

Bus 201B- Managerial Accounting Revised - June 1, 2017

Instructor:

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Contact information

Email Address: seanbowman@live.com

Office Location/ Hours: email

THIS IS A FULLY ONLINE CLASS; NO MANDATORY MEETINGS!

Instructor Contact Expectations: I respond well within 24 hours to all email messages and Canvas forum postings. DO NOT rely on weekend help, even if most deadlines are set for Sunday at 11:00pm. Each week runs from Monday through Friday, with a FRIDAY at NOON cut-off time. Any questions posted after noon on Fridays may not get a response or not until the following working day (usually Monday of the following week), which may not help you. Plan your work accordingly.

Course Environment: This online course will be using a Web-based Learning Management System Canvas as the method to disseminate information. Canvas provides the framework for the course including PowerPoint presentations, student data files, the tools to receive and send course materials, and a gradebook. Using the communication tools, you can communicate using e-mail, and you can share materials and ideas with other course participants via the discussion forums and groups.

Computer and Class Requirements:

1. Access to a computer
2. Reliable access to the Internet
3. Familiarity with e-mail, including knowledge of receiving and sending attachments.
4. Calculator

Class opens / Accessing Canvas: Prior to the Monday classes start **Aug. 21, 2017**, you will receive an email to your my.Cuesta.edu address providing you with a reminder that class will be starting and log in procedures for Canvas, the learning management system (LMS) used to deliver course content. You can access Canvas by logging into MyCuesta, then clicking on the Resources Tab, then clicking on Canvas in the Online Learning Channel, or by typing <https://cuesta.instructure.com/> into your browser address bar. Do not bookmark / favorite the Canvas site after your login, or you will get an error message next time you try to log in. You must access the Canvas log in directly.

If you are not familiar with logging into Canvas, please refer to the [Canvas Quick Reference Guide](#). Once logged into Canvas you will be directed on where to get started. Be sure to read all the direction on the course home page.

If you are having difficulty logging into Canvas after **Aug, 21, 2017** and need assistance please email me or technical support at support@my.cuesta.edu.

Online Learning

If you have never taken an online class or this is your first experience with Canvas, please be patient with yourself. Online classes are not inherently easier, although they may be much more convenient for many students. You should expect to spend at least as much time, if not more on this course as you would on a course that meets face to face. Since there is no lecture component, much of this time will be self-directed and there will be a substantial amount of reading, viewing, studying, and writing required. This course is completely online using Canvas; all coursework (discussions, assignments, quizzes) is submitted online. There are no face-to-face meetings. This is a 4 unit college level course which translate to roughly 10 - 12 hours a week in lecture and homework.

IS an ONLINE CLASS FOR YOU?

- First of all, go to the [Online Readiness Resources](#) and take the "self assessment " and review all the resources that were designed to help you understand the basis for an online class and the skills necessary for success. (If the tutorials do **NOT** describe you, then taking this class online is **NOT** for you and I strongly suggest that you drop the online class and enroll in a traditional classroom section.)

Regular Effective Contact policy:

Regular and Effective Instructor Contact will be met through weekly instructor initiated threaded discussion forums; weekly announcements to students; timely and effective feedback on student assignments; email and virtual office hours.

If the weekly discussion forum requires a response to a fellow classmate, the initial response needs to be made by end-of-day Thursday to receive full credit for that discussion assignment. Points will be subtracted if the initial post is not made by end-of-day Thursday.

Course Description

Examination of how managers use accounting information in decision-making, planning, directing operations and controlling costs. Focus on cost terms and concepts, cost behavior, cost structure and cost-volume-profit analysis. Examines profit planning, standard costs, operations and capital budgeting, cost control and accounting for costs in manufacturing organizations.

Student Learning Outcomes

- 1. Demonstrate understanding of accounting terminology, procedures and functions within a business.
- 2. Prepare accounting information for internal and external users using various costing models.
- 3. Analyze financial data to form business decisions for planning, directing and controlling a business.

- 4. Demonstrate effective written and oral communication. This includes demonstrating professional and ethical behaviors and using technology effectively.

Textbook and Materials

Financial And Managerial Accounting National LI 6Th/E With Connect Code
Wild

ISBN 1259891518 Edition 6th

This textbook is a custom “looseleaf” 6th edition of “Financial & Managerial Accounting- Information for Decisions” by Wild, Shaw, Chiappetta. The textbook that is available at the Cuesta bookstore comes bundled with a Connect access code. Connect is McGraw-Hill's web-based assignment and assessment platform.

Assignments will be submitted and graded through Connect throughout the term. Students who purchase the class-materials through a 3rd party vendor (Amazon.com) make the purchase at their own risk.

Important - McGraw-Hill allows students to sign-up for a free 14 day trial of Connect. Therefore, there is no reason not to complete the early Connect assignments if in the event your textbook arrives late. Connect comes with an etext.

Important - Only register with the Connect course with one email account. Do not try to enroll in the Connect course with multiple email accounts. Only the first account created with Connect will be associated with the Canvas gradebook. When you register with Connect, use the same name that you used for your Cuesta enrollment.

Class Structure:

Each week a new folder will open within Canvas. Within the folder you will find a subfolder entitled “Online Classroom”. The weekly “Online Classroom” will provide you with detailed instructions on what tasks need to be completed by the end of the week.

Grade:

Your grade will be determined on your earned points. The points by assignment will be weighted as assigned in the course syllabus.

Late Policy:

No late assignments will be accepted for evaluation. Please plan your work accordantly.

Technical Support

Cuesta students are encouraged to direct all technical support inquiries to support@my.cuesta.edu. If you are having issues with Canvas, you should contact the Canvas Support Hotline at (877) 921-7680, or click on the help button on the Canvas Navigation to report a problem.

If you are having difficulty viewing the course or logging in, it may be because you are not using the correct url: <https://cuesta.instructure.com/> or you are using your phone or using an unsupported browser.

Your learning environment is best accessed from a desktop or laptop computer, using Firefox or Chrome. This may solve your problem! Please review the browser requirements and minimum computer specifications at:

http://www.cuesta.edu/student/aboutacad/distance/faqs_technical.html

Accommodations:

This course is designed using an accessible Learning Management System, and course materials have been created with ADA compliance in mind. If you have a disability and might need accommodations in this class such as extended time on exams or other resources. Please contact the instructor as soon as possible so that you can receive appropriate accommodations in a timely manner. You should also contact DSPS (Disabled Student Programs & Services) at 805-546-3148 or

<http://www.cuesta.edu/student/student-services/dsps/index.html>

College & Course Policies:

Academic Honesty Policy: All students attending San Luis Obispo County Community College District at any district site and when representing Cuesta College in any off-campus activity, assume an obligation to conduct themselves in an acceptable manner compatible with the Student Code of conduct. Please review the Cuesta College Student Code of conduct at:

http://www.cuesta.edu/student/documents/admissions_records/code_of_conduct.pdf

Add / Drop Policy: Please review the Cuesta policy for drops

- Add Policy: <http://www.cuesta.edu/student/student-services/admrreg/arpolicies/addcourse.html>
- Drop Policy: <http://www.cuesta.edu/student/student-services/admrreg/arpolicies/dropcourse.html>

Waitlist Policy: Please review Cuesta's waitlist procedure and instructions:

<http://www.cuesta.edu/student/student-services/admrreg/arpolicies/Waitlist.html>