

Policy and Procedure Subscription Service
Community College League of California
Liebert Cassidy Whitmore

Update #23
October 2013

OVERVIEW

This is the twenty-third update to subscribers in the League's Policy and Procedure Subscription Service, offered in partnership with the law firm of Liebert Cassidy Whitmore. The update is in response to revised laws and regulations, legal opinions, and questions from subscribers that have occurred since Update 22, disseminated to member districts in June 2013.

Revisions to the Board Policy Templates

BP 3250 Institutional Planning – This policy was revised to update the names of the Faculty and Staff Diversity Plan and the Matriculation Plan.

BP 3900 Speech: Time, Place, and Manner – This policy was revised to align with the requirements of Education Code Section 76120.

BP 4250 Probation, Dismissal, and Readmission – This policy was revised to change the title.

BP 5010 Admissions and Concurrent Enrollment – This policy was revised to clarify that the District may deny or place conditions on a student's enrollment upon specific findings by the Board of Trustees or designee.

BP 5050 Student Success and Support Program – This policy was revised to update the name of the Matriculation Plan.

BP 5130 Financial Aid – This policy was revised to update the legal references.

BP 5140 Disabled Student Programs and Services – This policy was revised to add technology accessibility as a DSPS service.

BP 7700 Whistleblower Protection – This policy was revised to update the legal references.

Revisions to the Administrative Procedure Templates

AP 3420 Equal Employment Opportunity – This procedure was revised to comply with the recently revised Title 5 regulations regarding equal employment opportunity.

AP 3900 Speech: Time, Place, and Manner – This procedure was revised to remove the requirement that outside groups provide advance notice of speech or expressive activities.

AP 4225 Course Repetition – This procedure was revised to align with the changes in Title 5 regarding the types of courses which may be designated as repeatable by the District.

AP 4227 Repeatable Courses – This procedure was revised to align with the changes in Title 5 regarding the types of courses which may be designated as repeatable by the District.

AP 4255 Dismissal and Readmission – This procedure was revised to change the title.

AP 5050 Student Success and Support Program – This procedure was renamed and revised to align with recent changes to the Student Success and Support Program.

AP 5055 Enrollment Priorities – This procedure was revised to remove the reference to the Spring 2013 term.

AP 5130 Financial Aid – This procedure was revised to update the legal references.

AP 5140 Disabled Student Programs and Services – This procedure was revised to add technology accessibility as a DSPS service.

AP 7700 Whistleblower Protection – This procedure was revised to update the legal references.

10/31/13

Board Policy and Administrative Procedure Service
Community College League of California
Liebert Cassidy Whitmore

Update #24
April 2014

OVERVIEW

This is the twenty-fourth update to subscribers in the League's Board Policy and Administrative Procedure Service, offered in partnership with the law firm of Liebert Cassidy Whitmore. The update is in response to revised laws and regulations, legal opinions, and questions from subscribers that have occurred since Update 23, disseminated to member districts in October 2013.

Revisions to the Board Policy Templates

BP 2105 Election of Student Member(s) - This policy was revised to update the procedure for filling a vacant student member seat.

BP 2315 Closed Sessions - This policy was revised to comply with the recently revised Brown Act regarding reporting of abstentions in closed session.

BP 2330 Quorum and Voting – This policy was revised to include a new requirement to report the vote or abstention of each member for all action taken in open session.

BP 3200 Accreditation - This policy was revised to update the legal references.

BP 3410 Nondiscrimination - This policy was revised to add “military and veteran status” as a protected classification in compliance with recent changes in the law.

BP 3430 Prohibition of Harassment - This policy was revised to add “military and veteran status” as a protected classification in compliance with recent changes in the law.

BP 5020 Nonresident Tuition - This policy was revised to add an exemption to non-resident tuition fees.

BP 5030 Fees - This policy was revised to clarify allowable auditing fees.

BP 5052 Open Enrollment - This policy was revised to update the legal references.

BP 6200 Budget Preparation - This policy was revised to remove the definition of the District's unrestricted general reserves.

BP 6250 Budget Management - This policy was revised to add the definition of the District's unrestricted general reserves.

BP 6340 Contracts - This policy was revised to update the legal references.

Revisions to the Administrative Procedure Templates

AP 2105 Election of Student Member(s) - This procedure was revised to update the procedure for filling a vacant student member seat.

AP 2712 Conflict of Interest Code - This procedure was revised to update the threshold value of prohibited gifts.

AP 3200 Accreditation - This procedure was revised to update the legal references.

AP 3410 Nondiscrimination - This procedure was revised to add “military and veteran status” as a protected classification in compliance with recent changes in the law.

AP 3430 Prohibition of Harassment - This procedure was revised to add “military and veteran status” as a protected classification in compliance with recent changes in the law.

AP 3560 Alcoholic Beverages - This procedure was revised to clarify the necessary permit for special events.

AP 3720 Computer and Network Use – This procedure was revised to add a reference to the California Community Colleges Technology Center security standard.

AP 5020 Non Resident Tuition - This procedure was revised to add an exemption to non-resident tuition fees.

AP 5040 Student Records, Directory Information, and Privacy - This procedure was revised to update the categories of information which will be released for the purposes of federal military recruitment.

AP 5055 Enrollment Priorities - This procedure was revised to update enrollment priorities in compliance with recent changes in the law.

AP 5300 Student Equity – This procedure was revised to add a reference to the student equity plan template available through the State Chancellor’s Office.

AP 5520 Student Discipline Procedures - This procedure was revised to add the maximum number of days for which consent to be on campus may be withdrawn.

AP 6320 Investments - This procedure was revised to update the types of permissible investments in compliance with recent changes in the law.

AP 6340 Bids and Contracts - This procedure was revised to update the legal references and the types of purchases which do not require advertising for bids.