



PARKING CITATION APPEAL

Complete and return to:

CUESTA COLLEGE POLICE DEPARTMENT

P.O. Box 8106, San Luis Obispo, CA 93406-8106

Phone: (805) 546-3205 FAX: (805) 546-3954 Email: ccpd@cuesta.edu

Citation Appeals must be submitted within 30 calendar days from the date of the parking citation. Appeals submitted after 30 calendar days from the date of citation will not be accepted and the fine must be paid with any applicable late fees.

Check box that applies: STUDENT STAFF/FACULTY (DEPT) _____ VENDOR VISITOR

CITATION: # _____ CITATION DATE: _____ OFFICER: # _____ PERMIT: # _____

VIOLATION: _____ LOCATION CITED: _____ LICENSE PLATE: # _____

Student ID# _____

Name and Mailing Address:
Name: _____
Address: _____
City, St, Zip: _____

- REASONS NOT CONSIDERED FOR DISMISSAL:**
1. Ignorance of the Parking Rules and Regulations
 2. Failure to see/read signage.
 3. Failure to locate a parking space
 4. Parking or stopping for a short period of time.
 5. Daily permit machine malfunction (Purchase in Bldg. 6600)

REASON FOR APPEAL: _____

DO NOT ASSUME YOUR CITATION HAS BEEN DISMISSED. We will mail a post card with the results of your appeal to the address provided. If you do not receive the post card within 10 business days of submission, it is your responsibility to call (805) 546-3205 or come to the Campus Police Department, to check on the disposition of your appeal. A late fee will be added to the fine if not paid within 45 days of issuance.

Signature: _____ **Phone:** _____ **Date:** _____

— OFFICE USE ONLY —

Rec'd _____ Processed by: _____ Date: _____

CITATION HISTORY:

CITATION #	DATE	VIOLATION	STATUS
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Appeal Denied: \$ _____ Reduced to: \$ _____ Dismissed

Remarks: _____

Disposition Issued By: _____ Response Date: _____

If you wish to contest the results of this initial citation disposition, you have 21 days from the date of response written above, to request an administrative hearing. See the enclosed information regarding administrative hearings.