



Foundation

BOARD OF DIRECTORS

Monday, May 3, 2021

TIME: 3:00 p.m. — Call to Order

Meeting ID: 958 6834 0041 – Password: 842346

APPROVED MINUTES

A. CALL TO ORDER

The Foundation President Debbie Perrault called the meeting to order at 3:02 p.m.

B. INTRODUCTIONS, ANNOUNCEMENTS AND ROLL CALL

<input checked="" type="checkbox"/>	Jim Anderson	<input checked="" type="checkbox"/>	Janice Fong Wolf	<input type="checkbox"/>	Barbara Martinez	<input type="checkbox"/>	Jill Stearns
<input type="checkbox"/>	Bryce Boggs	<input checked="" type="checkbox"/>	Angelica Fortin	<input checked="" type="checkbox"/>	Bill Mortimer	<input type="checkbox"/>	Pete Sysak
<input type="checkbox"/>	Michael Cabassi	<input checked="" type="checkbox"/>	Rob Garcia	<input type="checkbox"/>	Kate Morgans	<input checked="" type="checkbox"/>	Dan Troy
<input type="checkbox"/>	Bill Carpenter	<input checked="" type="checkbox"/>	Nella Girolo	<input type="checkbox"/>	Pragna Patel-Mueller	<input type="checkbox"/>	Terry Vigil
<input checked="" type="checkbox"/>	Jesus Cendejas (late) and (left)	<input type="checkbox"/>	Gary Harkins	<input checked="" type="checkbox"/>	Debbie Perrault	<input type="checkbox"/>	Tim Williams
<input checked="" type="checkbox"/>	Jason Curtis (late)	<input checked="" type="checkbox"/>	Douglas Hilton	<input type="checkbox"/>	Hunter Perry		
<input checked="" type="checkbox"/>	Jeff Darnton (late)	<input checked="" type="checkbox"/>	Mary Howell	<input checked="" type="checkbox"/>	George Pudlo (late)		
<input checked="" type="checkbox"/>	Susan Dressler	<input checked="" type="checkbox"/>	Grigger Jones (left)	<input checked="" type="checkbox"/>	Anita Robinson (left)		
<input checked="" type="checkbox"/>	Cyndee Edwards	<input checked="" type="checkbox"/>	Jano Kray	<input checked="" type="checkbox"/>	John Rolph (late)		
<input type="checkbox"/>	Silvio Favoreto	<input checked="" type="checkbox"/>	Dee Lacey	<input type="checkbox"/>	Anneka Scranton		

- Present - Not Present

ADVISORY STAFF: None.

ADVANCEMENT STAFF: Shannon Hill, Jessica Strano, Rick Camarillo and Karen Tacket.

GUESTS: Katie Mervin (presenter), Jo Malizia (interpreter) and Hannah B. (interpreter).

C. APPROVAL OF AGENDA – ACTION ITEM

Motion to approve as presented: Jones/Lacey — **Passed** by a majority vote of the Foundation Board of Directors and unanimously by those members present to approve the Foundation Board of Directors agenda for Monday, February 1, 2021 as presented.

- **Yes – (16)** Anderson, Dressler, Edwards, Fong Wolf, Fortin, Garcia, Girolo, Hilton, Howell, Jones, Kray, Lacey, Mortimer, Perrault, Robinson and Troy.
- **No – (0)** none to report.
- **Absent – (19)** Boggs, Cabassi, Carpenter, Cendejas, Curtis, Darnton, Favoreto, Harkins, Martinez, Morgans, Patel-Mueller, Perry, Pudlo, Rolph, Scranton, Stearns, Sysak, Vigil and Williams.
- **Abstention – (0)** none to report.

D. PUBLIC COMMENT

Shannon Hill welcomed new board and faculty member Erich Tucker.

E. APPROVAL OF MINUTES – ACTION ITEM

Motion to approve as presented: Kray/Hilton — **Passed** by a majority vote of the Foundation Board of Directors and unanimously by those members present to approve the Foundation Board of Directors minutes for the regular meeting of Monday, February 1, 2021.

- **Yes – (16)** Anderson, Dressler, Edwards, Fong Wolf, Fortin, Garcia, Girolo, Hilton, Howell, Jones, Kray, Lacey, Mortimer, Perrault, Robinson and Troy.
- **No – (0)** none to report.
- **Absent – (19)** Boggs, Cabassi, Carpenter, Cendejas, Curtis, Darnton, Favoreto, Harkins, Martinez, Morgans, Patel-Mueller, Perry, Pudlo, Rolph, Scranton, Stearns, Sysak, Vigil and Williams.
- **Abstention – (0)** none to report.

F. COMMUNICATIONS

No Comment.

PROGRAM

Children’s Center Director, Katie Mervin, provide updates on the program, how they have stayed open during COVID and the excitement around the new building at the North County Campus.

G. BUSINESS AGENDA

1. Quarterly Financial Report
Rick Camarillo summarized the quarterly financial statements presented at the meeting.
2. Measure L Update
Dan Troy provided Measure L updates which can also be found on the website: www.cuestacollegebond.info
3. Foundation President’s Open Discussion
The Foundation President Debbie Perrault opened the floor for thoughts and discussion.

H. ACTION ITEMS

1. Resolution of Appreciation Doug Hilton
Doug Hilton has served on the Foundation Board of Directors since October 1, 2007. Approval was requested for Resolution of Appreciation No. 2020-2021/01.
2. Resolution of Appreciation Kate Morgans

Kate Morgans has served on the Foundation Board of Directors since July 1, 2013. Approval was requested for Resolution of Appreciation No. 2020-2021/02.

3. Resolution of Appreciation Anita Robinson

Anita Robinson has served on the Foundation Board of Directors since October 1, 2003. Approval was requested for Resolution of Appreciation No. 2020-2021/03.

4. Resolution of Appreciation Terry Vigil

Terry Vigil has served on the Foundation Board of Directors since July 1, 2012. Approval was requested for Resolution of Appreciation No. 2020-2021/04.

5. Resolution of Appreciation Jesus Cendejas

Jesus Cendejas has served on the Foundation Board of Directors since July 1, 2020. Approval was requested for Resolution of Appreciation No. 2020-2021/05.

Motion to approve as presented: Jones/Dressler — **Passed** by a majority vote of the Foundation Board of Directors and unanimously by those members present to approve the Resolution of Appreciation No. 2020-2021/01 for Douglas Hilton, Resolution of Appreciation No. 2020-2021/02 for Kate Morgans, Resolution of Appreciation No. 2020-2021/03 for Anita Robinson, Resolution of Appreciation No. 2020-2021/04 for Terry Vigil and Resolution of Appreciation No. 2020-2021/05 for Jesus Cendejas as presented.

- **Yes – (21)** Anderson, Cendejas, Curtis, Darnton, Dressler, Edwards, Fong Wolf, Fortin, Garcia, Girolo, Hilton, Howell, Jones, Kray, Lacey, Mortimer, Perrault, Pudlo, Robinson, Rolph and Troy.
- **No – (0)** none to report.
- **Absent – (14)** Boggs, Cabassi, Carpenter, Favoreto, Harkins, Martinez, Morgans, Patel-Mueller, Perry, Scranton, Stearns, Sysak, Vigil and Williams.
- **Abstention – (0)** none to report.

6. Nominations for Re-election to Board of Directors

Members of the Board of Directors and officers assume responsibilities on July 1, 2021:

- a. Board members for re-election to three-year terms, July 1, 2021 to June 30, 2024:

Bryce Boggs	Grigger Jones
Michael Cabassi	Jano Kray
Bill Carpenter	Dee Lacey
Nella Girolo	George Pudlo
Gary Harkins	

Motion to approve as presented: Anderson/Troy — **Passed** by a majority vote of the Foundation Board of Directors and unanimously by those members present to approve the Nominations for Re-election to Board of Directors as presented.

- **Yes – (21)** Anderson, Cendejas, Curtis, Darnton, Dressler, Edwards, Fong Wolf, Fortin, Garcia, Girolo, Hilton, Howell, Jones, Kray, Lacey, Mortimer, Perrault, Pudlo, Robinson, Rolph and Troy.
- **No – (0)** none to report.
- **Absent – (14)** Boggs, Cabassi, Carpenter, Favoreto, Harkins, Martinez, Morgans, Patel-Mueller, Perry, Scranton, Stearns, Sysak, Vigil and Williams.
- **Abstention – (0)** none to report.

b. Election of officers for a one-year term, July 1, 2021 to June 30, 2022:

President	Debbie Perrault
Vice President/Development	Jeff Darnton
Vice President/Alumni Relations	Janice Fong Wolf
Vice President/Membership	Susan Dressler
Secretary/Treasurer	Rob Garcia

Motion to approve as presented: Kray/Anderson — **Passed** by a majority vote of the Foundation Board of Directors and unanimously by those members present to approve the Nominations for Re-election to Board of Directors as presented.

- **Yes – (21)** Anderson, Cendejas, Curtis, Darnton, Dressler, Edwards, Fong Wolf, Fortin, Garcia, Girolo, Hilton, Howell, Jones, Kray, Lacey, Mortimer, Perrault, Pudlo, Robinson, Rolph and Troy.
- **No – (0)** none to report.
- **Absent – (14)** Boggs, Cabassi, Carpenter, Favoreto, Harkins, Martinez, Morgans, Patel-Mueller, Perry, Scranton, Stearns, Sysak, Vigil and Williams.
- **Abstention – (0)** none to report.

7. Nominations for Election to the Board of Directors

New members for election to a three-year term, July 1, 2021 to June 30, 2024:

Michael Boyer	Robyn Letters
Jaqueline Frederick	Cheryl Vines
Patricia Gordon	

Motion to approve as presented: Fong Wolf/Cendejas — **Passed** by a majority vote of the Foundation Board of Directors and unanimously by those members present to approve the Nominations for Election to the Board of Directors as presented.

- **Yes – (21)** Anderson, Cendejas, Curtis, Darnton, Dressler, Edwards, Fong Wolf, Fortin, Garcia, Girolo, Hilton, Howell, Jones, Kray, Lacey, Mortimer, Perrault, Pudlo, Robinson, Rolph and Troy.
- **No – (0)** none to report.
- **Absent – (14)** Boggs, Cabassi, Carpenter, Favoreto, Harkins, Martinez, Morgans, Patel-Mueller, Perry, Scranton, Stearns, Sysak, Vigil and Williams.
- **Abstention – (0)** none to report.

8. Mission Statement

An ad hoc committee made-up of Jano Kray, Mary Howell, Dee Lacey and John Rolph and the executive committee is recommending an updated mission statement.

Update: to include – for all

VISION

Enriching lives and strengthening community through high-quality education....for all.

Motion to approve with modification: Anderson/Kray — **Passed** by a majority vote of the Foundation Board of Directors and unanimously by those members present to approve the Mission Statement as presented with modification.

- **Yes – (20)** Anderson, Cendejas, Curtis, Darnton, Dressler, Edwards, Fong Wolf, Fortin, Garcia, Girolo, Hilton, Howell, Kray, Lacey, Mortimer, Perrault, Pudlo, Robinson, Rolph and Troy.
- **No – (0)** none to report.
- **Absent – (15)** Boggs, Cabassi, Carpenter, Favoreto, Harkins, Jones, Martinez, Morgans, Patel-Mueller, Perry, Scranton, Stearns, Sysak, Vigil and Williams.
- **Abstention – (0)** none to report.

9. Strategic Planning Ad Hoc Committee Formation

Shannon Hill will discuss the executives committee recommendation to form an ad hoc committee to create a strategic plan.

Volunteers: Debbie Perrault, Susan Dressler, Jano Kray and Dee Lacey.

No action was taken.

10. Spending Rate 2021-2022

The finance committee has proposed the spending rate for 2021-2022. The executive committee is asked to study and discuss the rates and to recommend approval for the quarterly Foundation board agenda on May 3, 2021.

Motion to approve as presented: Rolph/Garcia — **Passed** by a majority vote of the Foundation Board of Directors and unanimously by those members present to approve the Spending Rate 2021-2022 as presented.

- **Yes – (19)** Anderson, Curtis, Darnton, Dressler, Edwards, Fong Wolf, Fortin, Garcia, Girolo, Hilton, Howell, Kray, Lacey, Mortimer, Perrault, Pudlo, Robinson, Rolph and Troy.
- **No – (0)** none to report.
- **Absent – (16)** Boggs, Cabassi, Carpenter, Cendejas, Favoreto, Harkins, Jones, Martinez, Morgans, Patel-Mueller, Perry, Scranton, Stearns, Sysak, Vigil and Williams.
- **Abstention – (0)** none to report.

11. Budget 2021-2022

The finance committee has proposed the general fund budget for 2021-2022. The executive committee is asked to study and discuss the budget and to recommend approval for the quarterly Foundation board agenda on May 3, 2021.

It was recommended by Jano Kray to review other online payment options.

Motion to approve as presented: Hilton/Tucker — **Passed** by a majority vote of the Foundation Board of Directors and unanimously by those members present to approve the Budget 2021-2022 as presented.

- **Yes – (18)** Anderson, Curtis, Darnton, Dressler, Edwards, Fong Wolf, Fortin, Garcia, Girolo, Hilton, Howell, Kray, Lacey, Mortimer, Perrault, Pudlo, Rolph and Troy.
- **No – (0)** none to report.
- **Absent – (17)** Boggs, Cabassi, Carpenter, Cendejas, Favoreto, Harkins, Jones, Martinez, Morgans, Patel-Mueller, Perry, Robinson, Scranton, Stearns, Sysak, Vigil and Williams.
- **Abstention – (0)** none to report.

12. Agreement for Services, Facilities and Equipment 2021-2022

Renew the Foundation’s annual agreement for services, facilities and equipment. The executive committee was asked to study and discuss the agreement and to recommend approval.

Motion to approve as presented: Troy/Anderson — **Passed** by a majority vote of the Foundation Board of Directors and unanimously by those members present to approve the Agreement for Services, Facilities and Equipment 2021-2022 as presented.

- **Yes – (18)** Anderson, Curtis, Darnton, Dressler, Edwards, Fong Wolf, Fortin, Garcia, Girolo, Hilton, Howell, Kray, Lacey, Mortimer, Perrault, Pudlo, Rolph and Troy.
- **No – (0)** none to report.
- **Absent – (17)** Boggs, Cabassi, Carpenter, Cendejas, Favoreto, Harkins, Jones, Martinez, Morgans, Patel-Mueller, Perry, Robinson, Scranton, Stearns, Sysak, Vigil and Williams.
- **Abstention – (0)** none to report.

I. REPORT FROM FOUNDATION PRESIDENT

Foundation President Debbie Perrault reported the following:

- Reminder to members to complete the committee assignment(s) survey.

It was recommended to have an Art Gallery presenter at a future meeting.

J. REPORT FROM THE SUPERINTENDENT/PRESIDENT

Superintendent/President Jill Stearns was absent.

L. REPORT FROM THE EXECUTIVE DIRECTOR

Executive Director Shannon Hill reported the following:

- Karen Tacket is retiring, her last day is June 30th.
- Shannon provided an update on the commensurate return report, which is now required by the State of California for all Foundation auxiliaries annually. This report provides proof, the Foundation adds value and a good return on investment to the College.
- Thanks to Dee Lacey and Jeff Darnton working on the Varian Ranch project.
- Thanks to Debbie Perrault for working on the South County project.
- Commencement will be held as a drive-thru on May 21st.
- As of June 1st, managers are fully back on-campus.

M. REPORTS

ASCC

President of the Associated Students of Cuesta College Jesus Cendejas was absent.

Alumni Relations Committee

Vice President of Alumni Relations Douglas Hilton reported the following:

- Reported the new honored alumni: Colleen Vecchetti, Craig Darnell and Steve McGrath.

Board of Trustees

San Luis Obispo County Community College District Board of Trustees Pete Sysak was absent.

Classified Employees

Classified employee Hunter Perry was absent.

Development Committee and Cuesta Fund Campaign

Vice President of Development Jeff Darnton reported the following:

- The 2020-21 Cuesta Fund Goal is \$240,000.
- The Spring direct mailer was sent out on Tuesday, April 27, 2021 and should have started hitting mailboxes the end of last week. Featured in this mailing are two of our Foundation board members - Jason Curtis, Vice President of Academic Affairs and Jesus Cendejas our student ASCC President. Thanks to you both for your willingness to be featured.
- Towards the end of May 2021, staff will send out an end of fiscal-year email solicitation to those in our database who have not given yet.
- In June, staff will be sending out a survey to both alumni and community members who have not given or have lapsed in their giving to do a “check-in” and see if we can establish and/or re-establish a relationship.
- The next Foundation Development Committee meeting is scheduled for May 20, 1:00pm via Zoom.

Faculty

Silvio Favoreto was absent. Erich Tucker had nothing to report as a new member.

Finance Committee

Secretary-Treasurer Rob Garcia was absent. Rick provided the following updates:

- The March 2021 quarterly Endowment Allocation and Performance Report reflected that the market value of the endowment fund was over \$37.2 million.

Nominating Committee

Vice President of Membership Anneka Scranton was absent. Susan Dressler reported that the Foundation Nominating Committee is looking for a potential member in the North Coast area.

N. REPORTS BY BOARD MEMBERS

Mary Howell reported on behalf of Friends of the Library:

- Check out the [website](#) for updates.

Mary Howell reported on behalf of the Council for the Cultural and Performing Arts Center:

- Check out the [website](#) for updates.

Jano Kray reported on behalf of the Friends of The Harold J. Miossi Art Gallery:

- We are losing the art gallery coordinator if anyone has any recommendations – check for the job posting.

Dee Lacey reported that the Cuesta Promise has made a difference for many local students, choosing to stay local and go to Cuesta, before transferring. In addition, she knows of many other students accepted to a four-year university choosing to attend Cuesta: five students to be a part of the Cuesta Rodeo Team and seven students to be apart of the Ag Business Management Program.

O. REPORTS BY STAFF MEMBERS

None.

P. AGENDA ITEMS FOR NEXT MEETING

Q. WINE RAFFLE

Cyndee Edwards received the wine raffle prize.

R. ADJOURNMENT

The meeting adjourned at 5:13 p.m.

S. MINUTES

Minutes submitted by Cuesta College Administrative Assistant to Executive Director, Foundation/Institutional Advancement and Foundation Board of Directors Jessica Strano

and reviewed by Cuesta College Foundation/Institutional Advancement Executive Director Shannon Hill.

The next meeting will be held: Monday, August 2, 2021 – 3:00 pm
TBD