



## College Council Meeting Minutes

January 22, 2013 | 2:00 -3:30 p.m. | PDC/N3213

**Committee Description:** College-wide issues (College-wide issues will be reported as needed or as requested, College-wide committees will prepare proposals for the council to address, when needed or requested); College-wide committee reporting council (new college-wide committees are approved at College Council, revisions to existing college-wide committees are approved at College Council); Faculty Hiring Prioritization (annually, all ranking for possible new faculty positions is determined by a faculty hiring prioritization process whereby all disciplines identify and report quantitative and qualitative data to justify their new faculty position request and whereby ranking occurs after each discipline defends their request.); Faculty Hiring Prioritization Subcommittee (to conduct the faculty hiring prioritization process, the College Council will convene an annual subcommittee composed of all deans, all academic directors, all division chairs, the Academic Senate President or designate, and the CCFT President or designate. This subcommittee will meet twice, or three times if necessary, in the Fall semester and it is the primary decision-maker for the process and ranking of faculty hiring prioritization.); New Program Development (New programs will be developed and approved at the College Council. The College Council recommends new programs to Planning and Budget for financial viability.); Program Revitalization, Suspension, and/or Discontinuance Policy (Proposals for Program Revitalization, Suspension, and/or Discontinuance will be reviewed by the College Council for approval).

### Committee members:

X	Gil Stork, Superintendent/President, <i>Ex-Officio</i>
X	Deb Wulff, Interim Vice President for Academic Affairs, Co-Chair of College Council
	Ron Ruppert, Division Chair, Co-Chair of College Council
X	Sandee McLaughlin, Interim Vice President for Student Services and College Centers
	Toni Sommer, Vice President for Administrative Services, <i>Ex-Officio</i>
X	Gary Rubin, Interim Dean for North County Campus and South County Center
X	Bret Clark, Interim Dean of Academic Affairs
X	Pamela Ralston, Dean of Academic Affairs
X	John Cascamo, Dean of Academic Affairs

X	Cande Munoz, Student Services Director Representative, Counseling
X	Allison Merzon, Kinesiology/ Athletics Faculty, CCFT President
X	Kevin Bontenbal, Academic Senate President
	Ilene French, Cuesta College Classified United Employees Representative
X	Brent LaMon, North County Campus Representative
X	Jane Morgan, Social Sciences Division Chair
X	Don Norton, Human Development Division Chair
X	Nicholas Trujillo, Associated Students of Cuesta College Representative
X	Matthew Green, Management Senate Representative

### Committee Initiatives 2012-2013:

ACCJC Standard(s)	In Progress	Completed	
	*		Act on all functions of the committee
	*		Update the College Mission Statement
	*		Follow the Integrated Planning Manual
	*		Assessment of Program Revitalization, Suspension and Discontinuance policy and process
			Upon completion, assess all College Council Committee processes

AGENDA ITEMS	WHO	TIME	INTENT	NOTES
<b>1. Approval of minutes from December 11, 2012</b>	All	5 min.	Action	Approved with changes to the title, previously labeled as Agenda to be changed to Minutes.
<b>2. Welcome to College Council</b> • <b>Using the Cards Introduction</b>	Co-Chairs	15 min.	Information/Discussion	Use of the cards were postponed for this meeting.

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<p><b>3. Introduction to SharePoint</b></p>	<p>Sean Landers</p>	<p>15 min.</p>	<p>Information</p>	<p>Sean Landers gave a brief introduction to SharePoint: purpose of the program and how it will facilitate committees on campus, how to access and login, how to navigate the site, familiarization with the screens, and how to utilize documents/search/alerts/calendar.</p>
<p><b>4. Board Policy 1302-Name of College and District Buildings, facilities, or grounds—Appendix A</b></p>	<p>Shannon Hill</p>	<p>15 min.</p>	<p>Discussion</p>	<p>Shannon Hill presented that she will be presenting the president with a revision to Board Policy 1302 to naming buildings (temporary/modular buildings) and for endowed chair positions. The current policy does not allow any process for these items for donors. She requested the proper procedure that she should take so that the board policy revision is vetted correctly. Dr. Stork added that the endowed chair position is permanent to that specific position, not to the individual currently in that position and stated that this new procedure will create precedence and will be a talking point to donors. Kevin Bontenbal offered that while Academic Senate may not need to know about naming of buildings that and endowment positions should go to Academic Senate as an information item. Sandee McLaughlin stated that the suggested language for the revised board policy should be brought back to College Council before forwarding to the President/Board of Trustees. Sandee McLaughlin stated that the Foundation Board</p>

				should also approve the revised policy language before the draft is brought to Academic Senate and College Council.
<b>5. Cuesta College Definition of Distance Education—Appendix B</b>	Mark Stengel	10 min.	Information	Mark Stengel was not present to give an update. Deborah Wulff requested that this item be tabled and to be brought back at the next meeting for an update by one of the distance education committee members to present the college definition of distance education.
<b>6. Phase II of the Five Year Budget Reduction Plan</b>	Dr. Stork	5 min.	Information	Dr. Stork presented his timeline for Phase II of the long-term budget reduction plan (memo attachment passed out at meeting). The timeline lays out when certain decisions have to be made in order to be able to bring items to the Board of Trustees and to be able to give proper notification to staff.
<b>7. Mission Statement Taskforce Update</b>	Pamela Ralston & John Cascamo	2 min.	Information	A workshop took place in December 2012 that gathered different people from areas (academic/basic skills/CTE) to review the current mission statement and to see if any revisions would have to be made. It was deemed that the current mission statement was no longer valid and that a new mission statement would have to be written. John Cascamo will be leading the working group, which will include Marie Larsen, Greg Baxley, Rob Thoresen, and Matthew Green. Deborah Wulff requested that John update College Council on the groups progress at each meeting and to have a draft of the new mission

				statement by February 15, 2013 and to have the final draft completed by March 15, 2013 so that the new language can be approved by the Board of Trustees in time for catalog updates.
<b>8. Planning and Budget Meeting Update</b>	Toni Sommer	5 min.	Information	No update. Planning and Budget to meet later at 3:30 pm today and an update will be given there.
<b>9. Accreditation Update</b>	Deb Wulff	5 min.	Information	Dr. Stork said that his next step is to talk to the media about their representation of the college. He will be talking to Good Morning SLO on Thursday morning (1-24-2013) to give updates on the status of Cuesta's accreditation. The Commission should be giving their decision on the college's accreditation status a week from Friday (February 1, 2013).
<b>FUTURE AGENDA ITEMS</b>				
<b>Student Development and Success Division Update</b>	Madeline Medeiros			
<b>Non faculty hiring processes—Requested by Allison Merzon</b>				To be included as an agenda item at the next meeting. Also requested by Allison Merzon to discuss the restructuring of academic divisions (bring information discussed in Academic Affairs as an information item to College Council) for feedback/input.
<b>Phase II of the Five Year Budget Reduction Plan</b>	Gil Stork			
<b>Update BP/AP 3440 Service Animals</b>	Nohemy Ornelas			

## College Council Meeting Dates—Spring 2013

Date	Time	Location
Tuesday, January 22 <sup>nd</sup>	2:00 p.m. – 3:30 p.m.	3142/N3213
Tuesday, February 12 <sup>th</sup>	2:00 p.m. – 3:30 p.m.	3142/N3213
Tuesday, February 26 <sup>th</sup>	2:00 p.m. – 3:30 p.m.	3142/N3213
Tuesday, March 12 <sup>th</sup>	2:00 p.m. – 3:30 p.m.	3142/N3213
Tuesday, March 26 <sup>th</sup>	2:00 p.m. – 3:30 p.m.	3142/N3213
Tuesday, April 9 <sup>th</sup>	2:00 p.m. – 3:30 p.m.	3142/N3213
Tuesday, April 23 <sup>rd</sup>	2:00 p.m. – 3:30 p.m.	3142/N3213
Tuesday, May 14 <sup>th</sup>	2:00 p.m. – 3:30 p.m.	3142/N3213