How to Purchase your Parking Permit

To purchase your parking permit, login to the Cuesta College parking permit portal as a Guest. Go to <u>https://cuestacollege.thepermitportal.com/Guest</u> or the <u>Campus Police Parking and Permits webpage</u>. Click on Visitor or Guest Parking Permit or Community Programs Participant Parking Permit. Click on the button to take you to the Guest permit portal.

- 1. Choose Purchase a Permit
- 2. Enter your email
- 3. Last Name
- 4. Submit

CUESTA COLLEGE		Home Check Status Login Gues
GUEST		
Guest Options 🔞		
	1. Please Select an Option Select	
2. Email	3. Last Name	Permit #
	4. Submit	

On the next screen, Click on Select Permit Type. Choose from a Motorcycle, Daily or Semester permit. Permit type chosen will populate, click Buy.

LECT PERMIT TYPE				
CHECK AVAILABILITY Please select a permit type to check permit av	vailability.		elect Permit Type ease Select	
Select Start Date: 02/15/2023				
Select Start Date: 02/15/2023 CHECK AVAILABILITY Please select a permit type to check permit availabilit	ty.	Select Perm Semester G	iit Type uest Permit	
CHECK AVAILABILITY	ty.			

Add your vehicle information by clicking the plus + sign Add Vehicle. Up to 3 vehicles can be added, but permit can be valid on only one (1) vehicle at a time. Only one (1) vehicle can be check marked to Submit. If more than one vehicle has a check mark next to it, you will receive an error message. Check only the vehicle you're parking on campus at that time. To switch, add or delete vehicles, see instructions on *How to Manage your Parking Permit* on next page.

	Pure	chase New I	Permit 🔞				
		Pe	ermit Type Semester	Guest Permit			
			Location Semester	Guest Permit			
		Permit	t Sub Type Semester	Guest Permit 01/17/23 - 05/19/	/23		
		Tentative	Start Date 02/15/202	3			
			Price \$40.00				
	VEL		MATION 🔞				
+ A	DD VEHICLE - s	elect plus sig	n to add vehicle				
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VEHICLE IN	IFORMATION @				Submit	Cance	el
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Select Record			Make Tesla	Model			
Select Record	License	Color				Year	State

Continue to Pay Now and enter your card details. Continue to Submit Payment.

You will receive an email notification that your permit has been Approved. Once your permit is Paid, you will receive an email notification confirming payment. Permits are valid once they are in Paid status.