2024 APPLICATION INSTRUCTIONS FOR THE

ASSOCIATE DEGREE REGISTERED NURSING (RN) ACCELRATED PROGRAM

Apply June 2024/Program Start January 2025/Complete December 2025

Online applications accepted June 3, 2024 at 8:00 am through June 28, 2024 at 4:00 pm

Admission criteria is subject to change from year to year. It is the applicant's responsibility to meet current requirements and due dates.

The Cuesta College RN program is approved by the California Board of Registered Nurses (BRN). The program graduates students with an associate degree in nursing (ADN).

Graduates are eligible to take the National Council Examination for Registered Nurses (NCLEX-RN), leading to licensure as a Registered Nurse (RN). RN program licensure exam pass rates are listed at: www.rn.ca.gov/education/passrates.shtml.

Class selection is determined through an evaluation of academic preparation, TEAS score, and work experience to determine the most qualified applicants to be selected for interview.
There are no points and no waitlist associated with this application. Applicants not admitted to the program must reapply in a future application cycle.

Note: Conviction of a misdemeanor or felony may constitute grounds for denial of licensure. Meet with the Director of Nursing to discuss any concerns before applying to the program.

IMPORTANT DATES

June 3-28, 2024:	Online application open
May 31, 2024:	Deadline to complete prerequisite courses
June 30, 2024:	Deadline to complete LVN work experience
July 7, 2024:	Deadline to take the TEAS test
July 7, 2024:	Deadline to submit official TEAS score
July 29, 2024:	Interview notifications emailed
August 5-7, 2024:	Interviews of selected candidates
August 16, 2024:	Notification of admission status emailed

PROGRAM ELIGIBILITY REQUIREMENTS

Refer to the Application Instructions on the next page for more detailed information

1. **Prerequisite coursework completed by June 15, 2024, with a grade of 'C' or better:**

Prerequisite courses:	Minimum semester credits:	Cuesta equivalent*:
1. Microbiology, including lab	4.0	BIO 204 (5 credits)
2. Human Anatomy, including lab	4.0	BIO 205 (4 credits)
3. Human Physiology, including lab	4.0	BIO 206 (5 credits)
4. English Composition	3.0	ENGL 201A (4 credits)

- Course equivalency information can be found in the Application Instructions, Step 3 of this packet
- Online and distance education science labs are NOT accepted. EXCEPTION: online sciences accepted during COVID pandemic (Spring 2020-Spring 2022)
- A combined GPA of 2.50 or higher is required for the 3 science courses (no rounding) GPA Calculator
- Grades of 'C minus' and below are not accepted in any course

2. **Current California LVN License.**

3. **Minimum 6 months LVN work experience within the past 2 years, completed by June 30, 2024.**

4. **TEAS Test** (Version 7) taken between July 8, 2023, and July 7, 2024, and submitted no later than July 7, 2024.
   - Only the first test score in the timeframe above can be accepted.
   - Minimum accepted score is 62%.

5. **Official transcripts from ALL colleges attended submitted by application deadline.** Submitting Transcripts
   - Must be from regionally accredited US colleges or universities.
   - Transcripts submitted previously that reflect in-progress coursework need to be resubmitted when the course is completed to be considered eligible.
   - International transcripts must be formally evaluated.

6. **Additional Required Coursework completed by December 31, 2024.**
   The following courses may be taken after your application is submitted but must be completed before program entry. *Highly recommended – additional required coursework be completed before applying.*

   a. **Cuesta College Associate Degree General Education Required Courses*:**
      1. History/Political Science (American Institutions)
      2. Arts/Humanities
      3. Intermediate Algebra (or higher)

      *Applicants with a bachelor's degree from a regionally accredited institution *may* be able to waive the General Education courses listed above. See a counselor to determine if this applies to your situation**.**

   b. **RN Licensure (BRN) Required Courses*:**
      4. Introduction to Sociology/Cultural Anthropology
      5. Speech/Communication
      6. General Psychology

      * RN Licensure required courses may not be waived for any reason.

APPLICATION INSTRUCTIONS

1. **[Apply for admission to Cuesta College](#)**

   - **Ensure your Cuesta email address is current** and active throughout the application cycle.

2. **Submit official, sealed transcripts, including AP scores form College Board to Cuesta College Records Department by 4:00 pm on June 28, 2024:**

   [Submitting Transcripts, including international.](#)

   Transcripts for coursework taken at Cuesta College do not need to be submitted.

   [International applicant transcript Frequently Asked Questions (FAQ)](#)

3. **Schedule an appointment with a counselor to have non-Cuesta coursework evaluated prior to submitting application**. [Counseling](#)

   - If unable to have your non-Cuesta coursework evaluated by a counselor before the application cycle, you are still able to apply. Your coursework from other colleges <u>will be evaluated</u> during the selection process as long as your most current, official transcripts are on file by the deadline.
   - Students can also request evaluation of non-Cuesta coursework transcripts by clicking the following link. [Evaluation of Non-Cuesta Transcript Request](#)

4. **Complete and submit the online LVN to RN application, including all supporting documentation, by the application deadline:**

   - Upload your LVN license, professional resume, LVN California work experience form (included in this packet), and any optional letters of recommendation with the online application prior to submitting. ***All documents uploaded to the application must be saved as PDF files.***
   - Upon successful submission, a confirmation email with an application summary will be sent to your Cuesta email account. This notification confirms the receipt of your application only and does not reflect program eligibility or acceptance into the program.
   - Be sure to review the application summary to verify application is complete and all attachments are uploaded and open successfully.
   - If you do not receive a confirmation email within 24 hours after submitting your application, or your supporting document attachments do not open, it is your responsibility to contact nursingadmissions@cuesta.edu to verify the status of your application before the application deadline. Inquiries after the deadline cannot be considered, and you will need to reapply in a future application cycle.
   - Print and save a copy of all application instructions and pages submitted for your records.

5. **Take the ATI TEAS (version 7) assessment test between July 8, 2023, and July 7, 2024. Official score must be submitted by atitesting.com to Cuesta College by July 7, 2024.**

   TEAS testing options:
   - **TEAS at ATI – TEAS taken online remotely at home**
   - **TEAS at PSI – TEAS taken at PSI testing center**
   - **Submit your TEAS (version 7) score from another institution**

   Instructions to register for the TEAS. **How to register for the TEAS**

   - Only the **ATI TEAS (Version 7)** assessment test will be accepted.
   - A total score of 62% or higher is required for program eligibility.
   - Applicants must test, or retest, with each application cycle during the timeframe above. TEAS assessment scores outside of the timeframe above cannot be accepted.
   - If you have already taken the TEAS assessment test (version 7) within the timeframe above, only the first test score can be accepted.
   - You must request to have Assessment Technologies Institute (ATI) send your Official ATI TEAS transcript (score) to Cuesta College. **atitesting.com**
   - Remediation is required for a score lower than 62%. If this applies to you, email to: nursingsuccess@cuesta.edu to request remediation information.

6. **Check your *myCuesta* email for the Important Dates listed on Page 1.**

   Missed deadlines due to non-receipt of emails cannot be accommodated. If email notifications have not arrived in your my.cuesta.edu mailbox by the dates provided, you must email: nursingadmissions@cuesta.edu within 2 days.

7. **Complete courses to meet Cuesta College's Associate Degree General Education requirements and BRN required courses**: If not completed prior to applying, these must be completed by December 31, 2024, prior to program entry. If not completed by this date, your space in the program will be forfeited, and you will need to reapply in a future application cycle.

For questions about the program, program requirements, or the application, contact NursingAdmissions@cuesta.edu. For other inquiries, including prerequisite advisement, course equivalencies, or transcript questions schedule an appointment with a Cuesta College counselor here.

UPDATING YOUR CONTACT INFORMATION

If there have been any changes to your name, address, email, or phone number after submitting your application, you must update this information immediately by emailing to: NursingAdmissions@cuesta.edu.

FINANCIAL AID AND SCHOLARSHIP INFORMATION

Financial aid and scholarships are available for nursing students. *In order to meet college deadlines, **applicants will apply for financial aid and/or scholarships prior to hearing if they have been admitted.***

- Contact the Financial Aid Office at 805-546-3143 or go to the Financial Aid webpage.
- Complete the Free Application for Federal Student Aid (FAFSA) from Cuesta`s financial aid website.
- Complete a Cuesta College Scholarship application on Cuesta`s financial aid website.
- Estimated program costs: An estimated program cost sheet can be viewed on the RN Information webpage. RN Estimated Costs

INELIGIBLE APPLICANT SITUATIONS

Applicants are INELIGIBLE for admission in the following situations:

1. A combined prerequisite science GPA of less than 2.50, with no rounding, or a grade less than 'C' in any prerequisite. GPA Calculator

2. Failure to submit official sealed transcripts for coursework completed from colleges and universities attended, other than Cuesta, by the due date.

3. Prerequisite coursework not taken at a regionally accredited U.S. college or university, or international courses not formally evaluated by ACEI or NACES member.

4. Coursework or degree not posted by the deadlines in this application.

5. Failure to meet the ATI TEAS requirements.

6. Incomplete or in-progress applications.

7. Failure to meet deadlines and/or respond to time-sensitive emails.

8. Any hold on your Cuesta student account.

CUESTA COLLEGE

ADVANCED PLACEMENT LVN TO RN
ASSOCIATE DEGREE NURSING (RN) PROGRAM APPLICATION
CALIFORNIA LVN LICENSE & WORK EXPERIENCE VERIFICATION

Applicant:

1. Complete Sections A – C below (Section E is optional)
2. Ask your employer(s) to complete Section D (if more than one employer, use a separate form for each)
3. Scan this completed form and submit it with your online application along with:

   ☐   A copy of your current California LVN license

   ☐   Your professional resume that reflects relevant LVN work experience

   ☐   Optional: Employer letter(s) of recommendation on letterhead may be submitted with this form

   NOTE: Scanned documents must be saved as pdf files before submitting with application.

A. California LVN License Verification   *(A copy of your current California LVN License must be scanned and submitted with your online application)*
Name_____   California LVN License Number: _____Expiration Date: _____
B. Professional Resume   *(Prepare and submit with this form to your online application)*
C. Employer Information (if more than one employer, submit additional forms)
Name of Healthcare Agency:
Type of Healthcare Agency:
Agency Address: *number & street*   *city*   *state*   *zip code*
Agency Phone Number: (   )
D. Supervisor – Please verify a minimum of 6-months LVN Work Experience in the past two years (July 1, 2022– June 30, 2024).
Employee Start Date: _____ End Date: _____ Dept (if applicable): _____
☐ Full-time   ☐ Part-time   Average # of hours worked per week: _____Total hours worked:_____   Name & Title of Supervisor:
Supervisor's RN License #:
Supervisor's Signature:_____ Phone: (_____)_____
E. Optional: If desired, applicant may also scan and submit employer letters of recommendation (on agency letterhead) with their online application.