



Office of the Vice President of Instruction

To: ALL FULL-TIME FACULTY
From: Office of the Vice President of Instruction
Date: April 28, 2025
Subject: Course, Load, and Scheduling Request for Spring 2026

Overload assignments may be filled by applicants from regular full-time faculty in accordance with the CCFT Collective Bargaining Agreement. Please consider this your opportunity to indicate interest in being considered for such a position during Spring 2026. Response to this form will help your division create employment pools for the academic year as the class schedule development process continues. **Please complete and return this form to your Division Chair or Academic Director on or before Friday, May 16, 2025.**

Spring 2026

☐

I do not wish an overload assignment for the Spring 2026 semester.

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I do wish to be considered for an overload assignment for the Spring 2026 semester as indicated below.

Preferred Course(s):

1.

2.

3.

4.

Preferred Location(s)/Teaching Modality:

☐

North County, day (*before 4:30 p.m.*)

☐

Distance Education (SLEC/SLAB) – Synchronous

☐

North County, evening (*after 4:30 p.m.*)

☐

Distance Education (DLEC/DLAB) – Asynchronous

☐

San Luis Obispo, day (*before 4:30 p.m.*)

☐

Hybrid or Blended Instruction

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San Luis Obispo, evening (*after 4:30 p.m.*)

**hybrid instruction indicates that at least 51% of the hours of a course are provided through online learning*

☐

Weekend Offerings (Friday evening/Saturday)

**blended instruction indicates that less than 51% of the hours of a course are provided through online learning*

☐

South County, evening

PRINT NAME HERE

SIGN HERE

Requests to expand your contract teaching load should be directed to your Division Chair/Academic Director