



Office of the Vice President of Instruction

To: ALL FULL-TIME FACULTY
From: Office of the Vice President of Instruction
Date: December 12, 2022
Subject: Course, Load, and Scheduling Request for Summer 2023

Overload assignments may be filled by applicants from regular full-time faculty in accordance with the CCFT Collective Bargaining Agreement. Please consider this your opportunity to indicate interest in being considered for such a position during Summer 2023. Response to this form will help your division create employment pools for next calendar year. Please complete and return this form to your Division Chair on or before Friday, January 20, 2023.

Form with sections: SUMMER 2023, I do not wish an overload assignment..., I do wish to be considered..., Preferred Course(s):, Preferred Location(s)/Teaching Modality: with various checkboxes for location and modality.

PRINT NAME HERE

SIGN HERE

Requests to expand your contract teaching load should be directed to your Division Chair