

The Board of Trustees shall provide opportunities for members of the general public to participate in the business of the District.

Members of the public may bring matters directly related to the business of the District to the attention of the Board in one of three ways:

1. By discussing items not on the agenda in accordance with Board policy 1605 Public Comments at Board Meetings.
2. By placing items on the prepared agenda in accordance with Board policy 1130 Board Agenda.

A written summary of the item must be submitted to the Superintendent/President at least two weeks prior to the Board meeting. The summary must be dated and signed by the author and contain residence or business phone number, address, and organizational affiliation, if any.

3. By submitting written communications to the Board on items on the agenda and/or speaking to agenda items at the Board meeting.

Written communication regarding items on the Board's agenda should reach the Superintendent/President not later than three working days prior to a regular meeting and twelve (12) hours prior to a special meeting at which the matter concerned is to be before the Board. All such written communications shall be dated and signed by the author and contain residence or business phone number, address, and organizational affiliation, if any.

Reference: Gov Code Section 6250, 54954.3; Ed Code 72121.5, CCLC 2345
(Revised: 5/5/93, 5/4/94, 10/1/03)