INSTRUCTIONAL ANNUAL PROGRAM PLANNING WORKSHEET FOR 2017-2018

CURRENT YEAR: 2017-2018 **PROGRAM: NAST (NURSING ASSISTANT)**
CLUSTER: MATH, NURSING, BIOLOGICAL AND PHYSICAL SCIENCES, KINESIOLOGY/HEALTH SCIENCES & ATHLETICS
LAST YEAR CPPR COMPLETED: 2015-2016
NEXT SCHEDULED CPPR: 2018-2019 **CURRENT DATE: 3/1/2017**

The Annual Program Planning Worksheet (APPW) is the process for:
- reviewing, analyzing and assessing programs on an annual basis
- documenting relevant program changes, trends, and plans for the upcoming year
- identifying program needs, if any, that will become part of the program's resource plan
- highlighting specific program accomplishments and updates since last year's APPW
- tracking progress on a Program Sustainability Plan if established previously.

This APPW encompasses the following degrees and/or certificates:

Certificate of Specialization (C.S.) Nursing Assistant

GENERAL PROGRAM UPDATE

Describe significant changes, if any, to program mission, purpose or direction. *If there are not any, indicate: NONE.*
NONE

PROGRAM SUSTAINABILITY PLAN UPDATE

Was a Program Sustainability Plan established in your program's most recent Comprehensive Program Plan and Review?

Yes ☐ If yes, please complete the Program Sustainability Plan Progress Report below.

No ☒ If no, you do not need to complete a Progress Report.

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DATA ANALYSIS AND PROGRAM-SPECIFIC MEASUREMENTS

General Enrollment (Insert Aggregated Data Chart)
Disaggregated Enrollment Data (review analytically to determine if different populations are impacted)
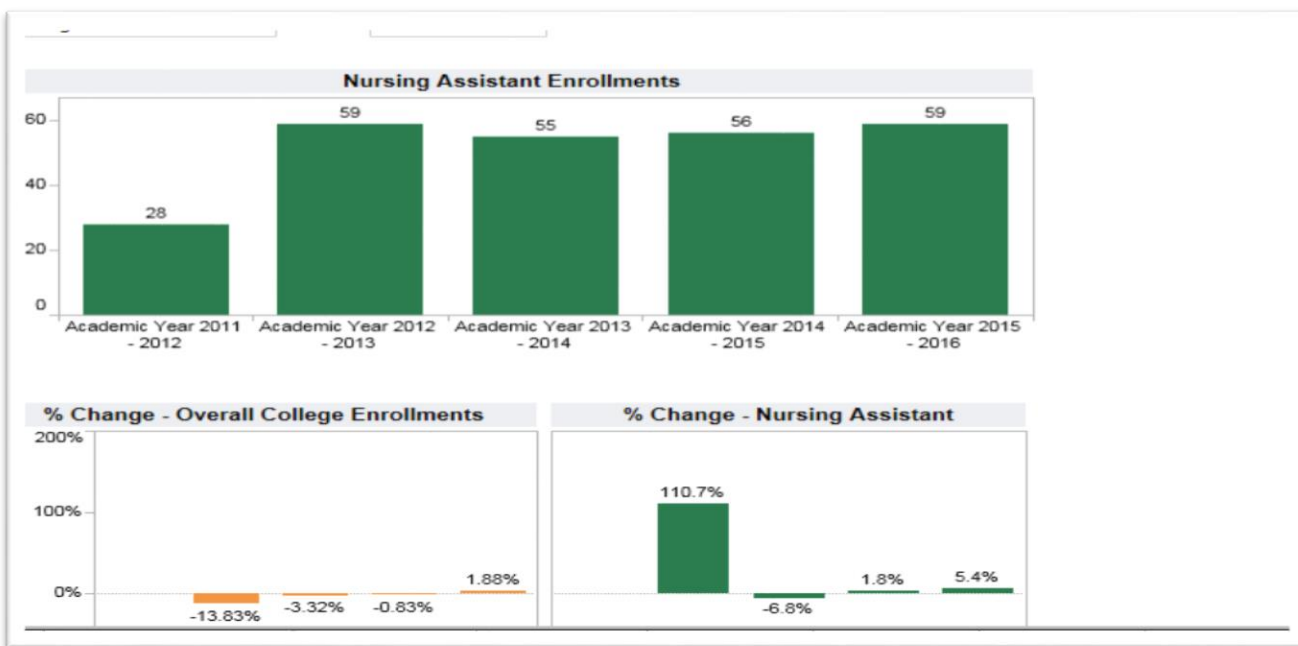
Enrollment remains high in the NAST program. Once the class is full with 30 students, students are added from a wait list. The wait list has never been exhausted, meaning students are turned away each semester. The program can only accommodate a limited number of students due to lack of available and appropriate clinical sites. The current class needed to train in a different clinical site, because the site utilized for the past 17 years, was denied instructional training by the State of California. This has impacted a skilled nursing facility in Templeton, who is currently training their own 15 students. The Cuesta instructor and the Director of Staff Development at the facility are scheduling their students on opposite days of the week. Enrollment numbers are anticipated to remain at 30 students per semester, or 60 students annually. The theory component of the class is taught on the Paso campus, but the clinical component has students scheduled in San Luis and Templeton so as to try to accommodate students from different parts of the county.

Disaggregated Student Demand Data (review analytically to determine if different types of courses are impacted)
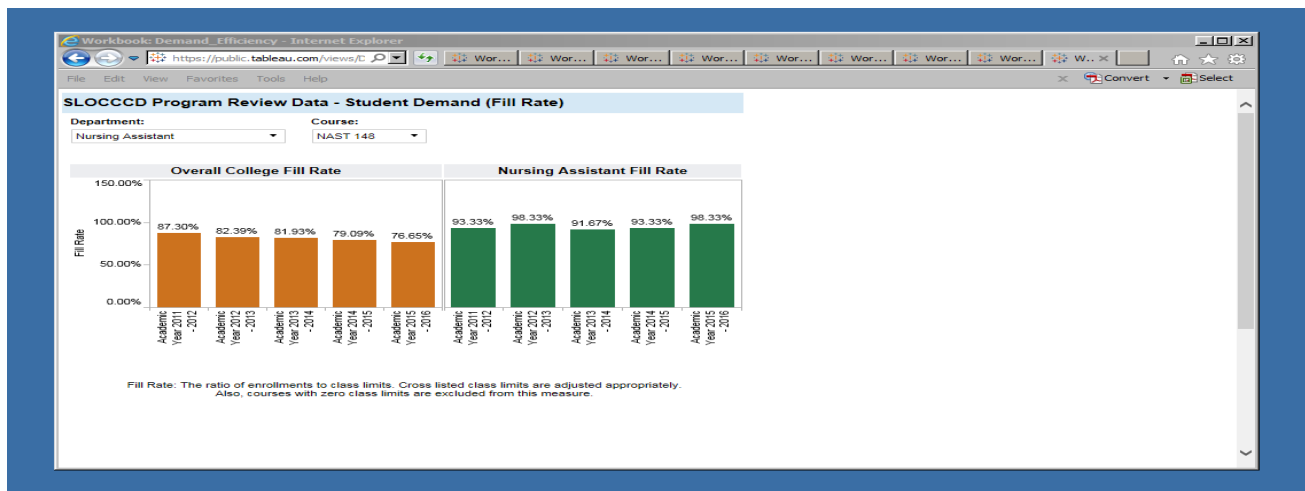
The demand for Nursing Assistant courses if consistently high, significantly exceeding the college fill rates in the same time periods. Many nursing schools throughout the nation require that a student complete a Nursing Assistant course, and pass the national exam, before applying for a nursing program. If the certification is not required before the application process, students receive points for having this experience which increases their chances of admission.

General Efficiency (FTES/FTEF)
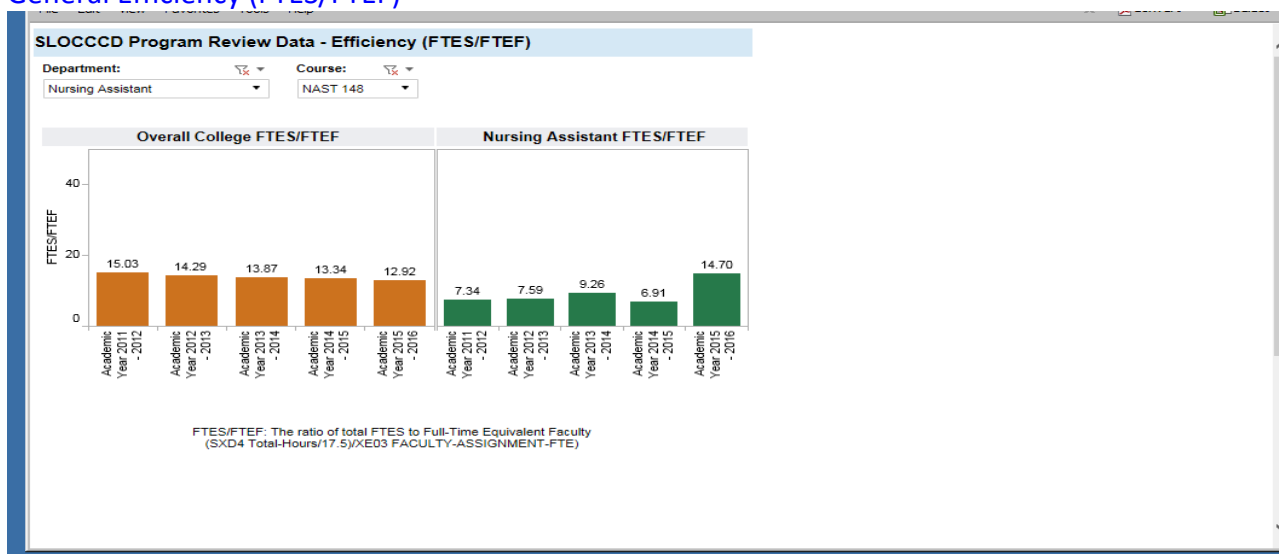
NAST efficiency is slightly below the college target. These rates are the result of a state mandated student/faculty ratio required for adequate supervision and safe patient care. The program continues to contract with a local skilled nursing provider who donates a clinical faculty member to maintain the mandated student/faculty ratio while increasing efficiency.

General Student Success – Course Completion
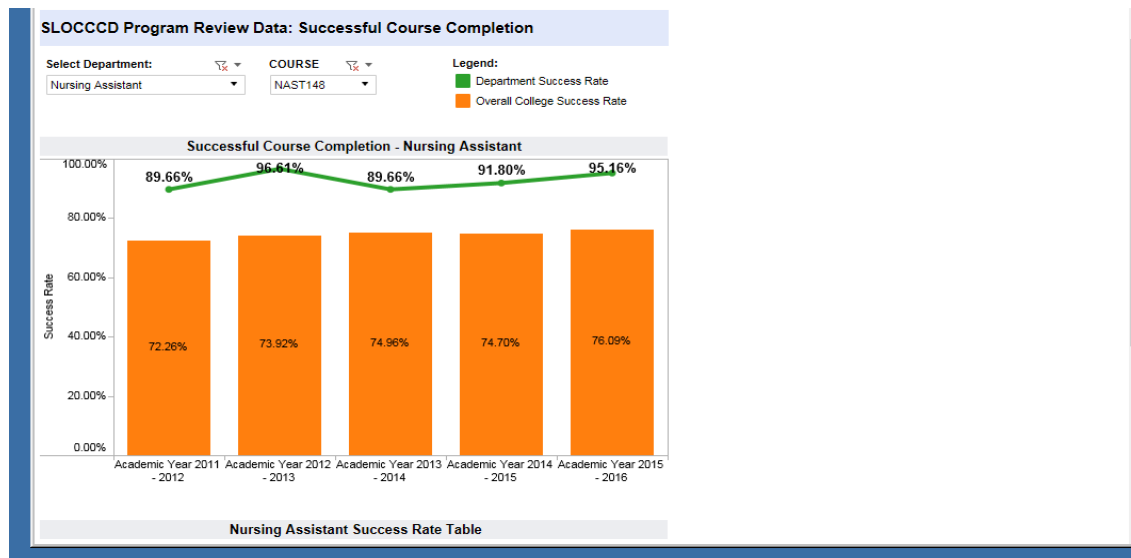
Nursing Assistant course success rate exceeded the college rates over the past five years again. According to the current class's roster, there are students attending from as far north as San Miguel, and Shandon, to as far south as Santa Maria. If a student is struggling academically, I highly encourage them to meet with our success specialist, who has always been able to improve their success. When looking over the records for the past 5 years, the students that dropped were all for family, illness, for conflicting classes. There were not any that dropped because of academic failure.

Student Success—Course Modality
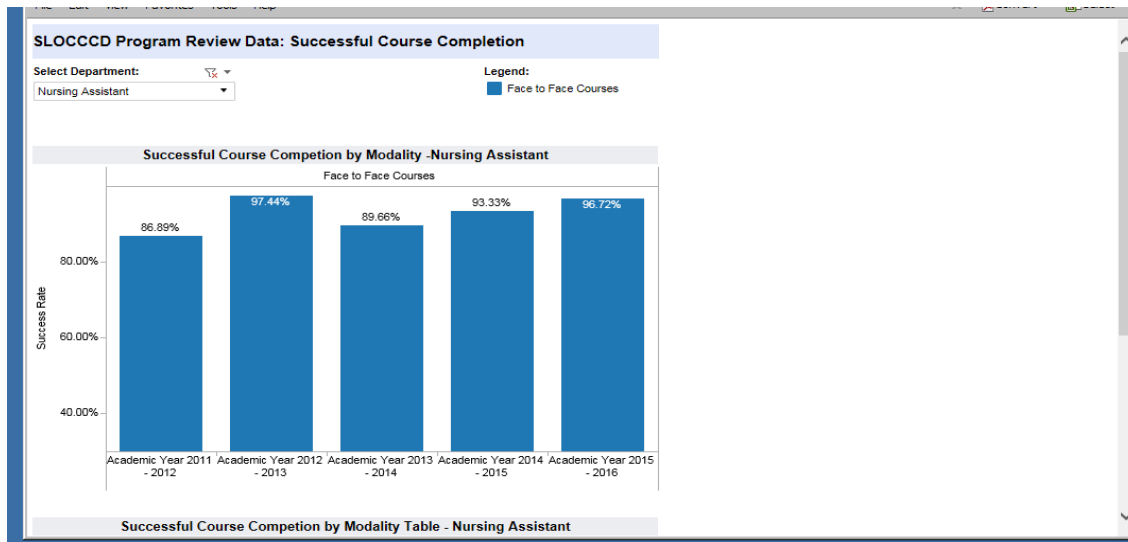
The NAST program consists entirely of face to face courses.

Degrees and Certificates Awarded (Insert Data Chart)
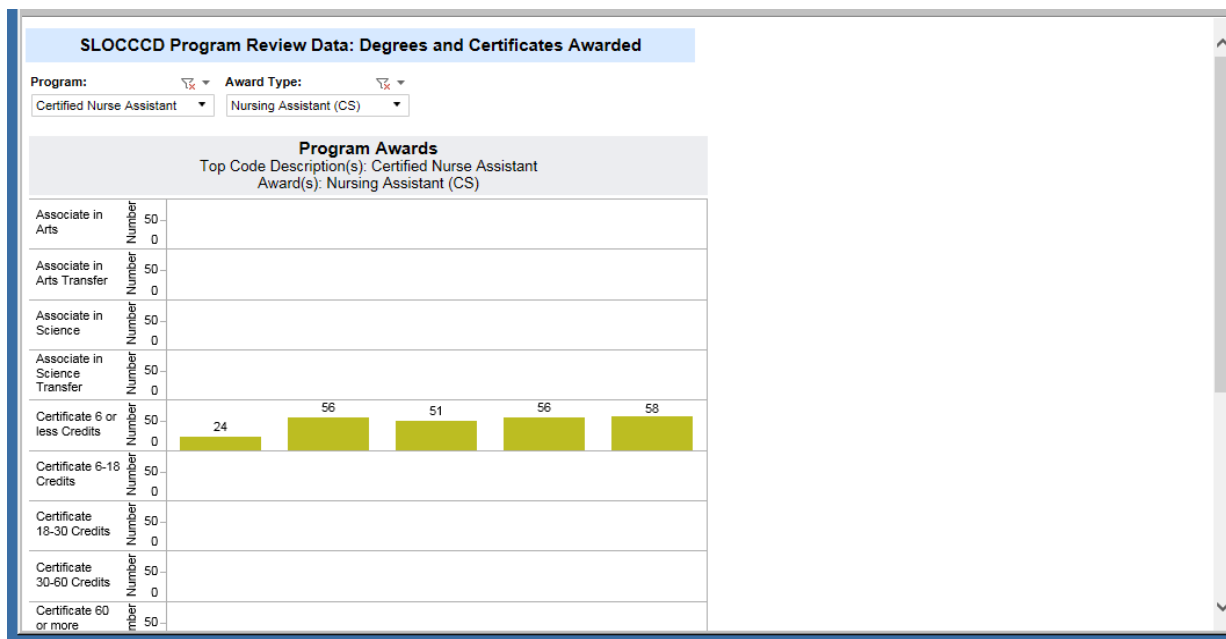
The Certificate of Specialization awards for the NAST program are as listed above. The program increased student enrollment from 30-60 annually in 2012-2013, which doubled the certificates awarded.

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OTHER RELEVANT PROGRAM DATA (OPTIONAL)

After reviewing the National Nurse Aide Assessment Program Examination results, the following data is recorded:

2012- 1 student failed skills
2013- 1 student failed skills
2014- 4 students failed written, and 4 students failed skills
2015- 1 student failed skills
2016- 100% pass rate

It is difficult to track employment data. Even though we send CNA employment surveys out to our local skilled nursing facilities, few are returned. However; as the instructors are out and about in the facilities, we do inquire how many Cuesta Nursing Assistant graduates are working. Although there is no concrete data, and each facility trains their own nursing assistants in house, it is estimated that possibly around 30% of the nursing assistants at skilled nursing facilities in our county are Cuesta trained. This estimate came about by interviewing instructors, and key people at each facility during our Advisory Meetings held twice each year.

PROGRAM OUTCOMES ASSESSMENT AND IMPROVEMENTS CHECKLIST AND NARRATIVE

CHECKLIST:
☐ CHECKLIST:

☒ Location of current SLO assessment cycle calendar is: V:drive/nursing/CPAS_formerly SLOs_for_Nursing-and_Allied Health/Program_Course_Assessment_Cycles/NAST_Assessment Cycle Calendar 2016-2021. The master calendar *San Luis Obispo County Community College District Timeline of Learning Outcome Assessment* details the student learning outcome assessment cycle for the entire district. It is accessed from the Institutional Research webpage on the Outcomes and Assessment link.
(https://public.tableau.com/views/CYCLE_1/Master_Cycle?:amp;:embed=y&:display_count=no&:showVizHome=no#1).

☒ The SLO assessment cycle calendar was last updated in 2016: The current calendar on the V: drive runs through 2021. The master calendar runs through 2026.

☒ All NAST courses scheduled for assessment in Fall 2016 have been assessed in eLumen.

☒ Date of last completed NAST course assessments in eLumen is December 2016.

☒ A sustainability plan has not been established for the Nursing Assistant Program.

Narrative:
No program changes have been made over the past year as results of Program or Student Services Learning Outcomes Assessment.

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PROGRAM PLANNING / FORECASTING FOR THE NEXT ACADEMIC YEAR

A. New or modified plans for achieving program learning outcomes. Budget requests that are related to SLO's have been included in the 2017-2018 Resource Plan including:

Professional development for faculty to remain current in educational trends for nursing assistants. Update equipment to meet what is utilized in skilled nursing facilities, and replace worn or broken equipment.

B. Anticipated changes in curriculum, scheduling, or delivery modality

Electronic Medical Record education and training needs to be implemented consistently into the curriculum. Computer software and lab tops will be necessary to accomplish this. The Nursing Assistant Program can share the computers with the LVN Program.
Because the Nursing Assistant Program is hours driven, there is not time to integrate electronic medical record education into the curriculum. Currently during orientation at the local skilled nursing facilities, students receive pass words, and learn how to use the EMR program at their assigned hospital. This has worked very well, and currently students are documenting in the Kiosk's located in the hallways at the hospital on their assigned patients very successfully.

C. Levels, delivery or types of services.

Continue to collaborate with the following departments to best serve the Nursing Assistant students:

Career Connections
Admissions and Records
DSPS
Counseling
Research
Community Resources- guest speakers from Ombudsman Services, Alzheimer's Association, and Hospice.

D. Facilities Changes

We still do not have a large corkboard in the classroom
We still do not have access to the second data projector that is hanging from the ceiling in the classroom. There is a second screen hanging already as well that would be available to project the image on. It was difficult to tie SLO's in to purchasing the data projector with CTEA funds. The EMT Instructor (who shares the room with Nursing Assistant) is going to try again to get the data projector funded, and put it on the Unit Plan.
 Wifi is needed in the classroom. The bond will fund Wifi throughout the entire college in two years.

E. Staffing Projections

To accommodate the high volume of student skills with adequate supervision, a Teaching Assistant is necessary. She has now been approved for 6 hours a day of the 7.5 hour day. Last year she was only approved for 4 hours a day. Currently there is only one full time faculty for the program.

S a n   L u i s   O b i s p o   C o u n t y   C o m m u n i t y   C o l l e g e   D i s t r i c t   7
I n s t r u c t i o n a l   A n n u a l   P r o g r a m   P l a n n i n g   W o r k s h e e t
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