



# Foundation

**EXECUTIVE COMMITTEE**  
Regular Committee Meeting  
Monday, September 14, 2020

## APPROVED MINUTES

**A. CALL TO ORDER**

The Foundation President Debbie Perrault called the meeting to order at 3:02 pm.

**B. ROLL CALL: ESTABLISH QUORUM**

Present  Absent

***Board Members***

<input checked="" type="checkbox"/>	Jeff Darnton	<input checked="" type="checkbox"/>	Anneka Scranton
<input checked="" type="checkbox"/>	Rob Garcia	<input type="checkbox"/>	Jill Stearns
<input checked="" type="checkbox"/>	Doug Hilton	<input checked="" type="checkbox"/>	Pete Sysak
<input checked="" type="checkbox"/>	Grigger Jones	<input type="checkbox"/>	Dan Troy
<input checked="" type="checkbox"/>	Debbie Perrault	<input type="checkbox"/>	Tim Williams (late)
<input checked="" type="checkbox"/>	Anita Robinson		

***Staff***

<input checked="" type="checkbox"/>	Rick Camarillo	<input checked="" type="checkbox"/>	Jessica Strano
<input checked="" type="checkbox"/>	Shannon Hill		

***Guests***

None.

**C. APPROVAL OF AGENDA**

**Motion to approve as presented:** Garcia/Robinson — **Passed** by a majority vote of the Foundation Executive Committee and unanimously by those members present to approve the agenda for Monday, September 14, 2020 as presented.

- **Yes – (8)** Darnton, Garcia, Hilton, Jones, Perrault, Robinson, Scranton and Sysak.
- **No – (0)** none to report.
- **Absent – (3)** Stearns, Troy and Williams.
- **Abstention – (0)** none to report.

**D. PUBLIC COMMENT**

No comment.

**E. APPROVAL OF MINUTES**

**Motion to approve as presented:** Darnton/Scranton — **Passed** by a majority vote of the Foundation Executive Committee and unanimously by those members present to

approve the Foundation Executive Committee minutes for Monday, July 6, 2020 as presented.

- **Yes – (6)** Darnton, Hilton, Perrault, Robinson, Scranton and Sysak.
- **No – (0)** none to report.
- **Absent – (3)** Stearns, Troy and Williams.
- **Abstention – (2)** Garcia and Jones.

**F. REPORTS**

a) Foundation President

Foundation President Perrault thanked staff for efforts on a wonderful Virtual Scholarship Reception held August 13, 2020.

b) Superintendent/President

Superintendent/President Stearns was absent.

c) Board of Trustees

San Luis Obispo County Community College District Trustee Sysak reported the following:

- The board passed the recommended budget in September 2020.
- The next meeting will be held on October 7, 2020.
- Board members, Angela Mitchell and Barbara George will end their term in December 2020.

d) Executive Director

Executive Director Hill reported the following:

- The college provided a separation/retirement incentive, so far 18 people have provided their notice. Three people from the Advancement Office include: Janet Shephard, Lits Brennen and Karen Tacket.
- We are continuing to work on the Varian Ranch project, the goal for this project is \$30 million.
- We received a Title V grant; these funds will help to support the South County Center.

Committee Chair Reports

**Alumni Committee**

Vice President of Alumni Relations Hilton reported the following:

- The Awards Luncheon for 2020 is still on hold.
- The committee will be meeting on Friday, September 18, 2020.

**Development Committee (Annual Fund Campaign)**

Vice President of Development Darnton reported the following:

- The 2020-2021 Cuesta Fund Goal is \$240,000.
- The first committee meeting will be on Thursday, September 17, 2020. One of the things we are going to discuss is a slight change to our approach to fundraising. I noticed that each year there are some grants from various departments on campus that are either not fully funded or not funded at all. So, in addition to raising monies for the Cuesta Fund (areas of greatest need), we also want to ask Foundation board members to identify friends or family members who have a passion in a certain area who might want to directly fund those projects.
- The fall direct mailer is being drafted and scheduled to hit mailboxes in October. It is segmented into three groups: Cuesta retirees, donors and friends and SLO County alumni.
- The phonathon, for a variety of obvious and current COVID-19 reasons, will not be taking place this year. This will allow an opportunity for Foundation staff to review current processes and identify a way to move forward with a phonathon for next fiscal year or whenever it's deemed safe to have students and staff working in the same room together.

#### **Finance Committee**

Secretary-Treasurer Garcia reported the following:

- The July 2020 quarterly Endowment Allocation and Performance Report reflected that the market value of the endowment fund was over \$32.2 million.

#### **Nominating Committee**

Vice President of Membership Scranton reported the following:

- The committee will be looking for recommendations in November and will meet in January.

### **G. BUSINESS AGENDA**

#### **1. Budget Update**

Rick Camarillo reported on the budget handouts presented at the meeting.

- Shannon Hill also give an emergency grant update.

#### **2. Promise Funding Update**

Rick Camarillo provided an update on the Promise funding.

#### **3. Blackbaud Breach**

Shannon Hill further discussed the Blackbaud database breach and asked for recommendations.

The committee recommended receiving a legal opinion and taking quick action with the results of the opinion. It was also suggested to have a written policy for future on this topic.

4. Artwork Decommissioning / Sale

Shannon Hill discussed the donations of artwork to the foundation and make a recommendation of selling or donating.

The committee provided an okay to move forward with the foundation selling or donated stored art work.

H. ACTION ITEMS

No comment.

I. COMMENTS BY STAFF

No comment.

J. COMMENTS BY COMMITTEE MEMBERS

No comment.

K. ADJOURNMENT

The meeting was adjourned at 4:16 p.m.

L. MINUTES

Minutes were submitted by Cuesta College Administrative Assistant to Executive Director, Foundation/Institutional Advancement and Foundation Board of Directors Jessica Strano and reviewed by Foundation/Institutional Advancement Executive Director Shannon Hill.

**NEXT EXECUTIVE COMMITTEE MEETING DATE:**

Monday, October 12, 2020

Zoom Meeting