

Payroll Calendar 2024-25

The following are notable dates for each month of the 2024-25 Payroll Calendar.

June 2024

- June 3 - Mid Month (MD) Payroll Deadline
- June 4 - Mid Month (MD) Web Approval, by NOON
- June 5–6 - Payroll Lock Out (HR/Fiscal Use)
- June 10 - Mid Month (MD) Pay Day
- June 13 - End of Month (EM) Deadline
- June 19 - Campus Closed
- June 20–25 - Payroll Lock Out (HR/Fiscal Use)
- June 28 - End of Month (EM) Pay Day

July 2024

- July 2 - Mid Month (MD) Payroll Deadline
- July 3 - Mid Month (MD) Web Approval, by NOON
- July 4 - Campus Closed
- July 5–8 - Payroll Lock Out (HR/Fiscal Use)
- July 10 - Mid Month (MD) Pay Day
- July 15 - End of Month (EM) Deadline
- July 22–25 - Payroll Lock Out (HR/Fiscal Use)
- July 31 - End of Month (EM) Pay Day

August 2024

- August 1 - Mid Month (MD) Payroll Deadline
- August 2 - Mid Month (MD) Web Approval, by NOON
- August 5–6 - Payroll Lock Out (HR/Fiscal Use)
- August 9 - Mid Month (MD) Pay Day
- August 15 - End of Month (EM) Deadline
- August 21–26 - Payroll Lock Out (HR/Fiscal Use)
- August 30 - End of Month (EM) Pay Day and Mid Month (MD) Payroll Deadline

September 2024

- September 2 - Campus Closed
- September 3 - Mid Month (MD) Web Approval, by NOON
- September 4–5 - Payroll Lock Out (HR/Fiscal Use)
- September 10 - Mid Month (MD) Pay Day
- September 13 - End of Month (EM) Deadline
- September 19–24 - Payroll Lock Out (HR/Fiscal Use)
- September 30 - End of Month (EM) Pay Day

October 2024

- October 2 - Mid Month (MD) Payroll Deadline
- October 3 - Mid Month (MD) Web Approval, by NOON
- October 4–7 - Payroll Lock Out (HR/Fiscal Use)
- October 10 - Mid Month (MD) Pay Day
- October 15 - End of Month (EM) Deadline
- October 22–25 - Payroll Lock Out (HR/Fiscal Use)
- October 31 - End of Month (EM) Pay Day and Mid Month (MD) Payroll Deadline

November 2024

- November 1 - Mid Month (MD) Web Approval, by NOON
- November 4–5 - Payroll Lock Out (HR/Fiscal Use)
- November 8 - Mid Month (MD) Pay Day
- November 11 - Campus Closed
- November 12 - End of Month (EM) Deadline
- November 18–21 - Payroll Lock Out (HR/Fiscal Use)
- November 28–30 - Campus Closed
- November 29 - End of Month (EM) Pay Day

December 2024

- December 2 - Mid Month (MD) Payroll Deadline
- December 3 - Mid Month (MD) Web Approval, by NOON
- December 4–5 - Payroll Lock Out (HR/Fiscal Use)
- December 9 - End of Month (EM) Deadline
- December 10 - Mid Month (MD) Pay Day
- December 12–17 - Payroll Lock Out (HR/Fiscal Use)
- December 24–31 - Campus Closed
- December 31 - End of Month (EM) Pay Day

January 2025

- January 1 - Campus Closed
- January 2 - Mid Month (MD) Payroll Deadline
- January 3 - Mid Month (MD) Web Approval, by NOON
- January 6–7 - Payroll Lock Out (HR/Fiscal Use)
- January 10 - Mid Month (MD) Pay Day
- January 15 - End of Month (EM) Deadline
- January 20 - Campus Closed
- January 22–27 - Payroll Lock Out (HR/Fiscal Use)
- January 30 - Mid Month (MD) Payroll Deadline
- January 31 - End of Month (EM) Pay Day and Mid Month (MD) Web Approval, by NOON

February 2025

- February 3–4 - Payroll Lock Out (HR/Fiscal Use)
- February 10 - Mid Month (MD) Pay Day
- February 12 - End of Month (EM) Deadline
- February 14–17 - Campus Closed
- February 20–25 - Payroll Lock Out (HR/Fiscal Use)
- February 28 - End of Month (EM) Pay Day and Mid Month (MD) Payroll Deadline

March 2025

- March 3 - Mid Month (MD) Web Approval, by NOON
- March 4–5 - Payroll Lock Out (HR/Fiscal Use)
- March 10 - Mid Month (MD) Pay Day
- March 13 - End of Month (EM) Deadline
- March 19–25 - Payroll Lock Out (HR/Fiscal Use)
- March 24 - Campus Closed
- March 31 - End of Month (EM) Pay Day

April 2025

- April 2 - Mid Month (MD) Payroll Deadline
- April 3 - Mid Month (MD) Web Approval, by NOON
- April 4–7 - Payroll Lock Out (HR/Fiscal Use)
- April 10 – Mid Month (MD) Pay Day
- April 15 - End of Month (EM) Deadline
- April 21–24 - Payroll Lock Out (HR/Fiscal Use)
- April 30 - End of Month (EM) Pay Day

May 2025

- May 1 - Mid Month (MD) Payroll Deadline
- May 2 - Mid Month (MD) Web Approval, by NOON
- May 5–6 - Payroll Lock Out (HR/Fiscal Use)
- May 9 – Mid Month (MD) Pay Day
- May 14 - End of Month (EM) Deadline
- May 21–23 - Payroll Lock Out (HR/Fiscal Use)
- May 26- Campus Closed
- May 30 - End of Month (EM) Pay Day