

**BP 2200 Board Duties and Responsibilities**

**Reference:** Accreditation Standard IVB.1.d

The Board of Trustees governs on behalf of the citizens of the San Luis Obispo County Community College District in accordance with the authority granted and duties defined in Education Code Section 70902.

The Board shall discharge any duty imposed on it by law. The Board may execute any powers delegated by law to it or to the District.

The Board has authority only when acting as a Board in official session. The Board shall not be bound in any way by any statement or action on the part of any individual Board member or employee, except when such statement or action is in pursuance of specific instructions from the Board.

Official representation for the Board shall be delegated by a majority vote of the members present at any regular or special meeting.

The Board of Trustees shall:

- Elect a President and a Vice President for the Board.
- Select the Superintendent/President as chief administrator of the District and the College and delegate power and authority to the Superintendent/President to effectively lead the District.
- Approve the Superintendent/President as the authorized agent for the Board.
- Authorize the Superintendent/President and the Assistant Superintendents/Vice Presidents as agents of the Board for items such as revolving funds, payroll orders, warrant listings, applications for funds, and reports.
- Authorize the Superintendent/President and the Assistant Superintendents/Vice Presidents as agents of the Board for contracts.
- Establish date, time, and place for Board meetings.
- Approve the management group.
- Appoint its representatives to committees and taskforces.
- Employ academic and classified personnel and establish their rates of compensation upon recommendation of the administration.
- Determine general policies which will govern the operation of the District and the College.
- Adopt the rules and regulations for the governance of the District.
- Evaluate the educational program of the College with the administration.
- Adopt the courses of study, upon recommendation by the Curriculum Committee and administration.

- Consider reports from the administrative officers concerning the progress and condition of the College.
- Consider reports of business transactions and of the financial condition of the District.
- Adopt the annual budgets.
- Approve the expenditures of all District funds.
- Provide for periodic audit of funds of the District as provided by law.
- Provide for the establishment of proper accounting methods.
- Provide for the establishment of a system of property control and inventory.
- Plan with the administration the construction of new buildings and approve plans and specifications submitted by the architect.
- Provide housing, equipment, supplies, and services for the operation of the District and College.
- Serve as a Board of final appeal for employees, students, and citizens.
- Approve the College calendar and establish the length of the school day.
- Approve the community services of the District and the College.
- Consider communications and requests from citizens or organizations.
- Refer all administrative issues or requests directly to the Superintendent/President.
- Champion community college needs and interpret the District and Cuesta College to the public.

Board members may:

- Express their personal convictions on matters presented for Board consideration, in order that the entire Board may arrive at a sound workable decision.
- Visit the College and its campuses and centers to become familiar with its management, condition, and needs.

Revised and Renumbered: 3/05/2014  
Effective Date: 3/05/2014

Formerly BP/AP 2011  
Approved: 11/25/1974  
Revised: 9/03/2003