

# 2025 INSTRUCTIONAL ANNUAL PROGRAM PLANNING WORKSHEET

CURRENT YEAR: 2025

PROGRAM(s): GEOGRAPHY

CLUSTER: CLUSTER 3

AREA OF STUDY: SOCIAL AND BEHAVIORAL SCIENCES

LAST YEAR CPPR COMPLETED: 2022

NEXT SCHEDULED CPPR: 2027

CURRENT DATE: 2/4/2025

The Annual Program Planning Worksheet (APPW) is the process for:

- reviewing, analyzing and assessing programs on an annual basis
- documenting relevant program changes, trends, and plans for the upcoming year
- identifying program needs, if any, that will become part of the program's **Resource Plan**, which can be downloaded from the [IPPR Program Review Documents Folder](#). Please review the [Resource Allocation Rubric](#) when preparing the resource plan.
- highlighting specific program accomplishments and updates since last year's APPW
- tracking progress on a Program Sustainability Plan if established previously

**Note:** Degrees and/or certificates for the *same* program *may be consolidated* into one APPW.

This APPW encompasses the following programs of study (degrees and/or certificates):

No degrees or certificates in GEOG.

## GENERAL PROGRAM UPDATE

Describe changes and improvements to the program, such as changes to the mission, purpose, or direction. In particular, indicate any changes that have been made to address equity gaps.

None

## PROGRAM SUSTAINABILITY PLAN UPDATE

Was a Program Sustainability Plan established in your program's most recent Comprehensive Program Plan and Review?

Yes  If yes, please complete the Program Sustainability Plan Progress Report below.

No  If no, you do not need to complete a Progress Report.

If you selected yes, please complete the Program Sustainability Plan Progress Report below after you complete the Data Analysis section. That data collection and analysis will help you to update, if necessary, your Program Sustainability Plan.

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<sup>1</sup> San Luis Obispo County Community College District  
Instructional Annual Program Planning Worksheet

Approved by Academic Senate November 18, 2022 Document to be Used for Submission Spring, March 3, 2025

## DATA ANALYSIS AND PROGRAM-SPECIFIC MEASUREMENTS

### A. General Enrollment (Insert Aggregated Data Chart)

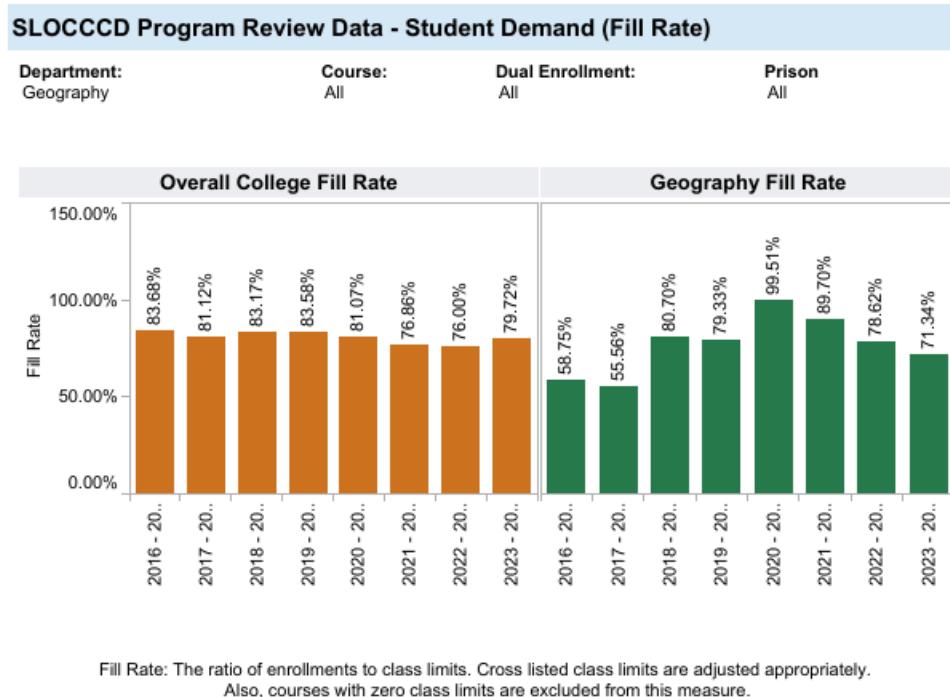
Insert the data chart and explain observed differences between the program and the college.



GEOG enrollments were lower last year than they have been in other recent years. However, as the table shows, enrollments in GEOG courses fluctuate considerably from year to year.

**B. General Student Demand (Fill Rate) (Insert Aggregated Data Chart)**

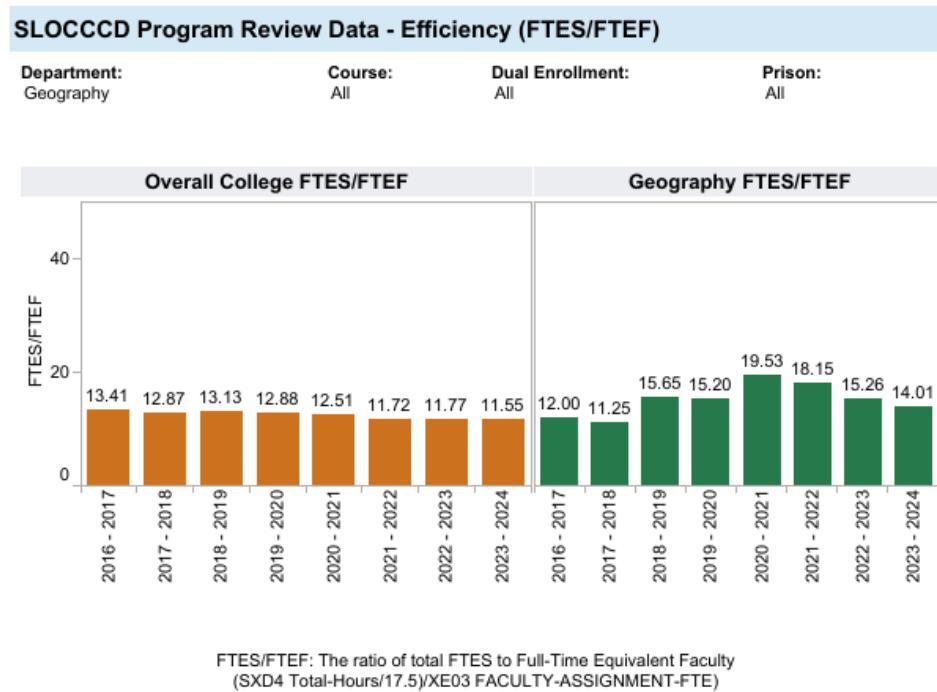
Insert the data chart and explain observed differences between the program and the college.



In three of the past eight years, the fill rate in GEOG courses has exceeded that of the overall college. The average fill rate in GEOG over the past eight years was 76.68, which is only four percentage points below the college average of 80.65.

### C. General Efficiency (FTES/FTEF) (Insert Aggregated Data Chart)

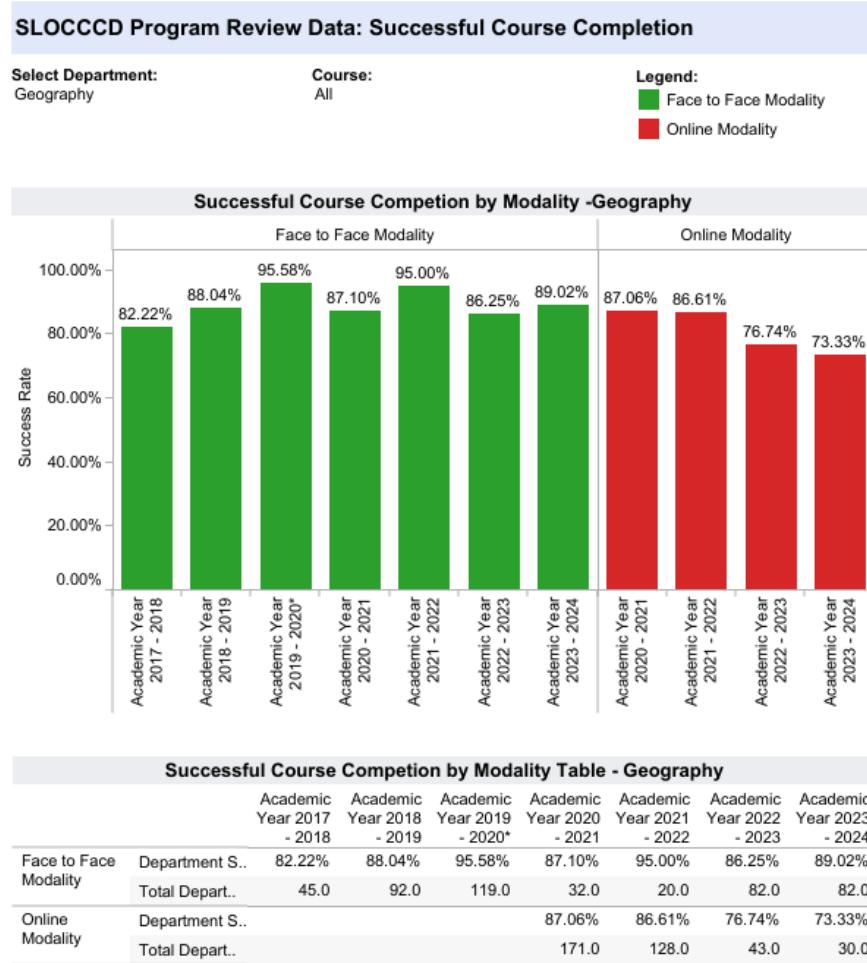
Insert the data chart and explain observed differences between the program and the college.



GEOG is an efficient department. The FTES/FTEF ratio in GEOG exceeded that of the college in six of the past eight years. The average FTES/FTEF rate for the college over the past eight years was 12.48. The average FTES/FTEF rate for GEOG over the past eight years was 15.13, indicating that GEOG courses provide important fiscal support for the college.

#### D. Student Success—Course Completion by Modality (Insert Data Chart)

Insert the data chart and explain observed differences between the program and the college.



Over the past four years, the average success rate in F2F courses in GEOG was 89.34, while the average success rate in DE courses in GEOG was 80.93. So success in both modalities is very high. We are currently offering all of our GEOG sections in the F2F modality.

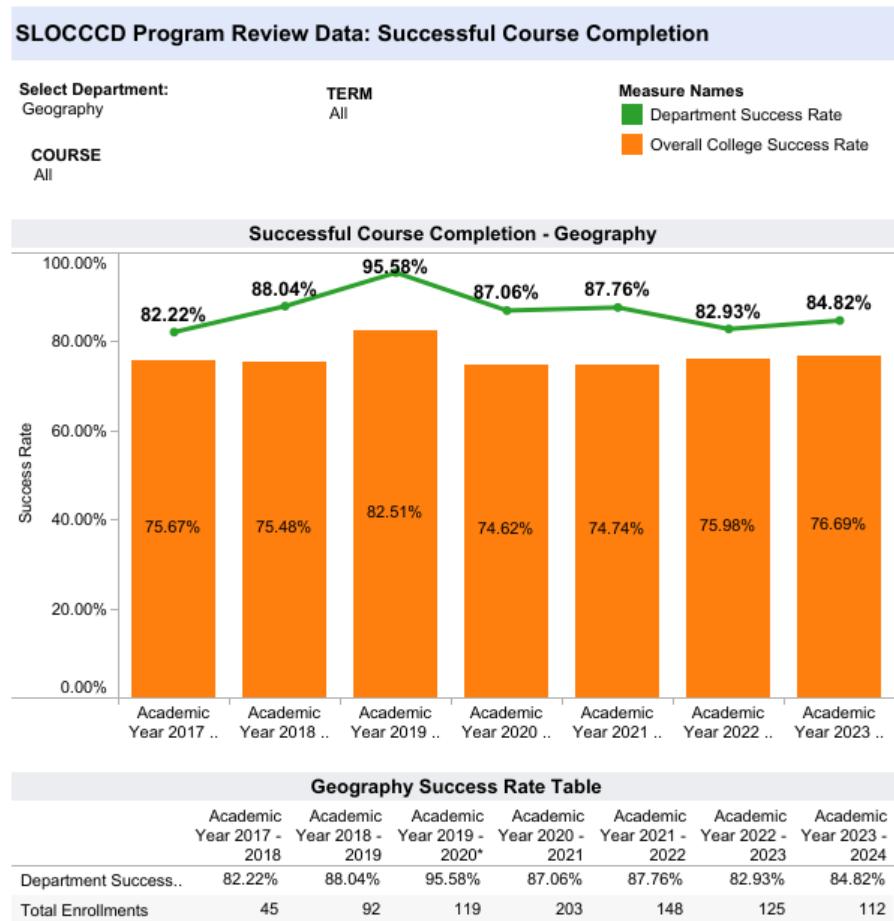
#### E. Degrees and Certificates Awarded (Insert Data Chart)

Insert the data chart and explain observed differences between the program and the college.

There are no degrees or certificates in GEOG.

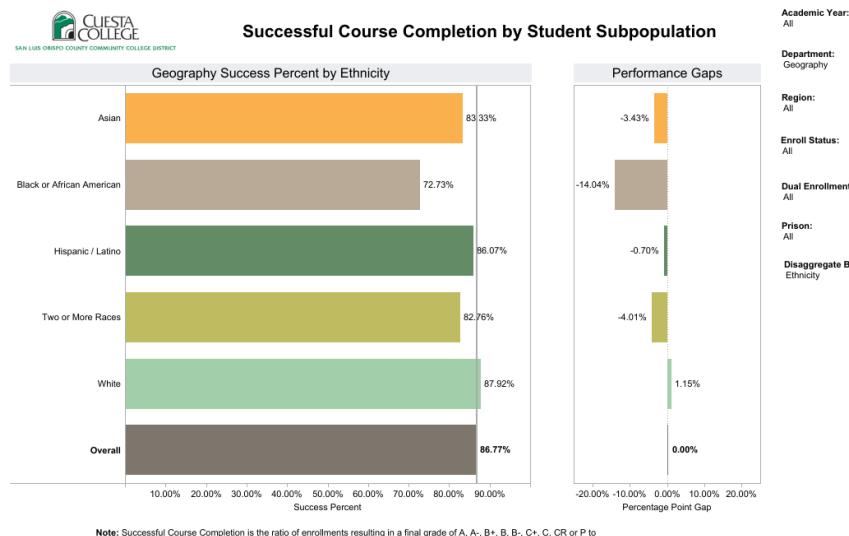
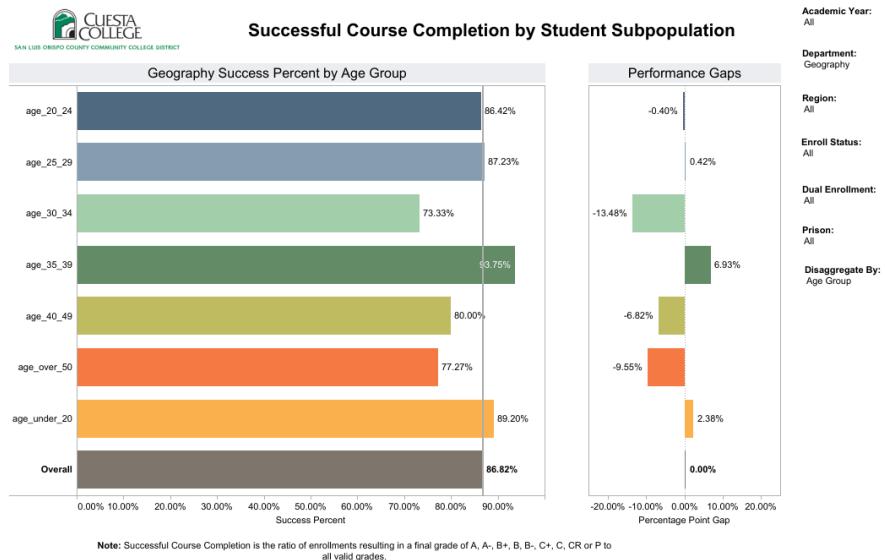
## F. General Student Success – Course Completion (Insert Aggregated Data Chart)

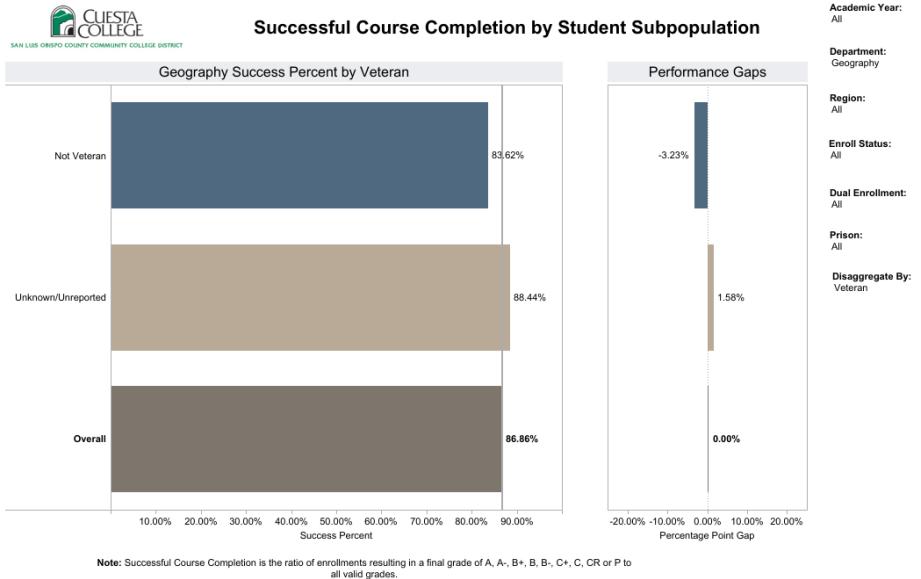
Insert the data chart and explain observed differences between the program and the college.



The GEOG Department has an excellent record of successful course completion. The student success rate in GEOG has exceeded that of the college as a whole in every one of the last seven years. The positive performance gap has ranged roughly from seven to thirteen percentage points.

G. Review the **Disaggregated Student Success** charts; include any charts that you will reference. Describe any departmental or pedagogical outcomes that have occurred as a result of programmatic discussion regarding the data presented.





For many of the groups shown in the graphs above, the relatively small sample sizes and variation in sample size make the group percentage comparisons difficult to interpret. Still, in the success rate data disaggregated for age group, ethnicity, and veteran status, a few things stand out:

The negative performance gap is greater for GEOG in most age groups than for the college as a whole. The GEOG Department welcomes suggestions on resources the District might provide that could help it minimize these equity gaps.

The negative performance gap is greater in GEOG for Black or African American students than for the college as a whole. The GEOG Department welcomes suggestions on resources the District might provide that could help it minimize this equity gap.

There seem to be no data on Veteran students taking GEOG courses.

## PROGRAMS AND CURRICULUM REVIEW PROGRESS

### SECTION 1: PROGRESS CHECK ON SCHEDULED CURRICULUM UPDATES FROM CPPR

Directions:

For the following questions, please refer to #3 in Section 1 of the Programs and Curriculum Review Progress portion of last year's APPW.

1. List those programs of study (degrees and/or certificates) and courses that were scheduled for major or minor modification during the 2024 academic year in the 5-year

calendar of the Curriculum Review Worksheet.

**NONE**

2. From the list generated in #1, identify those programs of study and courses that underwent the scheduled modifications during the 2024 academic year. Complete the table below for those items only.

| Program of Study <b>OR</b><br>Prefix and Course # | Major/Minor Modification<br>(select one) | Date completed (semester<br>and year) |
|---|--|---------------------------------------|
|   |  |                                       |

3. From the list generated in #1, identify those programs of study and courses that did **not** undergo the modifications for which they were scheduled during the 2024 academic year. Complete the table below for those items only.

| Program of<br>Study OR<br>Prefix and<br>Course # | Past Due<br>Date for<br>Modification | Briefly state why<br>modification was not<br>completed on<br>schedule | Re-scheduled<br>date for<br>modification<br>(must be within<br>1 year) |
|--|--------------------------------------|---|--|
|  |                                      |   |  |

## **SECTION 2: PROGRESS CHECK ON PREVIOUSLY OUT-OF-DATE CURRICULUM UPDATES FROM CPPR**

*Directions:* For the following questions, please refer to #3 in Section 1 of the Programs and Curriculum Review Progress portion of APPW from years before the previous academic year where incomplete curriculum updates were re-scheduled to be addressed in 2024.

1. List those programs of study and courses that are listed in the older APPW that were listed in #3. Complete the table below for those items only. If there were no courses included under #3 of previous APPW, please type “N/A” in the first box of the first row of the table.

| Program of<br>Study OR Prefix | Past Due Date for<br>Modification | Re-scheduled<br>date for | Completed<br>(yes or |
|-------------------------------|-----------------------------------|--------------------------|----------------------|
|                               |                                   |                          |                      |

|              |  |              |     |
|--------------|--|--------------|-----|
| and Course # |  | modification | no) |
|              |  |              |     |

2. From the list generated in #1, identify those programs of study and courses that did **not** undergo the modifications for which they were re-scheduled to during the 2024 academic year. Complete the table below for those items only. You may leave this table blank if you wrote "N/A" for the previous table.

| Program of Study OR Prefix and Course # | Past Re-scheduled Due Date for Modification | Briefly state why modification was not completed as rescheduled | Second re-scheduled date for modification (must be within 6 months) |
|---|---|---|---|
|   |   |   |   |

### OTHER RELEVANT PROGRAM DATA (OPTIONAL)

Provide and comment on any other data that is relevant to your program such as state or national certification/licensure exam results, employment data, etc. If necessary, describe origin and/or data collection methods used.

### PROGRAM OUTCOMES ASSESSMENT CHECKLIST AND NARRATIVE

#### CHECKLIST

- SLO assessment cycle calendar is up to date.
- All courses scheduled for assessment have been assessed in eLumen.
- Program Sustainability Plan progress report completed (if applicable).

#### NARRATIVE

Briefly describe program changes, if any, which have been implemented in the previous year as a direct result of the Program or Student Services Learning Outcomes Assessment. *If no program changes have been made as results of Program or Student Services Learning Outcomes Assessment, indicate: NONE.*

*None.*

### PROGRAM PLANNING / FORECASTING FOR THE NEXT ACADEMIC YEAR

Briefly describe any program plans for the upcoming academic year. These may include but are not limited to the following: *(Note: you do not need to respond to each of the items below). If there are no forecasted plans for the program, for the upcoming year, indicate: NONE.*

- A. New or modified plans for achieving program-learning outcomes and addressing equity gaps
- B. Anticipated changes in curriculum, scheduling or delivery modality
- C. Levels, delivery or types of services
- D. Facilities changes
- E. Staffing projections
- F. Other

None.

## PROGRAM SUSTAINABILITY PLAN PROGRESS REPORT

**This section only needs to be completed if a program has an existing Program Sustainability Plan. Indicate whether objectives established in your Program Sustainability Plan have been addressed or not, and if improvement targets have been met.**

| Area of Decline or Challenge        | Identified Objective (Paste from PSP) | Planning Steps (Check all that apply)   | Has the Improvement Target Been Met? |
|-------------------------------------|---------------------------------------|---|--------------------------------------|
| Enrollment                          |                                       | <input type="checkbox"/> Identified<br><input type="checkbox"/> Resources Allocated<br><input type="checkbox"/> Implemented | Select one                           |
| Student Demand (Fill Rate)          |                                       | <input type="checkbox"/> Identified<br><input type="checkbox"/> Resources Allocated<br><input type="checkbox"/> Implemented | Select one                           |
| Efficiency (FTES/FTEF)              |                                       | <input type="checkbox"/> Identified<br><input type="checkbox"/> Resources Allocated<br><input type="checkbox"/> Implemented | Select one                           |
| Student Success – Course Completion |                                       | <input type="checkbox"/> Identified<br><input type="checkbox"/> Resources Allocated<br><input type="checkbox"/> Implemented | Select one                           |
| Student Success – Course Modality   |                                       | <input type="checkbox"/> Identified<br><input type="checkbox"/> Resources Allocated<br><input type="checkbox"/> Implemented | Select one                           |
| Degrees and Certificates Awarded    |                                       | <input type="checkbox"/> Identified<br><input type="checkbox"/> Resources Allocated<br><input type="checkbox"/> Implemented | Select one                           |

**If Program Sustainability Plan is still necessary, provide a brief description of how you plan to continue your PSP and update your PSP to remove any objectives that have been addressed and include any new objectives that are needed.**