



Office of the President

San Luis Obispo County Community College District

MEMORANDUM

TO: Board of Trustees
FROM: Dr. Gil Stork
DATE: December 12, 2012
SUBJECT: **Program Reduction Recommendation for 2013-2014**

The cover sheet for this agenda item gives the background and processes that were utilized to develop the recommendation that I presented to the Planning and Budget Committee for consideration on Tuesday, December 4, 2012 (see attached). The Planning and Budget Committee voted to endorse the *Projected Savings from Program Elimination Plan* as presented to the committee with five additional recommendations offered for my consideration.

The Plan

My recommendation identified ten programs of the original twenty-nine that were rank-ordered by College Council that would be eliminated over the next three semesters, depending on:

- when certain courses were scheduled to be offered,
- when a new cohort of students would be starting a sequence of courses, and/or
- the number of students who would need to be accommodated who were near completion of their course of study in a program designated for elimination.

An additional program was recommended to be suspended as consideration is given to redesign the program within another division/discipline.

In the spirit of retaining as many viable programs as possible, retain full-time teaching positions, and achieve the necessary savings, I identified twelve programs to be allowed to continue but with varying degrees of modifications. I met with the vice president of academic affairs and the respective dean to determine a target level of programming that would keep the program alive and contribute to the savings. The deans were in consultation with their division chairs through this deliberation.

Finally, six programs were left intact as they are currently structured. The exceptions, however, were in counseling courses and courses in the student leadership program. They are currently being taught by part-time faculty, but when scheduled in the future, will be taught by permanent faculty in those areas as part of their basic contract assignment.

As you can see from the *Projected Savings from Program Elimination Plan* spread sheet, the total estimated academic savings is \$764,275 which is approximately \$42,000 short of the savings goal of \$806,000. This “gap” will be addressed through the following methods:

- As the 2013-2014 schedules of classes are developed, the vice president of academic affairs, the deans of academic affairs, and the division chairs of those programs not identified for elimination or modification will be directed by the superintendent/president to look for ways to improve efficiency in their programs that will generate additional savings.
- Consideration will be given to a possible reorganization of clusters and divisions to balance workloads, reduce personnel costs, and improve efficiency.
- Identify additional revenue sources that could be applied to the academic savings “gap.”
- Some additional costs will be realized that would add to the size of the “gap” for those programs recommended for elimination if some classes are needed to accommodate those students who are near completion.

Recommendations

The following recommendations were included in the action taken by the Planning and Budget Committee at their meeting on December 4, 2012.

1. It was recommended that the additional 45 programs review their programs for modifications in the fall.
Response: This recommendation has been addressed in the actions directed by the superintendent/president in the first bullet above.
2. It was recommended that any other structural changes that could be credited to the \$806,000 also be considered.
Response: This recommendation has been addressed in the discussion above related to closing the “gap.”
3. It was recommended to reassess other aspects of the Long-Term Budget Reduction Plan and continue ongoing dialogue regarding the contingency fund and the assessment of the contingency and the Plan itself.
Response: The Long-Term Budget Reduction Plan was approved by the Planning and Budget Committee and subsequently by the Board of Trustees at the October 3, 2012 meeting. The plan was developed to address both the anticipated budget shortfall in the subsequent years and address the deficiencies identified in Recommendation 7 of the Show Cause letter. The college is in the implementation stage of this plan and will follow the plan which will be monitored and assessed by the Planning and Budget Committee according to our Integrated Planning Model. Based on new conditions that emerge in the next year (e.g., more budget cuts, new revenue through COLA or growth, etc.) the plan and its projections will be reviewed and adjusted accordingly.
4. It was recommended to utilize Lottery Fund dollars against the shortfall on the list.
Response: The discussion of the use of Lottery Funds is currently on the agenda for discussion by the Planning and Budget Committee. The committee will have a thorough discussion, take action, and make a recommendation to the superintendent/president.

5. It was recommended that the district begin planning now and in the spring for a local bond in 2014 as a way to generate additional revenue that would alleviate the need to cut additional programs in the future.

Response: The consideration as to whether the district pursues a 2014 general obligation bond is Goal 7 on the current list of 2012-2013 Board goals adopted by the Board of Trustees. Discussion with the Board of Trustees as to when they would like to begin the process will take place when future board agenda items are formulated on December 12, 2012.

Summary

The Board of Trustees is being asked to take action to approve my recommendation to implement the *Projected Savings from Program Elimination Plan* and offer any direction to my responses to the recommendations presented by the Planning and Budget Committee.

PROJECTED SAVINGS FROM PROGRAM ELIMINATION
(update presented to Planning and Budget on 12/04/12)

College Council Ranking	President's Ranking	Program	President's Action	2011-12 FTES	2011-12 Revenue	Academic Savings**	Other Savings	Notes
0	1	Physical Science	Elimination	7.15	\$34,529	\$17,006		
0	2	Workplace Readiness-Work Exp	Elimination	52.96	\$237,227	\$111,846		
0	3	Vocational ESL	Elimination	2.06	\$6,658	\$6,864		
1	4	Real Estate	Elimination	9.69	\$46,123	\$24,049		
2	5	Fashion Design & Merchandising	Elimination	26.38	\$125,569	\$65,216		
3	6	Interior Design	Suspension	11.49	\$55,285	\$7,847		\$39,233/5 one yr savings
4	7	AG Technology	Elimination	1.73	\$9,787	\$9,883		
5	8	Hospitality	Elimination	16.00	\$76,628	\$22,302		
6	9	Culinary Arts	Elimination	19.92	\$95,121	\$50,379	\$23,423	Lease/supplies
7	10	Art-Digital	Elimination	5.40	\$25,595	\$10,047		
8	11	Dance	Elimination	35.83	\$169,984	\$45,581		
0	12	Counseling	Retain*			\$7,689		Use full-time load only
0	13	Student Life & Leadership	Retain*			\$24,985		Use full-time load only
9	14	Music-Audio Tech	Modify			\$19,129		
10	15	Drama	Modify			\$74,073	\$1,000	Supplies
11	16	Broadcast Communication	Modify			\$6,783	\$38,521	Classified lab aide
12	17	Library/Information	Modify			\$14,934		
13	18	Construction Technology	Modify			\$75,067	\$3,500	Supplies
14	19	Computer Apps/Office Admin	Modify			\$89,352		
15	20	Electronics & Electrical Tech	Modify			\$14,055		
17	21	German	Modify					
18	21	French	Modify			\$26,243		
19	23	Legal	Modify			\$8,406		
20	24	Computer and Networking Tech	Modify			\$14,907		
24	25	Architecture	Modify			\$17,632		
16	26	Geography	Retain					
21	27	Nursing Assistant	Retain					
22	28	Medical Assisting	Retain					
23	29	Emergency Medical Services	Retain					
* Retain with Savings				188.61	\$882,506	\$764,275	\$66,444	
** Salary savings include: Lecture/Lab/Overload, Benefits, Fringe, Office Hours, SLOA's, Lead Instructor Stipends							TOTAL SAVINGS	\$830,719
*** Impact of 50% Law: Instructional Savings of \$755,353, Noninstructional Savings \$75,366 (recognizes shift from noninstructional to instructional for SL&L Coordinator, Counselors, and Lab Aide)								