



Nursing and Allied Health Department

●SLO Campus: Bldg. 2700 – Phone (805) 546-3100, ext. 2391

●North County Campus: Room N2421 – Phone (805) 591-6200 ext. 4426

CHANGING YOUR NAME, ADDRESS OR OTHER PERSONAL INFORMATION

who have changed their name, address, or any other contact information at any time after being admitted to the program must immediately do the following:

IMPORTANT: RN, LVN, and Paramedic students must follow the steps below to notify each department with any changes to their name, contact or other personal information so their student files can be updated. **Changing your information in myCuesta alone will not update your student files.** It is especially important to notify the appropriate Nursing and Allied Health office contact if your myCuesta email has changed so you will not miss any important emails or other information from the office or your instructor.

1) Notify the Nursing and Allied Health office in person or by email:

- **RN students:** call (805) 546-3100, ext. 2391 or email: claudia_ferriday@cuesta.edu
- **LVN students:** call (805) 591-6200, ext. 4426 or email: brita_blue@cuesta.edu
- **Paramedic students:** call (805) 546-3100, ext. 2283 or email: claire_hawkings@cuesta.edu

2) Notify the Cuesta College Enrollment Services department of any change(s) by submitting the following form(s): (Instructions provided on the forms)

a. For Name, Social Security and myCuesta Login/email changes, use this form:

http://www.cuesta.edu/student/documents/admissions_records/change_ssn_name.pdf

b. For Address, Phone, and Program/Major changes, use this form:

http://www.cuesta.edu/student/documents/admissions_records/changeinfo.pdf

NOTE: You can request to keep your existing myCuesta login name/email, OR have it changed to reflect your new name. If you choose to change your myCuesta email Login name/email, please read the instructions on the above form carefully. Also, please be aware that this change will not be made immediately, but will only occur at the end of term (mid-semester requests will be held until the semester is over).