

Office of the Vice President of Instruction

To: ALL FULL-TIME FACULTY

From: Office of the Vice President of Instruction

Date: December 11, 2023

Subject: Course, Load, and Scheduling Request for Summer 2024

Overload assignments may be filled by applicants from regular full-time faculty in accordance with the CCFT Collective Bargaining Agreement. Please consider this your opportunity to indicate interest in being considered for such a position during Summer 2024. Response to this form will help your division create employment pools for next calendar year. <u>Please complete and return</u> this form to your Division Chair on or before Friday, January 19, 2024.

	SUMMER 2024
	I <u>do not</u> wish an overload assignment for the Summer 2024 session.
	I <u>do</u> wish to be considered for an overload assignment for the Summer 2024 session as indicated below.
Preferred Course(s):	
1.	
2.	
3.	
4.	
Preferred Location(s)/Teaching Modality:	
	North County, day (before 4:30 p.m.)
	North County, evenings (after 4:30 p.m.)
	San Luis Obispo, day <i>(before 4:30 p.m.)</i> Hybrid or Blended Instruction
	*Hybrid instruction indicates that at least 51% of the hours of a course are provided through online learning
	*Blended instruction indicates that less than 51% of the hours of a course Weekend Offerings (Friday evening/Saturday) are provided through online learning
	South County, evenings

PRINT NAME HERE

SIGN HERE

Requests to expand your contract teaching load should be directed to your Division Chair