ADJOURNMENT

The meeting adjourned at 5:00 p.m.

S. MINUTES

Minutes submitted by Cuesta College Administrative Assistant to Executive Director, Foundation/Institutional Advancement and Foundation Board of Directors Jessica Strano and reviewed by Cuesta College Foundation/Institutional Advancement Executive Director Shannon Hill.

The next meeting will be held: Monday, February 1, 2020 – 3:00 pm
Zoom Conference Call