

### **The Institutional Research Office will**

- Collect and analyze empirical data to inform ongoing and integrated institutional planning and policy development, support internal program review and college accreditation, and contribute appropriate information to state and federal data consortia.
- Extract and document survey data for college courses and programs including but not limited to, student learning outcomes, college orientation, student engagement, and student health services to support institutional effectiveness and college goals.
- Maintain and distribute reports on student enrollment trends, FTES projections and updates, student graduation and retention rates, district characteristics, degree and certificate awards as well as other various college informations to support informed decision-making and facilitate institutional effectiveness and improvement.
- Collect, analyze and communicate, both internally and externally, an analysis of qualitative and quantitative data on questions of interest.