

Program, Curriculum, and Course Development

BP 4020

Reference: Education Code Section 70901(b), 70902(b); 78016; Title 5, Section 51000, 51022, 55100, 55130, 55150

The President/Superintendent has full authority to implement College program, curriculum, and course development procedures as designated by the Board of Trustees.

The programs and curricula of the District shall be of high quality, relevant to community and student needs, and evaluated regularly to ensure quality and currency. To that end, the Academic Senate shall establish procedures for the development and review of all new and existing curricular programs, including their establishment, modification or discontinuance, based on Title 5 Section 53200 and Board Policy 2305.

Furthermore, these procedures shall include:

- Appropriate involvement of the faculty and Academic Senate in all processes as referenced in BP 2305;
- Regular review and justification of programs and course descriptions;
- Integration with the processes and content of institutional program plan and review;
- Consideration of job market and other related information for vocational and occupational programs;
- Opportunities for training for persons involved in aspects of curriculum development; and
- Consideration of current Board policies regarding curricular matters, including but not limited to the components of an educational program (BP 5000), curriculum development (BP 5030), new courses and course changes (BP 5031), and the criteria for the establishment of new courses and/or curriculum (BP 5040).

The College Council will make recommendations to the President/Superintendent for new programs and program revitalization, suspension, and/or discontinuance. The President/Superintendent has full responsibility and authority to implement these recommendations as designee of the Board of Trustees. All new programs and program deletions shall be presented by the President/Superintendent or designee to the Board of Trustees for final approval.

All new programs shall be submitted to the Office of the Chancellor for the California Community Colleges for approval as required.

Individual degree-applicable credit courses offered as part of a permitted educational program shall be approved by the Board. Non-degree-applicable credit and degree-applicable courses that are not part of an existing approved program must satisfy the conditions authorized by Title 5 regulations and shall be approved by the Board.

Approved: July 7, 2010

Effective Date: July 7, 2010