2018 INSTRUCTIONAL ANNUAL PROGRAM PLANNING WORKSHEET

CURRENT YEAR: **SPRING 2018** PROGRAM: **AUDIO TECHNOLOGY, GEORGE STONE DIRECTOR**
CLUSTER: **HUMANITIES** LAST YEAR CPPR COMPLETED: **SPRING 2016**
NEXT SCHEDULED CPPR: **SPRING 2020** CURRENT DATE: **3/12/2018**

The Annual Program Planning Worksheet (APPW) is the process for:
- reviewing, analyzing and assessing programs on an annual basis
- documenting relevant program changes, trends, and plans for the upcoming year
- identifying program needs, if any, that will become part of the program's resource plan
- highlighting specific program accomplishments and updates since last year's APPW
- tracking progress on a Program Sustainability Plan if established previously.

Note: Degrees and/or certificates for the same program may be consolidated into one APPW.

This APPW encompasses the following degrees and/or certificates:

AUDIO TECHNOLOGY CERTIFICATE OF SPECIALIZATION

GENERAL PROGRAM UPDATE

Describe significant changes, if any, to program mission, purpose or direction. *If there are not any, indicate: NONE.*

With the program modification of 2013 permanently behind us, the Audio Technology Certificated Program has again risen to its former robust 16.0-unit offering. The complete program offers students greater exposure and participation. In addition, the certificate holds significantly greater value. An additional staff member has been rehired to handle other sections, bringing a diversity to the subject and methodology. All of this has positively affected the enrollment and quality of the program, creating a healthy and complete experience for both students and faculty. While some of the proceeding data might show decline in a few areas, it is understandable as it will take at least two years of reestablishing the program to truly assess the growth and direction. Most importantly, the Audio Technology Program continues to be a critical component of a music major's education, adding value, experience and marketability to aid in their future endeavors. Students who finish the Audio Technology program will leave the college with a broad experience and comprehensive portfolio to assist them in pursuing their Industry careers.

PROGRAM SUSTAINABILITY PLAN UPDATE

Was a Program Sustainability Plan established in your program's most recent Comprehensive Program Plan and Review?

Yes ☐ If yes, please complete the Program Sustainability Plan Progress Report below.

No ☒ If no, you do not need to complete a Progress Report.

If you selected yes, please complete the Program Sustainability Plan Progress Report below after you complete the Data Analysis section. That data collection and analysis will help you to update, if necessary, your Program Sustainability Plan.

DATA ANALYSIS AND PROGRAM-SPECIFIC MEASUREMENTS

Your responses to the prompts for the data elements below should be for the entire program. If this APPW is for multiple degrees and/or certificates then you MAY want to comment on each degree and/or certificate, or discuss them holistically for the entire program being sure to highlight relevant trends for particular degrees and/or certificates, if necessary. Responses in this document need only reference the most recent year's available data.

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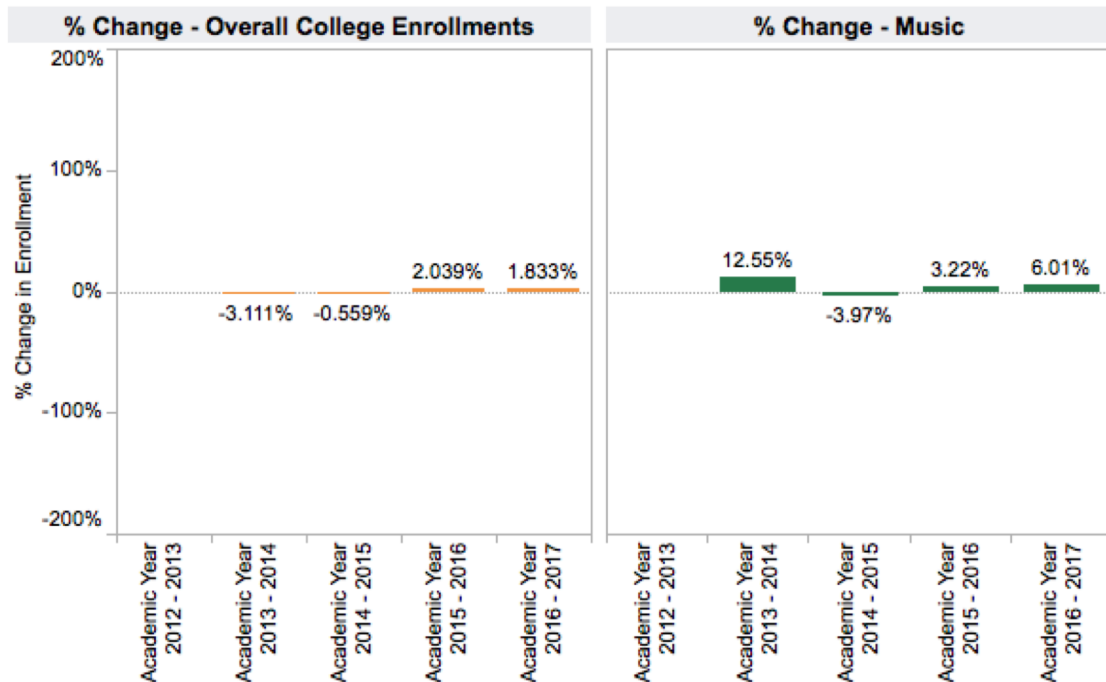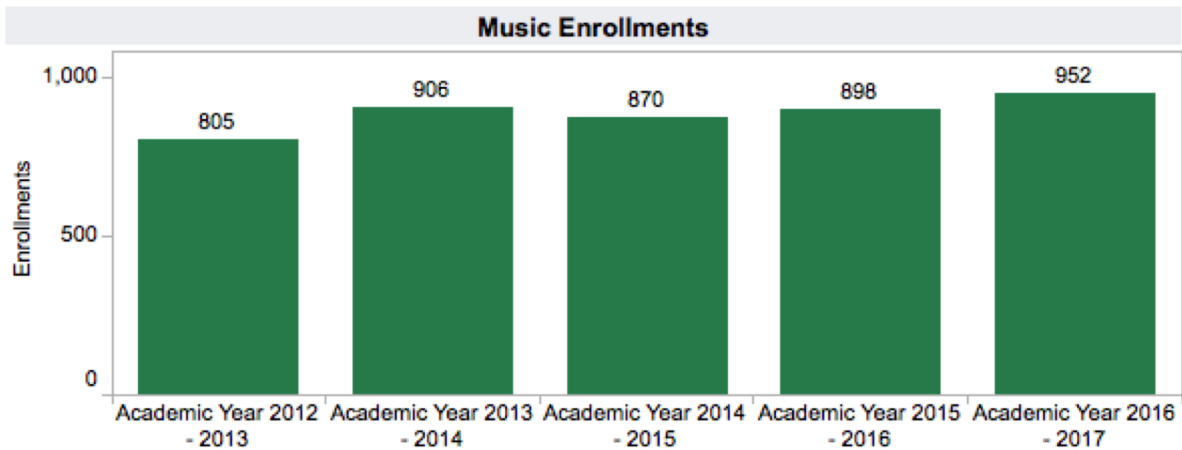
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2018 INSTRUCTIONAL ANNUAL PROGRAM PLANNING WORKSHEET

[General Enrollment (Insert Aggregated Data Chart)](#)
Insert the data chart and explain observed differences between the program and the college.

DEPARTMENT: MUSIC   **PROGRAM: AUDIO TECHNOLOGY CS**
CLASSES ASSESSED FOR CERTIFICATE: MUS 201, 240, 241, 237, 238

Music Enrollments

Academic Year 2012 - 2013	Academic Year 2013 - 2014	Academic Year 2014 - 2015	Academic Year 2015 - 2016	Academic Year 2016 - 2017
805	906	870	898	952

% Change - Overall College Enrollments

Academic Year 2012 - 2013	Academic Year 2013 - 2014	Academic Year 2014 - 2015	Academic Year 2015 - 2016	Academic Year 2016 - 2017
-3.111%	-0.559%	2.039%	1.833%	

% Change - Music

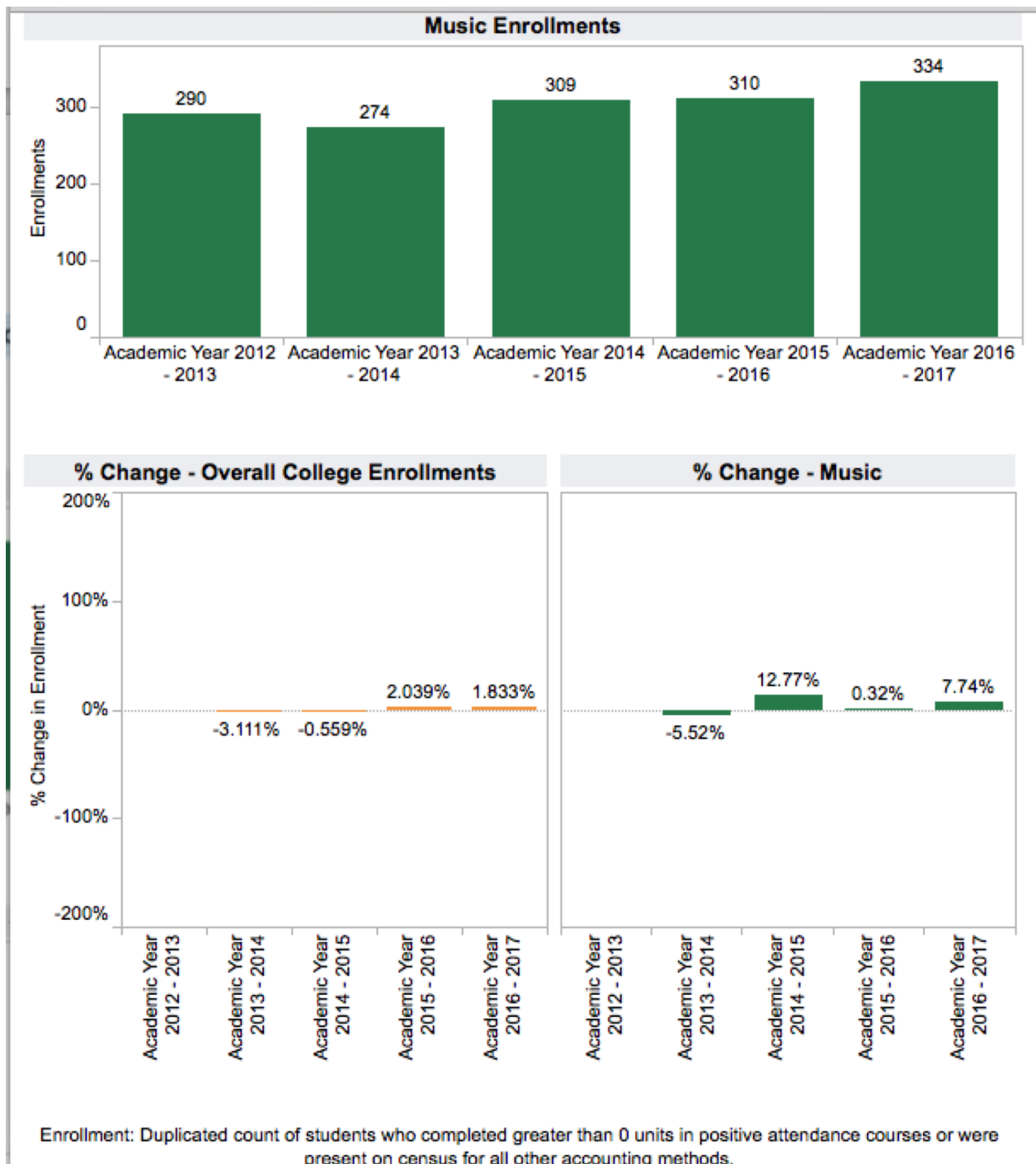| Academic Year 2012 - 2013	Academic Year 2013 - 2014	Academic Year 2014 - 2015	Academic Year 2015 - 2016	Academic Year 2016 - 2017
	12.55%	-3.97%	3.22%	6.01%

Enrollment: Duplicated count of students who completed greater than 0 units in positive attendance courses or were present on census for all other accounting methods.

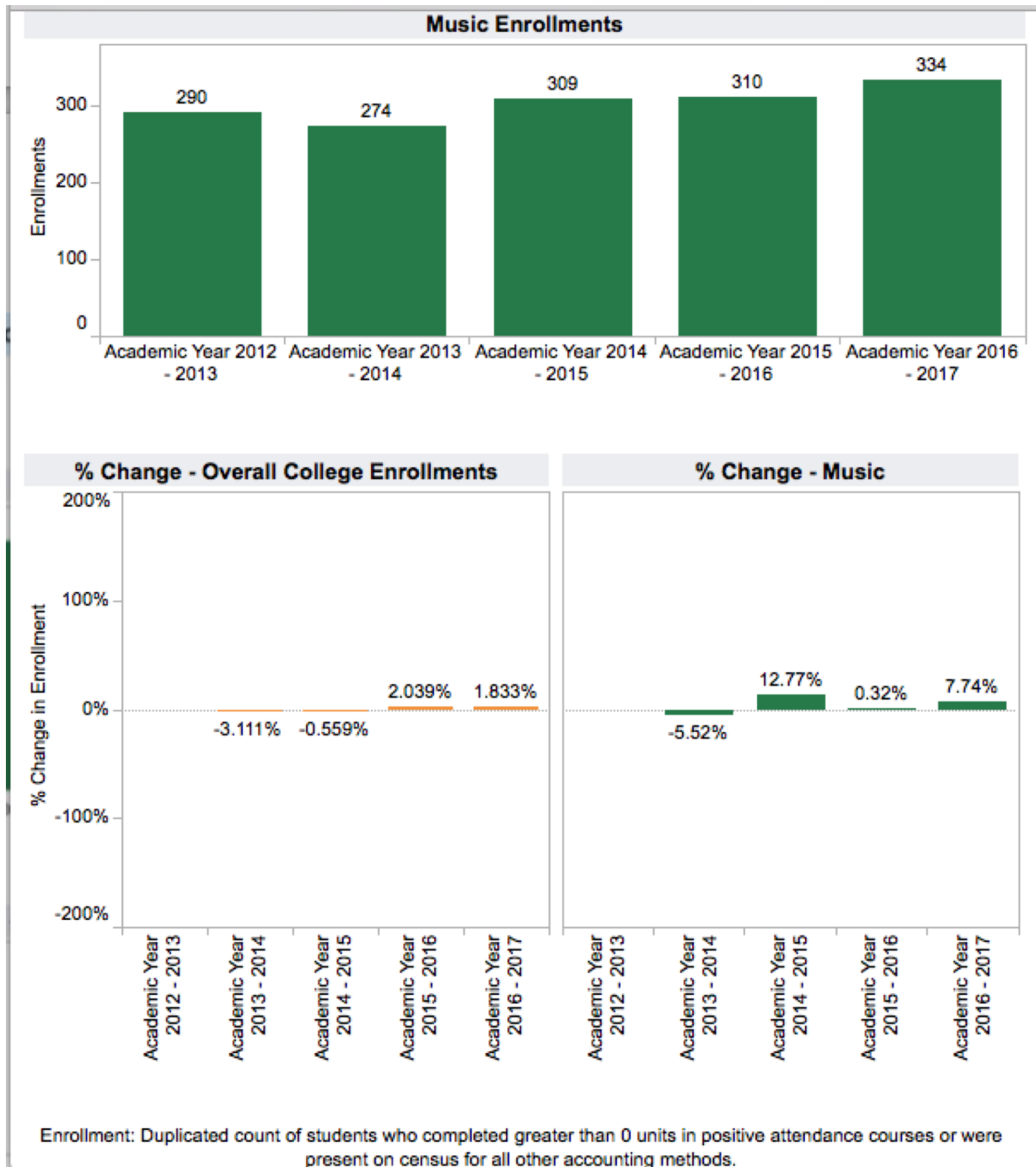# 2018 INSTRUCTIONAL ANNUAL PROGRAM PLANNING WORKSHEET

DEPARTMENT: MUSIC   PROGRAM: AUDIO TECHNOLOGY CS
CLASSES ASSESSED FOR CERTIFICATE: MUS 201, 240, 241, 242, 243

Enrollment: Duplicated count of students who completed greater than 0 units in positive attendance courses or were present on census for all other accounting methods.

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2018 INSTRUCTIONAL ANNUAL PROGRAM PLANNING WORKSHEET

ALL ENROLLMENTS FOR MUSIC - ALL PROGRAMS AND AREAS

Music Enrollments

Academic Year 2012 - 2013	Academic Year 2013 - 2014	Academic Year 2014 - 2015	Academic Year 2015 - 2016	Academic Year 2016 - 2017
290	274	309	310	334

% Change - Overall College Enrollments

Academic Year 2012 - 2013	Academic Year 2013 - 2014	Academic Year 2014 - 2015	Academic Year 2015 - 2016	Academic Year 2016 - 2017
-3.111%	-0.559%		2.039%	1.833%

% Change - Music

Academic Year 2012 - 2013	Academic Year 2013 - 2014	Academic Year 2014 - 2015	Academic Year 2015 - 2016	Academic Year 2016 - 2017
	-5.52%	12.77%	0.32%	7.74%

Enrollment: Duplicated count of students who completed greater than 0 units in positive attendance courses or were present on census for all other accounting methods.

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GENERAL ENROLLMENT RESPONSE

Because of the program modification/elimination from five years ago, there was a slight decline each year in program enrollment. This has been attributed to the value placed by students on the effectiveness of only two class offerings, creating a loss of interest. In addition, the overall college has been experiencing a decline in enrollment that directly impacted the numbers in the Audio Technology Program.

In the Fall of 2017 and through the spring of 2018, the last two classes (Mus 242 and Mus 243) were reactivated to reinstate the full Program. Spring 2018 is the first capstone class in over five years.

The most recent data clearly shows a marked increase of enrollment and efficiency in the Audio Technology Program. Because the Certificate of Specialization offers added value and meaning to students, the program will undoubtedly continue to grow and thrive. There is a predicted enrollment of 100 for Fall 2018.

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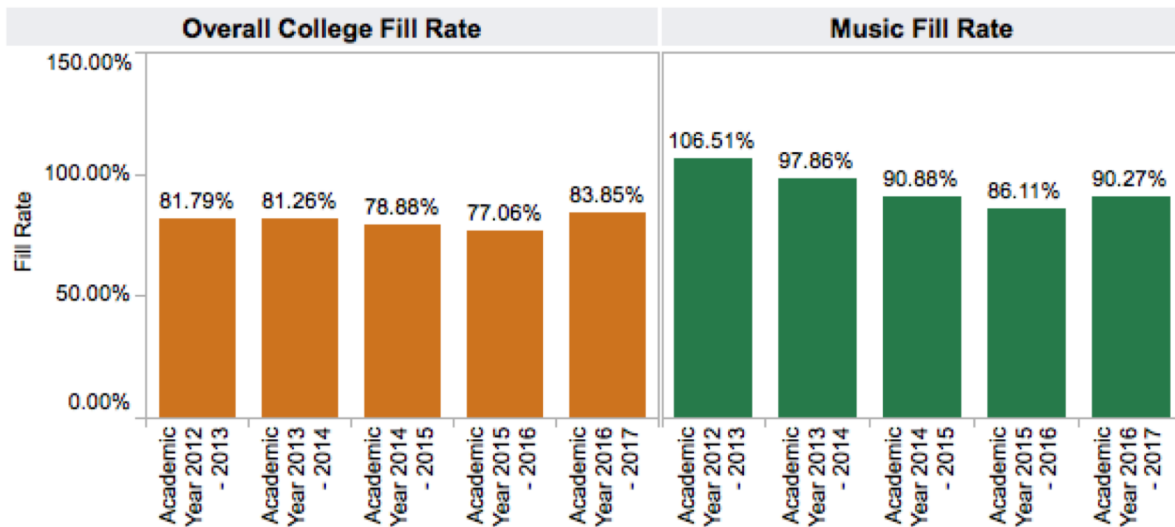
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2018 INSTRUCTIONAL ANNUAL PROGRAM PLANNING WORKSHEET

General Student Demand (Fill Rate) (Insert Aggregated Data Chart)
Insert the data chart and explain observed differences between the program and the college.

DEPARTMENT: MUSIC   **PROGRAM: AUDIO TECHNOLOGY CS**
CLASSES ASSESSED FOR CERTIFICATE: MUS 201, 240, 241, 242, 243

Fill Rate: The ratio of enrollments to class limits. Cross listed class limits are adjusted appropriately. Also, courses with zero class limits are excluded from this measure.

GENERAL STUDENT FILL RATE RESPONSE

The Audio Technology Program has sustained fill rates higher than the college average with the inclusion of the four-course program. The data clearly indicates a number that has surpassed the college average by a noticeable margin. Reactivating MUS 242 and the capstone course MUS 243 within the sequence allowed for this increased enrollment, fill-rate and overall efficiency.
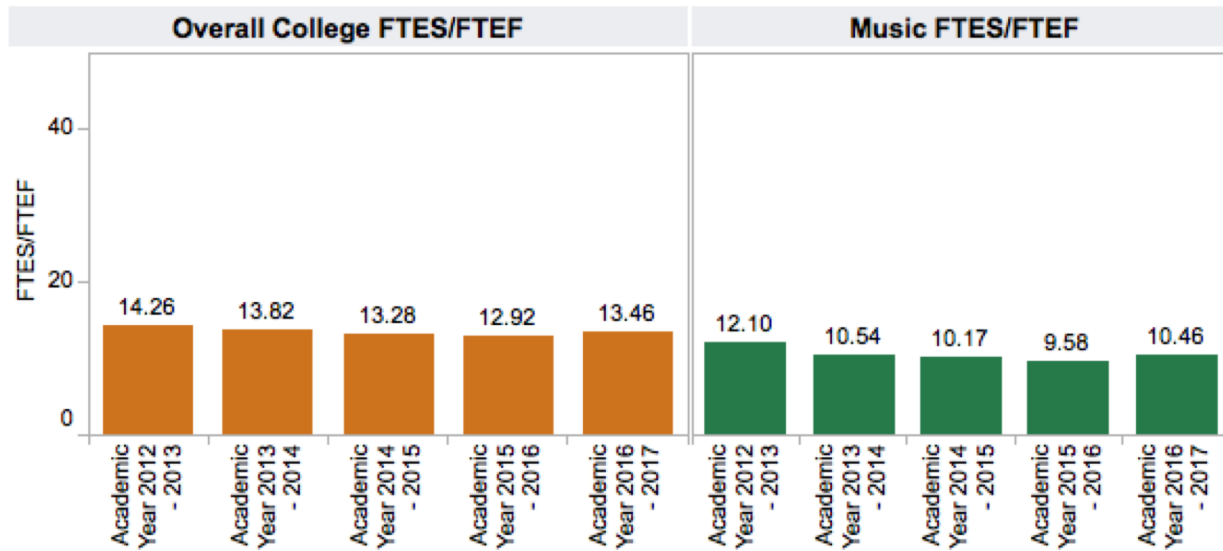
2018 INSTRUCTIONAL ANNUAL PROGRAM PLANNING WORKSHEET

General Efficiency (FTES/FTEF) (Insert Aggregated Data Chart)
Insert the data chart and explain observed differences between the program and the college.

DEPARTMENT: MUSIC   PROGRAM: AUDIO TECHNOLOGY CS
CLASSES ASSESSED FOR CERTIFICATE: MUS 201, 240, 241, 242, 243

FTES/FTEF: The ratio of total FTES to Full-Time Equivalent Faculty
(SXD4 Total-Hours/17.5)/XE03 FACULTY-ASSIGNMENT-FTE)

GENERAL EFFICIENCY FTES/FTEF RESPONSE

While the data does indicate a lower FTES/FTEF rate for the Audio Technology Program currently, the inclusion of the complete program and the capstone class is very recent. As such, there is not enough program data at this date to show the inevitable increase projected for Fall 2018 and Spring 2019.

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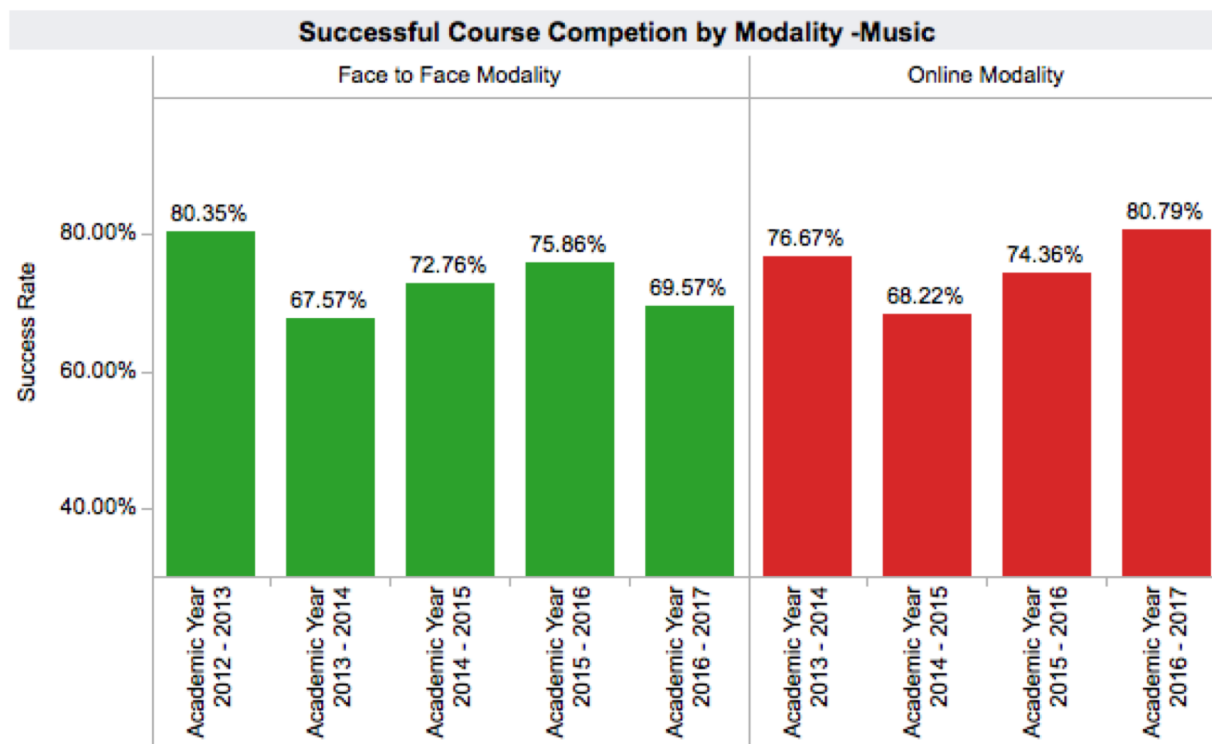
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2018 INSTRUCTIONAL ANNUAL PROGRAM PLANNING WORKSHEET

Student Success—Course Modality (Insert Data Chart)
Insert the data chart and explain observed differences between the program and the college.

DEPARTMENT: MUSIC   **PROGRAM: AUDIO TECHNOLOGY CS**
CLASSES ASSESSED FOR CERTIFICATE: MUS 201, 240, 241, 242, 243

Successful Course Competion by Modality -Music

Successful Course Competion by Modality Table - Music		Academic Year 2012 - 2013	Academic Year 2013 - 2014	Academic Year 2014 - 2015	Academic Year 2015 - 2016	Academic Year 2016 - 2017
Face to Face Modality	Department Success Rate	82.48%	78.39%	80.50%	81.84%	83.04%
	Total Department Enrollments	1,821	1,616	1,605	1,619	1,487
Online Modality	Department Success Rate	49.33%	48.88%	59.04%	55.73%	72.88%
	Total Department Enrollments	225	268	271	314	483

COURSE MODALITY RESPONSE
Because of the addition of the Distance Education Online Modality component within the department and in the Audio Technology Program, the data shows significant improvement and growth. It has sustained a strong outcome in the Music Department and shows a substantial increase over the college campus. The Program is looking for more opportunities to instate this modality as applicable.
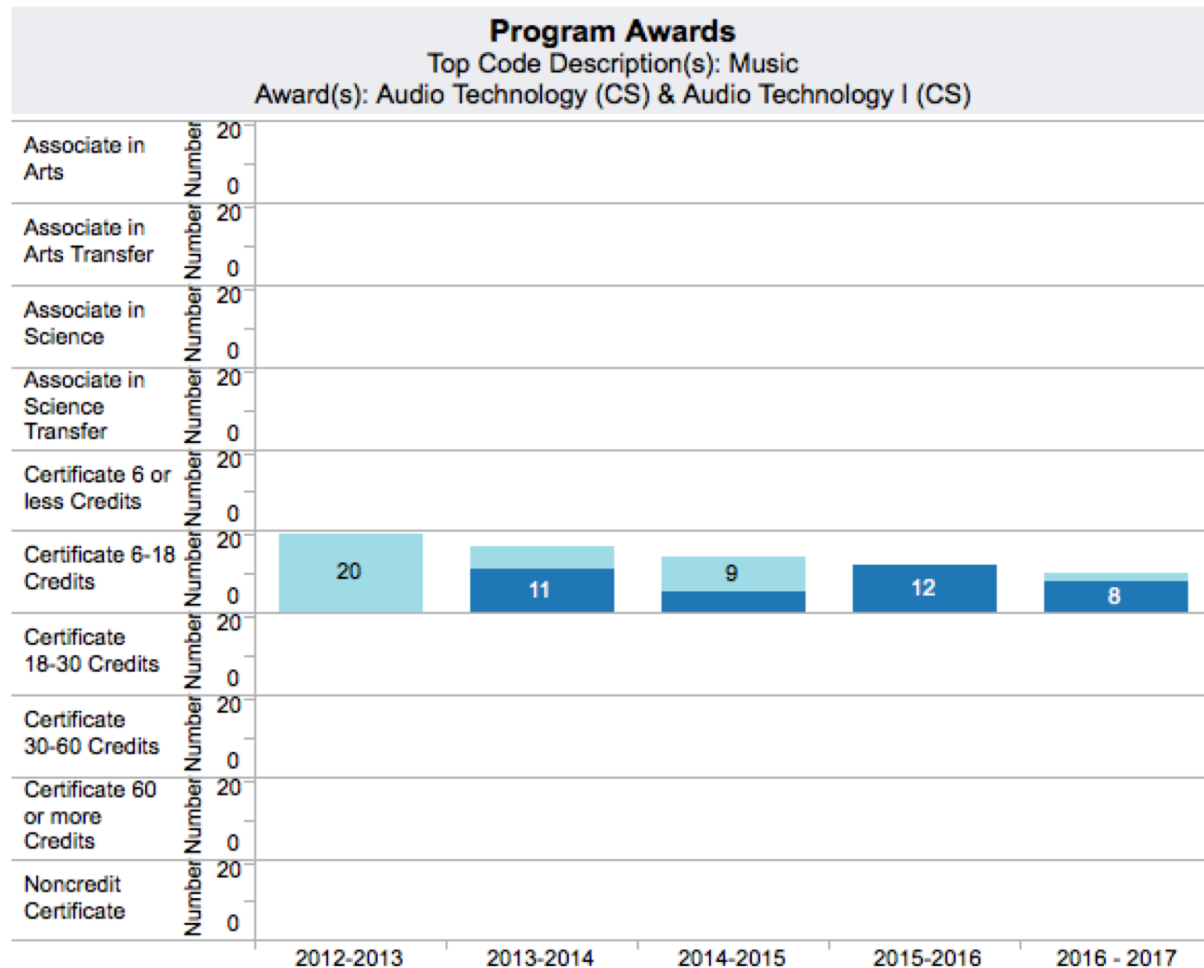
2018 INSTRUCTIONAL ANNUAL PROGRAM PLANNING WORKSHEET

Degrees and Certificates Awarded (Insert Data Chart)
Insert the data chart and explain observed differences between the program and the college.

DEPARTMENT: MUSIC   **PROGRAM: AUDIO TECHNOLOGY CS**
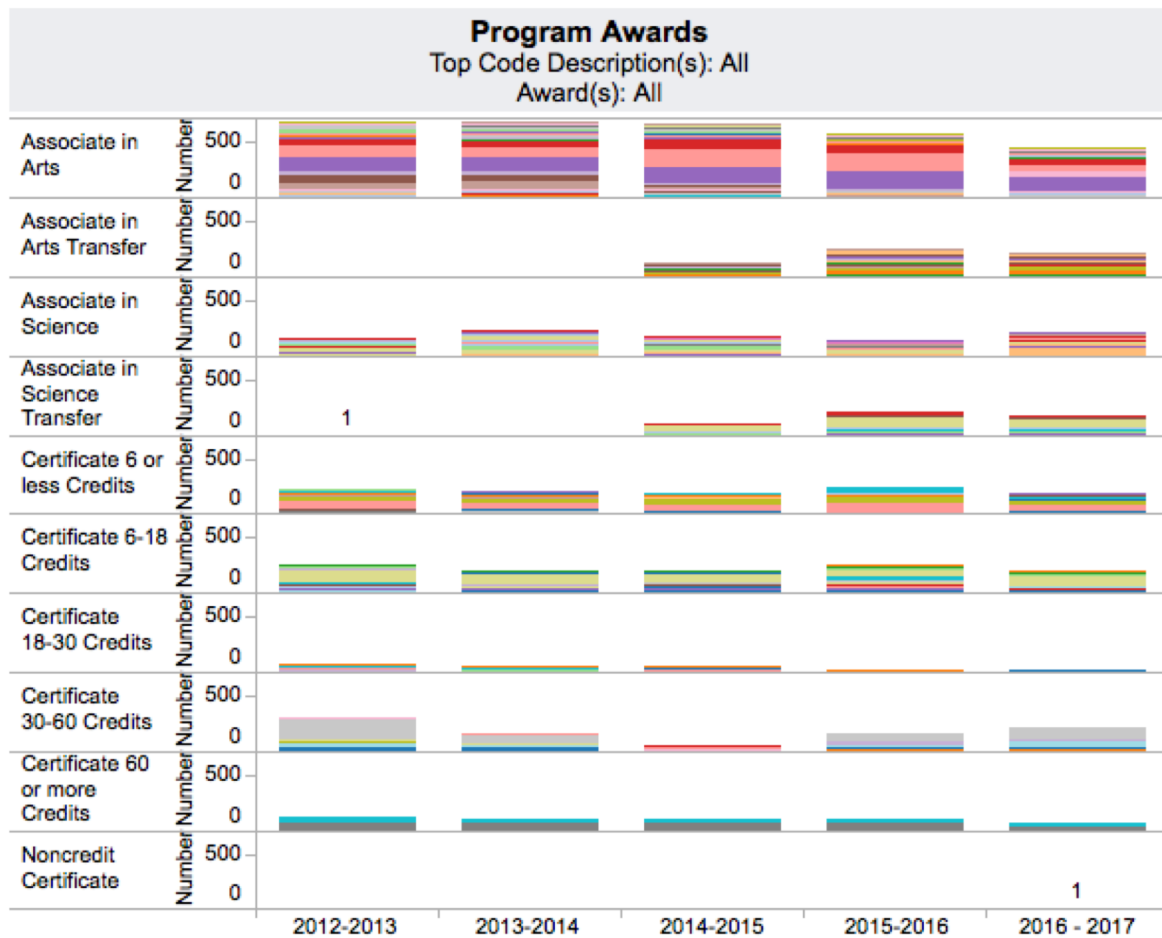**CLASSES ASSESSED FOR CERTIFICATE: MUS 201, 240, 241, 242, 243**

Program Awards
Top Code Description(s): Music
Award(s): Audio Technology (CS) & Audio Technology I (CS)

	2012-2013	2013-2014	2014-2015	2015-2016	2016 - 2017
Associate in Arts					
Associate in Arts Transfer					
Associate in Science					
Associate in Science Transfer					
Certificate 6 or less Credits					
Certificate 6-18 Credits	20	11	9	12	8
Certificate 18-30 Credits					
Certificate 30-60 Credits					
Certificate 60 or more Credits					
Noncredit Certificate					

Program Awards Table

Award Type	Award	2012-2013	2013-2014	2014-2015	2015-2016	2016 - 2017
Certificate 6-18 Credits	Audio Technology (CS)	20	6	9		2
	Audio Technology I (CS)		11	5	12	8
	Total	20	17	14	12	10
Grand Total		20	17	14	12	10

Program Awards: The number of degress and certificates awarded by program type

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ALL PROGRAMS AND AREAS COLLEGE-WIDE

Program Awards
Top Code Description(s): All
Award(s): All

DEGREES AND CERTIFICATE AWARDS RESPONSE

Audio Technology students continue to successfully complete the Audio Technology CS. The program is currently third in completions compared to other CS Certificate programs of 16.0 units or less. The main goal was to reactivate the advanced recording classes (Recording Arts III and IV) and reintegrate that curriculum into the program and course catalog offerings. This reactivation was successful in Fall 2017 with REC III and in Spring 2018 with REC IV.

The awarded certificates is looking to increase dramatically this semester with 11 completions and in Spring 2019 with over 20 completions.

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2018 INSTRUCTIONAL ANNUAL PROGRAM PLANNING WORKSHEET

General Student Success – Course Completion (Insert Aggregated Data Chart)
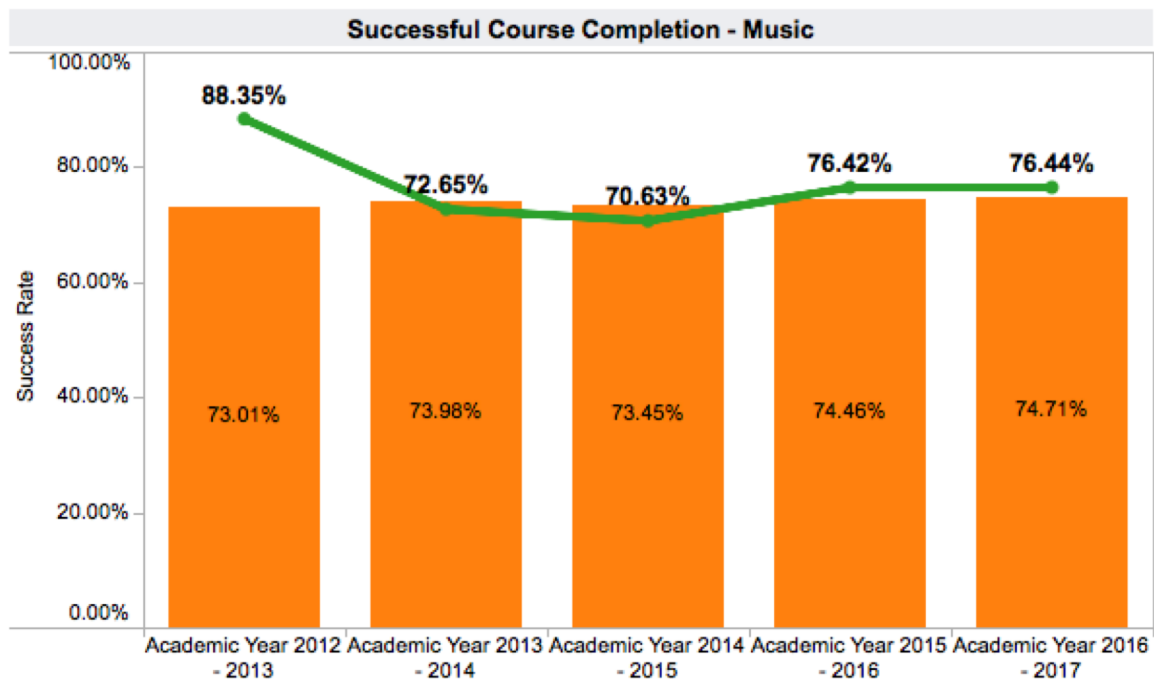Review the Disaggregated Student Success charts; include any charts that you will reference.
Describe any departmental or pedagogical outcomes that have occurred as a result of programmatic discussion regarding the data presented.

DEPARTMENT: MUSIC   PROGRAM: AUDIO TECHNOLOGY CS
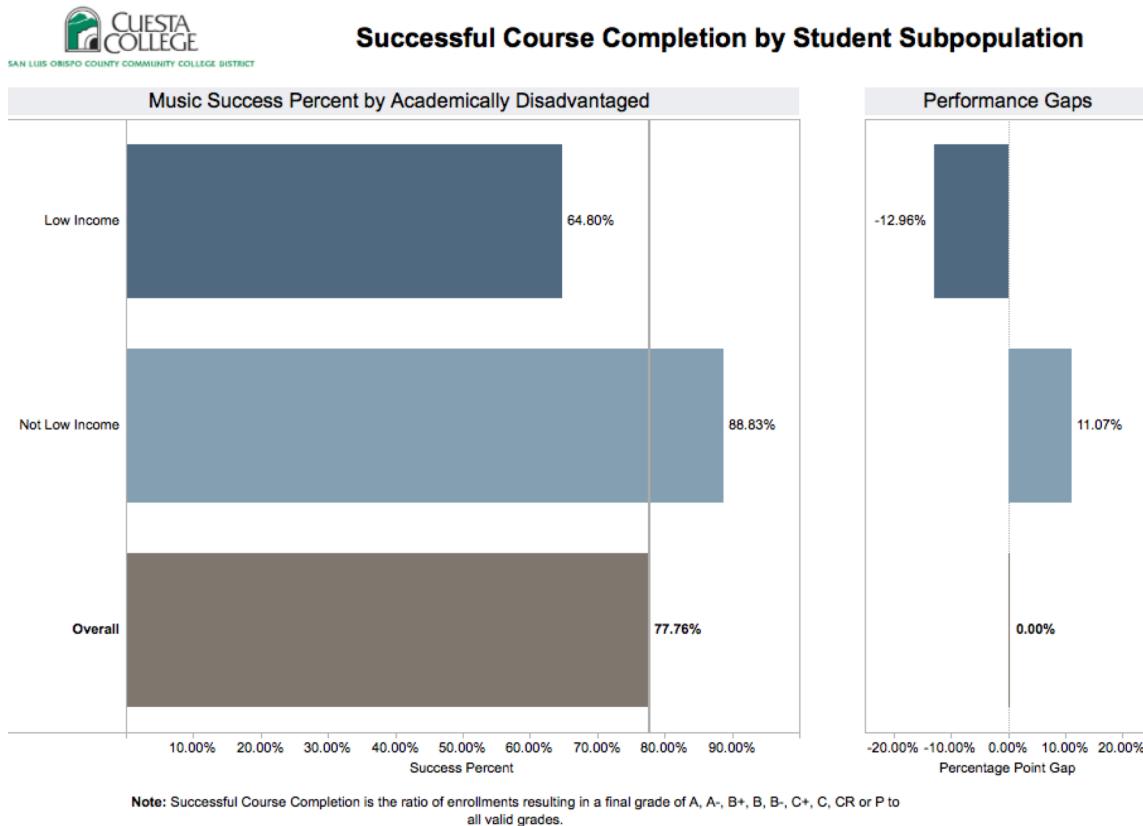**CLASSES ASSESSED FOR CERTIFICATE: MUS 201, 240, 241, 242, 243**

Successful Course Completion - Music

Music Success Rate Table

	Academic Year 2012 - 2013	Academic Year 2013 - 2014	Academic Year 2014 - 2015	Academic Year 2015 - 2016	Academic Year 2016 - 2017
Department Success..	88.35%	72.65%	70.63%	76.42%	76.44%
Total Enrollments	103	234	303	318	331

Success: The Percentage of student enrollments resulting in a final grade of "C" or better

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ALL DISAGGREGATED STUDENT POPULATION FOR MUSIC

Note: Successful Course Completion is the ratio of enrollments resulting in a final grade of A, A-, B+, B, B-, C+, C, CR or P to all valid grades.

GENERAL STUDENT SUCCESS REPSONSE

The Audio Tech Program course completions are on an upward trend following the dip in 2013-14 and 2014-15. Increase in enrollment and certificate completion is expected and predicted for the future with the reactivation of the complete Audio Technology program.

We continue to serve students of all ages, ethnicity, learning abilities, gender, status and goals, creating a diverse environment for our students. It is our priority to promote and assist students to become successful in their chosen career pathways. We currently have many students in the industry who have realized their dreams.

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OTHER RELEVANT PROGRAM DATA (OPTIONAL)

Provide and comment on any other data that is relevant to your program such as state or national certification/licensure exam results, employment data, etc. If necessary, describe origin and/or data collection methods used.

PROGRAM OUTCOMES ASSESSMENT CHECKLIST AND NARRATIVE

CHECKLIST:

☒ SLO assessment cycle calendar is up to date.

UPDATE OF ASSESSMENT CYCLE TO INLCUDE THE REACTIVATED CLASSES

☒ All courses scheduled for assessment have been assessed in eLumen.

TO BE UPDATED FOR 2018-2019. LAST UPDATE WAS SPING 2017

☐ Program Sustainability Plan progress report completed (if applicable).

NARRATIVE:

Briefly describe program changes, if any, which have been implemented in the previous year as a direct result of the Program or Student Services Learning Outcomes Assessment. *If no program changes have been made as results of Program or Student Services Learning Outcomes Assessment, indicate: NONE.*

The following courses MUS 242 and MUS 243, and the Audio Technology Certificate of Specialization were reactivated in Fall 2017 and Spring 2018. The curriculum in all four program courses were updated to the cohesive and current sequence of the former curriculum to give students the most complete experience possible. All program learning outcomes have been reassessed, along with any necessary requirements to fulfill loading of new courses.

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2018 INSTRUCTIONAL ANNUAL PROGRAM PLANNING WORKSHEET

PROGRAM PLANNING / FORECASTING FOR THE NEXT ACADEMIC YEAR

Briefly describe any program plans for the upcoming academic year. These may include, but are not limited to the following: *(Note: you do not need to respond to each of the items below)*. *If there are no forecasted plans for the program, for the upcoming year, indicate: NONE.*

   A.   New or modified plans for achieving program-learning outcomes.
   B.   Anticipated changes in curriculum, scheduling or delivery modality
   C.   Levels, delivery or types of services
   D.   Facilities changes
   E.   Staffing projections
   F.   Other

PLANNING AND FORECASTING RESPONSE

As usual, the recording studio facility will go through minor modification to provide up to date, current and relevant equipment that closely shadows the music industry and their requirements.

Other staffing additions will be discussed as the program numbers continue to increase. At some interval, there will be need for additional staff and possibly a facilities modification to accommodate the larger projected enrollment. These modifications will be discussed by the Audio Tech Advisory Committee.

The Audio Technology Director will continue to work with area high schools to promote awareness and articulation through outreach activities and dual enrollment strategies.

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PROGRAM SUSTAINABILITY PLAN PROGRESS REPORT

This section only needs to be completed if a program has an existing Program Sustainability Plan. Indicate whether objectives established in your Program Sustainability Plan have been addressed or not, and if improvement targets have been met.

Area of Decline or Challenge	Identified Objective (Paste from PSP)	Planning Steps (Check all that apply)	Has the Improvement Target Been Met?
Enrollment		☐ Identified ☐ Resources Allocated ☐ Implemented	Select one
Student Demand (Fill Rate)		☐ Identified ☐ Resources Allocated ☐ Implemented	Select one
Efficiency (FTES/FTEF)		☐ Identified ☐ Resources Allocated ☐ Implemented	Select one
Student Success – Course Completion		☐ Identified ☐ Resources Allocated ☐ Implemented	Select one
Student Success— Course Modality		☐ Identified ☐ Resources Allocated ☐ Implemented	Select one
Degrees and Certificates Awarded		☐ Identified ☐ Resources Allocated ☐ Implemented	Select one

If Program Sustainability Plan is still necessary, provide a brief description of how you plan to continue your PSP and update your PSP to remove any objectives that have been addressed and include any new objectives that are needed.

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OPTIONAL SURVEY

Please take 15 minutes to complete the IPPR Survey. Your assessment will serve to help us make the form and process better.

Thanks,

The IPPR Committee

Survey Link: https://www.surveymonkey.com/r/J79W8GW

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