



WARRANT DESIGNATION FORM

Legal restrictions prohibit the District from releasing checks or warrants to another person in case of an employee's death unless a designation has been made in accordance with Government Code 53245.¹

Please elect to file a Warrant Designation Form with Human Resources designating a person to immediately receive paychecks, or other monies, which may be owed to you.

I, _____, am an employee of the San Luis Obispo County Community College District. Pursuant to the provisions of Government Code, Section 53245.

I hereby designate the person named below as the one entitled to receive warrants or checks which would have been payable to me by my employer had I survived.

This designation shall remain in force until revoked by me.

Name of Designee: _____

Address: _____

City: _____ State: _____ Zip: _____

Employee Signature: _____

Date: _____

¹ CALIFORNIA CODES: GOVERNMENT CODE, SECTION 53245 Any person now or hereafter employed by a county, city, municipal corporation, district, or other public agency may file with his appointing power a designation of a person who, notwithstanding any other provision of law, shall, on the death of the employee, be entitled to receive all warrants or checks that would have been payable to the decedent had he survived. The employee may change the designation from time to time. A person so designated shall claim such warrants or checks from the appointing power. On sufficient proof of identity, the appointing power shall deliver the warrants or checks to the claimant. A person who receives a warrant or check pursuant to this section is entitled to negotiate it as if he were the payee.