



Citizens' Bond Oversight Committee

MINUTES May 17, 2018 3:00 pm - 4:30 p.m. Building 7500, Room 7506

COMMITTEE MEMBERS:			DISTRICT STAFF:		
X	Scott Lathrop (Chair)	X	Robert Mancell	X	Patrice Eley
X	Gayla Chapman	X	Susan Middleton	X	GUESTS: Nikki Rocha
X	Susan Dressler (Vice Chair)	X	Linda Mielke	X	
X	George Galvan	X	Patrick O'Hara	X	
	Jordan Jantzen		Anneka Scranton	X	
X	Duane Leib	X	Kathy Smith		
				X	Brian McAlister

AGENDA ITEMS - DOCUMENTS	WHO	TIME	INTENT	NOTES
Orientation and Introductions	All	30 min	I, D	<p>The committee took a moment to introduce themselves. This was the first meeting for the following members: George Galvan, Duane Leib, Robert Mancell, Susan Middleton, Linda Mielke and Kathy Smith.</p> <p>Dan Troy provided an Orientation for the new members. He went through the Citizen Oversight Committee Bylaws and provided a Measure L (Bond) PowerPoint, going over all of the Bond projects.</p>
1. Approval of Agenda	All	3 min	A	D. Troy requested amending the Agenda to include "Project Updates." Upon a motion by Mielke/Chapman, the amended Agenda was approved.
2. Public Comment	All	5 min	I, D	There was no public comment.
3. Minutes of <u>October 26, 2017</u>	Chair	2 min	I, D, A	Upon a motion by Dressler/Chapman, the Minutes of October 26, 2017 were approved.
4. Financial Report Update	Troy/Green	15 min	I, D	Quarterly Financial Reports Chris Green went over the Quarterly Financial Reports ending December 31, 2017 and March 31, 2018. S. Dressler recommended changing the language "Interim Housing" to "Interim offices and classrooms." <u>December 31, 2017</u> <u>March 31, 2018</u>
5. Project Update	Reece	10 min	I, D	T. Reece gave an overview for the following projects: <ul style="list-style-type: none"> • The Instructional Building on the SLO campus is complete and now occupied.

*Discussion on any agenda item may lead to Action

				<ul style="list-style-type: none"> The second capital project, the North County Campus Center is 98-99% complete. <ul style="list-style-type: none"> The NCC cafeteria is running 3 weeks behind the occupy date. <p>These buildings were part of the first Bond issuance.</p> <ul style="list-style-type: none"> The Aquatics Facility successfully bid and is ready for a 9-month construction schedule with a total construction time of 12 months. The Children’s Center was advertised as a CM multi-prime. The bid was pulled and will be rebid as a General Contractor in 4 weeks. Data Center will be bid as a General Contractor in about 4 weeks. 1000 complex renovations – HVAC & Re-Roof Completing ADA renovations to meet Americans with Disabilities Act.
6. Audit Report	Troy/Green	5 min	I, D	<p><u>2017 Final Audit Report</u></p> <p>C. Green reviewed the Audit Report for 2017. He stated that the auditors (Vavrinek, Trine, Day & Co.) gave an unmodified opinion, which means that there were no issues with the financial statements. He added that there were no audit findings. With regard to the Bond, The Performance Audit stated, “The results of our tests indicated that the District's General Obligation Bond Fund (Measure L) funds are in compliance with Proposition 39 as outlined in Article XIII A, Section 1 (b)(3)(C) of the California Constitution.”</p> <p>Upon a motion by Chapman/Smith, the committee accepted the 2017 Audit Report.</p>
7. Draft Annual Report to the Community	Chair	10 min	I, D, A	<p><u>Draft Annual Report to Community</u></p> <p>The following changes were suggested:</p> <ul style="list-style-type: none"> Update membership – a coming and going of members Change Dr. Stork’s statement to 2017 Annual Report instead of 2017-2018 Annual Report Under “Committee Meeting Dates” reflect today’s date (May 17, 2018) and for the next meeting state “October 2018” <p>Upon a motion by Smith/Mielke, the Draft 2017 Annual Report to the Community was approved.</p>
8. Select Future Meeting Dates	All	5 min	I, D	<p>The committee agreed that the last week of October 2018 would work best for the next COC meeting. The meeting will be held at the North County Campus and will include a tour of the new NCC Campus Center.</p>
9. Future Agenda Items	All	5 min	I, D	<p>Scott Lathrop led the discussion for future agenda items. The following topics were suggested:</p> <ul style="list-style-type: none"> Election of officers Building Tour Financial Report
9. Adjournment	Chair	2 min	I, D, A	<p>Upon a motion by Dressler/Chapman, the meeting adjourned.</p>

*A Action Item D Discussion I Information H Handout

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