

Cuesta College
Bus 201A: Financial Accounting, CRN 50070, Summer 2017
Hybrid Course
Welcome Letter

Welcome to Financial Accounting! My name is Mrs. Stevens, and I will be your instructor for Bus 201A this summer. This is a hybrid course meaning part of the course will take place in the classroom and part will take place online. Instruction will be face-to-face in the classroom, and assignments and discussions will be done online. Please find important information below:

Instructor:

Diane Stevens, CPA
Email: dstevens@cuesta.edu
Please put Bus 201A in the subject line.

Key dates:

Class start date: Tuesday, 6/13/17
Final: Thursday, 7/20/17

Textbook:

Financial & Managerial Accounting, 6th Edition by Wild, Shaw & Chiappetta.
Publisher: McGraw Hill. You need the book that is bundled with the mandatory Connect access code which you will need to complete your coursework. This bundle is sold at the Cuesta bookstore.

You must have the Connect access code for this class. You can buy the access code directly from McGraw Hill Publishers. There is an electronic book available within Connect, but I've been told it's less expensive to buy the bundle at the Cuesta bookstore. If you buy the book used, it probably will not come with the access code.

Student Learning Outcomes:

1. Demonstrate understanding of accounting terminology, principles and procedures.
2. Prepare accounting information following generally accepted accounting principles.
3. Analyze accounting information.
4. Demonstrate effective written and oral communication. This includes demonstrating professional and ethical behaviors and using technology effectively.

Class meetings:

We will meet Tuesday, Wednesday & Thursday from 9:00 - 11:20 in room 4110 on the San Luis Obispo Cuesta campus. The rest of your work will be done online.

General information:

The course will begin on June 13th. We will use Connect for homework and the comprehensive problem. All due dates for those assignments will be listed on Connect. Tests will be done in class. You are responsible to know all due dates. You are also responsible to have a backup plan in case your computer fails. There is access to computers on the Cuesta campuses.

Weekly discussions will take place online. You will be graded on the discussions.

The final will be a handwritten exam.

You must log into both systems regularly as there will be assignments due in both systems on a weekly basis. This is not a self-paced course.

Browser requirements/minimum computer specifications can be found at the following link:

http://www.cuesta.edu/student/aboutacad/distance/faqs_technical.html

Grading:

Grades will be based on homework, tests, comprehensive problem, discussions online and the final. Specific details on how points are allocated will be discussed the first day of class.

Administrative:

Each student is required to follow all school guidelines and comply with all school and class deadlines. **I will drop you if you do not attend the first class or contact me if you have a conflict. It is your responsibility to drop the class if you decide not to complete it. I will not drop you after the first day of class, and therefore, you will receive an F grade if you stop participating.** Each student is responsible for obtaining changes to the syllabus and/or assignments, if any. Each student must have a current email address on file with the instructor and check it regularly.

Academic Honesty:

Each student is responsible for being aware of and complying with Cuesta College's Academic Honesty Policy. This policy especially pertains to our class in relation to submitting another student's work as your own.

http://academic.cuesta.edu/president/2008BP/BP5000/AP%205500_Standards%20of%20Conduct.pdf

Special Accommodations:

If you have a disability and may need support services in this class, please contact Disabled Student Program & Services in Building 3300 as soon as possible to ensure that you receive accommodations in a timely manner.