

**CUESTA COLLEGE**  
**INSTRUCTIONAL FACULTY/PLAN FOR IMPROVEMENT FORM**

<b>Employee:</b>	<b>Semester /year</b>
<input type="checkbox"/> <b>Regular Tenured</b> <input type="checkbox"/> <b>Tenure-track</b> <input type="checkbox"/> <b>Temporary Full-time</b> <input type="checkbox"/> <b>Temporary Part-time</b> <input type="checkbox"/> <b>Temp. w/o assignment rights</b>	
<i>This plan for improvement is initiated by:</i> <input type="checkbox"/> <b>Dean</b> <input type="checkbox"/> <b>Peer Evaluation Committee</b> <input type="checkbox"/> <b>Both</b>	
<i>This plan for improvement is being utilized for an off-cycle evaluation in the following performance areas (check all that apply):</i> <b>Peer Evaluation Form:</b> <input type="checkbox"/> <b>Instruction (I)</b> <i>(likely requires an expanded observation)</i> <input type="checkbox"/> <b>Interaction with Students (II)</b> <i>(Likely requires additional student evaluations)</i> <input type="checkbox"/> <b>Materials (III)</b> <input type="checkbox"/> <b>Divisional /Collegial Responsibilities (IV)</b>	
<b>Dean Evaluation Form:</b> <input type="checkbox"/> <b>Instruction (I)</b> <i>(likely requires an expanded observation)</i> <input type="checkbox"/> <b>Interaction with Students (II)</b> <i>(Likely requires additional student evaluations)</i> <input type="checkbox"/> <b>Professional &amp; Collegial Responsibilities (III)</b>	

**SECTION I PLAN FOR IMPROVEMENT**

*This section is to be filled out by Dean/Director and/or the chair of the peer-evaluation team requiring the plan for improvement, as applicable. By signing this section, the parties are in agreement that the plan for improvement is sufficient to remediate sub-standard performance.*

**Description of Areas of Sub-Standard Performance**

*Provide an explanation of the area(s) of substandard performance as expressed in the Overall Assessment of Performance on the Dean or Peer evaluation form, as applicable:*

**Plan for Improvement**

*a. Provide specific objectives that need to be met in order for the faculty member to remediate sub-standard performance.*

*b. Describe how the faculty member will demonstrate completion of these objectives.*

*c. Indicate for which objectives Student Evaluations or Classroom/Learning Environment visitation is required, if any.*

*d. Describe what materials the faculty member needs to provide in order for the evaluator to assess these objectives.*





