



Foundation

EXECUTIVE COMMITTEE

Regular Committee Meeting

Monday, October 4, 2021

Zoom Conference Call

Meeting ID: 931 9920 1249 – Password: 068044

APPROVED MINUTES

A. CALL TO ORDER

The Foundation President Debbie Perrault called the meeting to order at 3:00 pm.

B. ROLL CALL: ESTABLISH QUORUM

Present Absent

Board Members

<input checked="" type="checkbox"/>	Debbie Perrault, chair	<input checked="" type="checkbox"/>	Grigger Jones
<input checked="" type="checkbox"/>	Jeff Darnton	<input checked="" type="checkbox"/>	Jill Stearns
<input type="checkbox"/>	Susan Dressler	<input type="checkbox"/>	Pete Sysak
<input checked="" type="checkbox"/>	Janice Fong Wolf	<input checked="" type="checkbox"/>	Dan Troy
<input checked="" type="checkbox"/>	Rob Garcia	<input type="checkbox"/>	Tim Williams

Staff

<input checked="" type="checkbox"/>	Rick Camarillo	<input type="checkbox"/>	Jessica Strano
<input checked="" type="checkbox"/>	Shannon Hill		

Guests

None.

C. APPROVAL OF AGENDA

Motion to approve as presented: Jones/Troy — **Passed** by a majority vote of the Foundation Executive Committee and unanimously by those members present to approve the agenda for Monday, October 4, 2021, as presented.

- **Yes – (7)** Darnton, Fong Wolf, Garcia, Jones, Perrault, Stearns, and Troy.
- **No – (0)** none to report.
- **Absent – (3)** Dressler, Sysak, and Williams.
- **Abstention – (0)** none to report.

D. PUBLIC COMMENT

No comment.

E. APPROVAL OF MINUTES

Motion to approve as presented: Jones/Garcia — **Passed** by a majority vote of the Foundation Executive Committee and unanimously by those members present to approve the Foundation Executive Committee minutes for June 7, 2021, as presented.

- **Yes – (6)** Darnton, Garcia, Jones, Perrault, Stearns, and Troy.
- **No – (0)** none to report.
- **Absent – (3)** Dressler, Sysak, and Williams.
- **Abstention – (1)** Fong Wolf.

F. REPORTS

a) Foundation President

Foundation President Perrault reported the following:

- Shannon Hill, Jeff Darnton, and Debbie attend a California Rangeland Trust event.

b) Superintendent/President

Superintendent/President Stearns reported the following:

- There has been planning made around post-pandemic work; expectations of employers and workers are changing.
- It is terrific to see students back on campus.

c) Board of Trustees

San Luis Obispo County Community College District Trustee Sysak was absent.

- The Governor has extended the Brown Act release through 2024.

d) Executive Director

Executive Director Hill reported the following:

- The foundation is in a staffing transition. Michelle Hanafiah's last day was the end of September. There are now two Director of Philanthropy positions available. We will first bring Jessica Strano to the Board of Trustees for approval on Wednesday. The second successful candidate is being vetted.
- The Director of Grant's position is open and has been moved to report to the Dean of Instruction for Institutional Research & Community Engagement as part of a restructure.
- The foundation has been notified that we will be receiving a property to support Community Programs.
- Jim Sargen has passed away on his 81st birthday.

Committee Chair Reports

Alumni Committee

Vice President of Alumni Relations Fong Wolf reported the following:

- The committee met recently and discussed partnering with the career connections department with regards to hopefully building relationships with local businesses and alumni for mentorship opportunities and internship opportunities.

Development Committee (Annual Fund Campaign)

Vice President of Development Darnton reported the following:

- The 2020-2021 Cuesta Fund Goal is \$240,000.
- The year started off with a gift of \$50,000.
- Looking forward to working with Jessica Strano in her new role.

Finance Committee

Secretary-Treasurer Garcia reported the following:

- The August 2021 quarterly Endowment Allocation and Performance Report reflected that the market value of the endowment fund was over \$39.5 million.

Nominating Committee

Vice President of Membership Dressler was absent.

G. BUSINESS AGENDA

1. Budget Update

Rick Camarillo reported on the budget handouts presented at the meeting.

H. ACTION ITEMS

1. Audit 2020-2021

Rick Camarillo presented the 2020-2021 audit of the Foundation's financial statements on behalf of the Foundation Audit Committee. The committee reviewed, discussed, and acted on the Audit 2020-2021.

Motion to approve as presented: Troy/Jones — **Passed** by a majority vote of the Foundation Executive Committee and unanimously by those members present to approve a recommendation of the 2020-2021 Audit to the Board of Directors as presented.

- **Yes – (7)** Darnton, Fong Wolf, Garcia, Jones, Perrault, Stearns, and Troy.
- **No – (0)** none to report.
- **Absent – (3)** Dressler, Sysak, and Williams.
- **Abstention – (0)** none to report.

2. November 1, 2021, Foundation Board of Directors Meeting Agenda

The Bylaws require that the executive committee determine the agenda for quarterly meetings of the board.

It was recommended to remove Strategic Planning from the program and possibly add the Career Connections team to the agenda.

Motion to approve as presented: Jones/Fong Wolf — **Passed** by a majority vote of the Foundation Executive Committee and unanimously by those members present to approve November 1, 2021, Foundation Board of Directors Meeting Agenda as presented with modifications.

- **Yes – (7)** Darnton, Fong Wolf, Garcia, Jones, Perrault, Stearns, and Troy.
- **No – (0)** none to report.
- **Absent – (3)** Dressler, Sysak, and Williams.
- **Abstention – (0)** none to report.

I. COMMENTS BY STAFF

No comment.

J. COMMENTS BY COMMITTEE MEMBERS

No comment.

K. ADJOURNMENT

The meeting was adjourned at 3:45 p.m.

L. MINUTES

Minutes were submitted by Cuesta College Administrative Assistant to Executive Director, Foundation/Institutional Advancement and Foundation Board of Directors Jessica Strano and reviewed by Foundation/Institutional Advancement Executive Director Shannon Hill.

NEXT EXECUTIVE COMMITTEE MEETING DATE:

Monday, January 3, 2022

ZOOM Meeting