



SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

BOARD MINUTES

Special Meeting / Board Self-Evaluation
June 19, 2013

The Board of Trustees of the San Luis Obispo County Community College District met in Regular Session in the Associated Students Auditorium, room 5401, San Luis Obispo Campus, Highway 1, San Luis Obispo, California, and via video conference (polycom) (video conference) N1015, Nacimiento/Wolf Building, North County Campus, 2300 Buena Vista Drive, Paso Robles, California; members and the public having been noticed as prescribed by law.

1. **Call to Order** Meeting convened by Trustee Mullen at 4:05 p.m.
2. **Roll Call - Establish Quorum**

Board Members	Present	Absent
Patrick W. Mullen, President	X	
Angela Mitchell, Vice President	X (4:30 Participated from North County Campus)	
Gaye Galvan	X	
Charlotte Alexander		X
Barbara George	X	
3. **Approval of Agenda** **Motion to approve the agenda as presented:** Galvan — **Passed** by majority vote of the Board and unanimously by those members present (3-yes, 2-absent; Alexander, Mitchell) to approve the agenda, as presented.
4. **Public Comment on Closed Session Items** None
5. **Recess to Closed Session** The Board recessed to Closed Session at 4:07 p.m.
6. **Reconvene in Open Session** The Board reconvened in open session at 4:45 p.m.
7. **Pledge** Trustee George
8. **Announcement of Action Taken in Closed Session** Government Code Section 54957.7
Trustee Mullen announced the Board took no action during closed session.
9. **Oath of Office**
Dr. Stork administered the oath of office to Student Trustee Charles Scovell.

10. General Hearing of Public Comment

None

- 11. Communication** **NOTE:** Members of the Board of Trustees and/or the Superintendent/President may report the receipt of various items of correspondence that may be of interest.

None

12. Reports

None

**BUSINESS AGENDA
ACTION / DISCUSSION ITEMS**

- | | |
|---|---|
| <p>1. San Luis Obispo County Community College District (SLOCCCD) 2013-2014 Tentative Budget</p> | <p>Moved (Mitchell) – to approve the SLOCCCD 2013-2014 Tentative Budget, as presented. Motion - Passed by roll-call vote of the board and unanimously by those members present (4-yes, 0-no, 1-absent (Alexander), 1-advisory).</p> <p>Toni Sommer, Assistant Superintendent/Vice President, Administrative Services, presented the tentative budget. She remarked regarding the following:</p> <ul style="list-style-type: none"> • The 7700 contingency/escrow line item is an estimate, as the books for 2012-2013 have not been closed out. The target is \$1.6 million based on the Long-Term Budget Reduction Plan. The expectation is that the college will meet the target. • Not much change is noted between the initial state budget and the May revise, except in categorical funding. The state took funding from the general fund to add to categorical funding from pay-downs of deferral; hence, there will be less cash flow next year. • The District will not meet funding caps for this year and will not see restoration funding. The plan is to move as many FTES to next year as possible, based on the recommendation from the Enrollment Management Committee, e.g., roll summer forward and next summer back in an attempt to meet the cap and attain stabilization funding. One-third of all California community colleges are in the same situation. • A more robust discussion will take place regarding the trust fund accounts when the final budget comes back to the Board in September. |
| <p>2. Implementation of By-Trustee Area Voting for the San Luis Obispo County Community College District (SLOCCCD)</p> | <p>Moved (George) – to approve SLOCCCD resolution 11-13, Making Technical Changes to the By-Trustee Area Election Map and Implementation Date, as presented. Motion - Passed by roll-call vote of the board and unanimously by those members present (4-yes, 0-no, 1-absent (Alexander), 1-advisory).</p> |
| <p>3. Revised Job Description (Classified)</p> | <p>Moved (George) – to approve the revised job description for Financial Aid Technician, as presented. Motion - Passed by roll-call vote of the board and unanimously by those members present (4-yes, 0-no, 1-absent (Alexander), 1-advisory).</p> <p>Dr. Stork noted this position was in a critical area and required an expeditious recruitment.</p> |

4. Agenda

A preliminary list of proposed agenda items for the July 10, 2013 regular meeting was presented for review.

BOARD WORKSHOP

SELF-EVALUATION AND PROFESSIONAL DEVELOPMENT PLAN
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1. Self-Evaluation

Discussion took place regarding the development and distribution of the self-evaluation instrument.

The Board reviewed the results of the self-evaluation, which contained 24 standard rubric evaluated questions and two open-ended response questions.

Discussion took place regarding the grading of the self-evaluation rubric by board members and associated comments as noted in the following:

Question 1. Lacks clarity with regard to what extent of planning. Dr. Stork stated the Board ensures planning is taking place and holds the Superintendent/President accountable. There is no intent for the Board to sit in on planning. Trustee Mullen noted that during accreditation training, it was pointed out that the Board is responsible for the (what) and not the (how). Deb Wulff stated part of the responsibility of the Vice President of Academic Affairs and the Academic Senate is training on the planning model. The importance is the Board understanding integrated planning.

Question 2. Dr. Stork disagreed with the Board's assessment and indicated he felt the Board had not met this metric.

Question 5. Discussion took place regarding improvement in the annual follow-up on the evaluation of the Superintendent/President, along with the comprehensive evaluation every 3-years as prescribed by board policy. Discussion also took place regarding follow-up steps regarding action items identified through the self-evaluation process. A recommendation was made to use the results as a piece in developing board goals for 2013-2014.

Question 6. This is clearly addressed in board policy and the integrated planning process. Discussion took place regarding the care needed in responding to constituent requests for action and assigning appropriate tasking to the Superintendent/President and not overreach proper lines of authority as defined for the board and the administration.

Question 7. Discussion took place regarding the importance of the new District Mission Statement and the need to be able to exhibit its use in deliberations and decision making throughout the institution. The mission drives everything. Responding to Trustee George and Trustee Mullen with regard to tying in reports with how the college was successfully executing its mission and including a prompt on cover sheets to the same, Dr. Stork indicated that would be addressed in a question appearing later in the evaluation. He stated it was incumbent on the Board to give clear direction to the administration to ensure that what is brought forward for action or pertaining to policy has a relationship to supporting the mission and the planning documents of the college.

Questions 8. and 9. were determined accurate.

Question 11. Substantial discussion took place regarding the allotted time

for regular topic reports, and reports from employee organizations and trustees; either enforcing more strict time limits or moving them to the end of the agenda. Discussion also took place regarding public comment and the need to better manage repetitive remarks on any given topic. Suggestion was made to keep better control of employee organization reports to keep them on task and not allow comments or advocating on listed agenda items during employee organization reports, which should be reserved for public comment. Trustee Mullen summarized the suggested actions of the discussion:

- Provide clear instruction regarding public comment and reports to the Board; citing the purpose of employee organization reporting and ensuring everyone understands the time allotted for comments and reports.
- Notify speakers when one minute remains during comments.
- Limit time on topic reports and request speakers stick to highlights with regard to written reports.
- The Superintendent/President will discuss the structure of organizational reports with group leaders, emphasizing that organizational position or perspective on agenda items should be given during public comment on that item.
- Board Chair will include the purpose of organizational reports when opening that portion of the agenda, reminding speakers to address agenda items during public comment on those items.
- Make appropriate changes to the board policy on public comment.
- Limit the total time for employee organization reports to 15 minutes.
- The board chair will manage public comment, asking those who wish to make brief comments of one minute or less to speak first; as suggested by the Community College League as a best practice for board chairs.

Question 12. Discussion took place concerning the amount of information provided to the Board on agenda items, what could be improved, and changes in the prompts on the board cover. During discussion regarding changes on the board item template included:

- Change (Fiscal Impacts) to Impact on college/district resources, and include other impacts to the college, i.e., workload and programs to inform the board of the overall affect of a particular decision.
- The administration will ensure that documentation is made that college processes are being followed, which will also serve as evidence for assessment and reporting.

Question 13. Discussion took place with regard to the Board's understanding and knowledge of community and regional needs and expectations, noting that this issue would be more closely embraced when trustees are elected solely from constituents from their respective districts. It will generate closer scrutiny by voters. During the discussion it was also suggested that a community-wide survey be included as part of the Board's next self-evaluation cycle in 2014.

Question 16. Board members agreed that the detail and frequency of budget workshops has helped in this regard.

Question 18. Dr. Stork noted that the District does have a policy on participatory governance and the new decision-making handbook had been approved by the board. The handbook is in final editing and will be

published soon and posted on the college's website.

Question 19. Discussion took place noting the need for evidence validating program effectiveness to the Board. Deb Wulff noted the Board's responsibility, based in accreditation standards, is reviewing the new student Scorecard which provides data on student success and knowing what the institution is doing to assess and improve. The minutes of that review are included in the Chancellor's legislative report to the state. The Director of Institutional Research is reformatting the dashboard for student success. This information will come to the Board for review when complete. New achievement standards are being mandated through the Department of Education. The Board needs to know how the institution is meeting those standards through student success.

Question 20. Dr. Stork noted that trustees do have the opportunity to serve on accreditation teams. Trustee Alexander has submitted her application to serve on a team.

Question 21. Discussion took place with regard to increase the amount of information Board receives on recruitment processes and reports desired by the Board.

Question 22. Discussion took place about increasing the frequency in which board members attend trustee conferences and annual professional conventions.

Question 24. The Board reviewed the board goals for 2012-2013. The following was noted on the attainment of goals:

- 1) Ensuring fiscal stability by approving and implementing the Long-Term Budget Reduction Plan.
- 2) Accomplished through budget reduction and program reduction.
- 3) Well on the way there - keep up the training.
- 4) Working towards attaining sanction-free status and the next self-study cycle in 2014.
- 5) The Board has not attained this goal. They will redress this issue.
- 6) Have done fairly well with outreach and Cuesta College Foundation surpassed goals.
- 7) Ongoing with the implementation of the facilities master plan.
- 8) This activity is not formalized.
- 9) Accomplished through the dissemination of the Superintendent/President's forums, accreditation publications, and reports, as well as district dialogue meetings.
- 10) A recommendation was made to develop fewer goals and establish action steps and timelines and assign a responsible party. The Board agreed through consensus to create a sub-committee to work on developing the board goals for 2013-2014. Trustees George and Alexander (given she can accommodate) will work with the Superintendent/President. Trustee Mullen will fill in if Trustee Alexander cannot fulfill the assignment.

2. Professional Development Plan

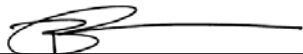
Dr. Stork summarized the proposed changes to the plan and presented the draft board development plan calendar for 2013-2014. The Community College League of California Annual Trustee Conference, which takes place in May 2014, will be added to professional conferences and workshops. A presentation on the Student Success Act and Scorecard were also added for October.

Toni Sommer suggested board members could attend the state budget workshop conducted in January.

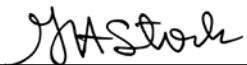
ADJOURNMENT

Adjournment The meeting adjourned at 7:10 p.m.

Minutes Prepared By:



Todd Frederick
Executive Assistant to the Board



Gilbert H. Stork, Ed.D.
Secretary to the Board



SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

BOARD MINUTES

Regular Meeting

August 7, 2013

The Board of Trustees of the San Luis Obispo County Community College District met in Regular Session in the Associated Students Auditorium, room 5401, San Luis Obispo Campus, Highway 1, San Luis Obispo, California, and via video conference (polycom) (video conference) N1015, Nacimiento/Wolf Building, North County Campus, 2300 Buena Vista Drive, Paso Robles, California; members and the public having been noticed as prescribed by law.

1. **Call to Order** Meeting convened by Trustee Mullen at 2:45 p.m.
2. **Roll Call - Establish Quorum**

Board Members	Present	Absent
Patrick W. Mullen, President	X	
Angela Mitchell, Vice President	X	
Gaye Galvan	X	
Charlotte Alexander	X	
Barbara George	X	
3. **Approval of Agenda** **Motion to approve as presented:** Galvan- **Passed** by majority vote of the Board and unanimously by those members present (5-yes, 0-no) to approve the agenda, as presented.
4. **Public Comment on Closed Session Items** None
5. **Recess to Closed Session** The Board recessed to Closed Session at 2:47 p.m.
Trustee Scovell was present for closed session during litigation agenda items.
6. **Reconvene in Open Session** The Board reconvened in open session at 4:12 p.m.
7. **Pledge** Trustee Mitchell

ADMINISTRATION PRESENT

Superintendent/President
 Asst Supt/VP Administrative Services
 Asst Supt/VP Student Services
 Asst Supt/VP Academic Affairs
 Interim Exec Dean, North County Campus
 and South County Center

Dean, Humanities, Fine and Performing Arts, and
 Social Science
 Dean, Workforce and Economic Development
 Interim Dean, Math, Sciences, Nursing/Allied
 Health, and Kinesiology/Athletics/Health Science
 Exec Dir, Human Resources and Labor Relations
 Exec Dir, Inst Adv / Foundation

VISITORS SIGN-IN (Attachment A)

8. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION Government Code Section 54957.7

Trustee Mullen announced the following actions taken in closed session.

- The Board unanimously approved all appointments, appointment changes, and resignations, as presented.
- The Board provided direction to the Administration regarding employee negotiations.
- No further action was taken by the Board in closed session.

**Public
 Employee
 Performance
 Evaluation**

- a. Agency Negotiator: Patrick Mullen
 General evaluation, Government Code Section 54957(b)(1)
 Superintendent/President

**Public
 Employee
 Appointment**

Motion to approve the public employee appointments, as presented:
 Alexander — **Passed** by majority vote of the board and unanimously by those members present (5-yes/0-no).

Appointments Government Code Section 54957(b)(1)

- a. Short Term Temporary
- b. Instructional Aide II, WED&CP
- c. Clerical Assistant II, WED&CP
- d. Job Developer, WED&CP
- e. Student Success Centers Supervisor, Student Services
- f. Interim Division Chair, Physical Sciences
- g. Articulation Officer/Counselor
- h. Division Department Assistant, Fine and Performing Arts
- i. Secretary III, Public Safety

**Public
 Employment**

Motion to approve the appointment changes, and resignations, as presented: George — **Passed** by majority vote of the board and unanimously by those members present (5-yes/0-no).

Appointment Change Government Code Section 54957(b)(1)

- a. Full-time Instructor, Physical Sciences, 80% FTE/10 months to Full-time Instructor, 100% FTE/10 months
- b. Secretary II Construction Projects, Administrative Services, 50% FTE/12 months to Department Assistant – Non Academic, 50% FTE/12 months
- c. Purchasing/Clerical Assistant, MO&G, 100% FTE/12 months to Facilities Services, Planning and Capital Projects Purchasing Technician, 100% FTE/12 months
- d. Instructional Associate, Student Support & Success, 80% FTE/9 months to 50% FTE/10 months
- e. Instructional Associate, DSPS, 100% FTE/10 months to Instructional Associate, Student Support & Success, 80% FTE/9 months

Resignation Government Code Section 54957(b)(1)

- a. PE/Athletic Equipment Technician, Athletics
- b. Instructor, Digital Arts
- c. Account Clerk II, Public Safety
- d. Custodian, MO&G
- e. Payroll Technician, Payroll

Retirement Government Code Section 54957(b)(1)
None

Public Employee Discipline/Dismissal/Release Government Code
54957(b)(1)
None

Labor Negotiations/ Terms & Conditions **Labor Negotiations and Terms and Conditions of Employment for Represented and Unrepresented Employees** Government Code Section 54957.6(a)

- a. Human Resources Development Agency Negotiator: Bill Benjamin
Instructions Regarding Classified Employees; Negotiations
- b. Agency Negotiator: Bill Benjamin
Instructions Regarding Academic Employees; Negotiations
- c. Agency Negotiator: Patrick Mullen
Instructions Regarding Unrepresented Employees;
Superintendent/President, Confidential, Managers, Supervisors:

Litigation **Conference with Legal Counsel, Litigation, Significant Exposure to Litigation Pursuant to Government Code 54596.9(b)(1);** One case – Capital Outlay

9. General Hearing of Public Comment

Andrea Devitt, Cuesta College Counselor, spoke regarding the kick-off fundraiser for the “book of the year” – “Orange is the New Black” by Piper Kerman.

10. REPORTS FROM EMPLOYEE ORGANIZATIONS

CCCUE No report.

Management Senate No report.

Academic Senate Kevin Bontenbal, Academic Senate President, reported the following to the Board:

- The Senate’s first meeting is scheduled for August 23rd.
- He presented the Statewide Senate Rostrum.
- He stated personal support for a general obligation bond.

CCFT Debra Stakes, Union President reported the following to the Board:

- She stated the bond issue weighs heavily with faculty. They are willing to support if faculty are involved.
- She commented on the lack of notice to part-time faculty regarding the loss of sections and urged professional behavior to all.

11. REPORTS FROM BOARD MEMBERS

Trustee Scovell Trustee Scovell reported the following:

- The ASCC executive cabinet met with the advisor to begin planning for fall events.

Trustee George

Trustee George reported the following.

- She acknowledged the importance and success of the College for Kids summer program.
- She thanked Ms. Devitt for her commitment and work on the book of the year events.

Trustee Galvan

No report.

Trustee Alexander

Trustee Alexander reported the following:

- She met with the Executive Director, Advancement/Foundation to discuss the format and content of the Foundation Quarterly Report.
- She noted Cuesta classified employee Bea Anderson's appointment to the Foundation Board.
- The Foundation Board discussed strategic planning and the yearly budget during its last meeting.
- She stated she enjoys serving as the Board's representative on the Foundation Board.

Trustee Mitchell

No report.

Trustee Mullen

Trustee Mullen reported the following to the Board:

- He commented on how well received the Cuesta mobile welding trailer was at the Mid-State Fair.
- He recently met with former Cuesta student Monte Dodge, who is currently serving as an intern at PG&E. Mr. Dodge extended his ongoing appreciation to Cuesta faculty and staff.
- He noted that it had been determined that the Cuesta welding (fabrication) team had actually won Bronze at the recent national competition in Kansas City. There had been an error in the scoring computations. Every Cuesta College student that competed earned a medal at the event.

12. Report from Supt/Pres

Dr. Stork presented the following to the Board:

- He noted that the annual scholarship reception was tomorrow, August 8th in the Associated Students Auditorium.
- He reported Opening Day is August 16th, during which the keynote presentation will focus on Survey of Entering Student Engagement (SENSE) and Community College Survey of Student Engagement (CCSSE).
- He noted the tremendous amount of work and leadership that was done and exhibited with regard to accreditation.
- Pacific Gas & Electric Governmental affairs representative John Schoals was on-hand to present the college with a check for \$20,000 in response to a grant proposal to support four separate areas; 50th Anniversary events and activities, public safety computer dispatch, tutoring services, and student emergency funding.
- Mr. Schoals commended Cuesta College and stated that he looked forward to continuing to work with the college and supporting student success.
- Dr. Stork introduced Dr. Luis Gonzalez, the new Supervisor for the Student Success Center.

Shannon Hill presented the Foundation monthly gift report. She noted the large gift in excess of \$4 million. The donation comes from an estate, of which another \$4 million is expected after sale of properties. She presented the Board with the action taken by the Foundation Board to quasi-endow the funds for

continued growth and support to the college. She briefly reported on the proposal to develop a scholarship for first year local high school graduates.

Trustee George gave credit to those in the community who facilitated this enormous gift to the college.

Dr. Stork reported that the goal to implement the "Cuesta Promise" proposal is fall 2014. Discussions are taking place with other institutions to build on best practices.

- 13. Communication** **NOTE:** Members of the Board of Trustees and/or the Superintendent/ President may report the receipt of various items of correspondence that may be of interest.

None

14. Reports

1. Cuesta College Foundation Quarterly Report

The Executive Director, Advancement/Foundation presented the Foundation quarterly report for the period ending June 30, 2013. She noted the large gift previously mentioned in the monthly gift report. She and Trustee Alexander have been discussing the format and contents of the quarterly report.

2. Planning and Accreditation

The Assistant Superintendent/Vice President, Academic Affairs presented the following to the Board:

- The first draft of the District Follow-up Report is ready for review. Training will take place on flex days (August 14th and 15th) and opening day for accreditation and integrated planning. Dr. Conrad will be conducting a session on roles in the college's participatory governance model.

The Assistant Superintendent/Vice President, Student Service presented the following to the Board:

- Work on the closeout of the 2012 Strategic Plan takes place in August. The focus will be to gauge whether action steps have been effective and how the college will approach action steps for the second year.
- There are new perspectives for 2014-2017. In September the college will look at goals and objectives and determine whether any need to be moved forward.
- Newly identified responsible parties will develop action steps in September.

Dr. Stork commented that student engagement was a serious issue and noted the cooperation and support of the faculty last spring. He noted that 30 percent of first time students do not earn any credits.

50th Anniversary Report

The Executive Director, Advancement/Foundation provided an update on the activities and events for the 50th anniversary celebration. Advancement is working on the latest edition of Cuesta College News, working with the Friends of the CPAC on the fall presentation of Gleeful, and discussing a proposal for holiday party at the end of the year.

BUSINESS AGENDA
ACTION / DISCUSSION ITEMS

- 1. Contract for North County Campus Facilities Needs Assessment**

Motion to approve (Mitchell) the Contract for North County Campus Facilities Needs Assessment for \$112,800, as corrected. **Motion - Passed** by majority vote of the board and unanimously by those members present (5-yes, 0-no, 1-advisory).

Toni Sommer noted a correction in the recital, changing “financial” to “facilities” in the title.
- 2. Implementation of the Facilities Master Plan**

No Action

Toni Sommer reported that three responses to the District’s request for proposals had been received, and a committee conducted interviews with the respondents. The committee members were the President of the Board, Trustee Barbara George, Superintendent/President, Assistant Superintendent/Vice President, Administrative Affairs, CCFT President and the CCCUE President. The group is working on consolidating its opinions and it will develop a recommendation to be presented at the September regular Board meeting.

Trustee George noted her concern with regard to meeting the suggested timeline to complete all the necessary tasks connected with placing a bond on the ballot.

Toni Sommer noted that Redevelopment Agency funding from Paso Robles is expected and will be used to fund the assessment.
- 3. SLOCCCD Resolution Number 12-13, Resolution of the Board of Trustees of the SLOCCCD Regarding its Intention to Issue Tax-Exempt General Obligation Bonds**

Motion to approve (Alexander) SLOCCCD Resolution Number 12-13, Resolution of the Board of Trustees of the SLOCCCD Regarding its Intention to Issue Tax-Exempt General Obligation Bonds, as presented. **Motion - Passed** by roll-call vote of the board and unanimously by those members present (5-yes, 0-no, 1-advisory).
- 4. SLOCCCD Resolution Number 14-13, Delivery and Sale of Refunding Certificates of Participation**

Moved (Mitchell) – to approve SLOCCCD Resolution 14-13, Delivery and Sale of Refunding Certificates of Participation, as corrected. **Motion - Passed** by roll-call vote of the board and unanimously by those members present (5-yes, 0-no, 1-advisory).

Dr. Stork noted the title on the resolution title should read Board of Trustees not the SLOCCCD Financial Corporation.

This resolution is in response to the Board’s directive to the Superintendent/President and Assistant Superintendent/Vice President, Administrative Affairs to develop a proposal to refund the Certificates of Participation in an effort to save the District over \$1 million.

Toni Sommer noted the difficulty experienced in selling the Tax Revenue Anticipation Note due to the attention the market is placing on recent events in San Francisco and the impact on the community college

system. This action puts the District in position to take advantage of acceptable interest rates that facilitate the projected three percent savings of the proposal.

5. The San Luis Obispo County Community College District (SLOCCCD) 2013-2014 Board of Trustees – Board Goals

Motion to approve (Alexander) the San Luis Obispo County Community College District (SLOCCCD) 2013-2014 Board of Trustees – Board Goals, as presented. **Motion - Passed** by majority vote of the board and unanimously by those members present (5-yes, 0-no, 1- advisory).

The goals were developed through the efforts of the sub-committee appointed by the Board (Trustees Alexander and George) in collaboration with the President’s office.

Dr. Stork noted the College mission statement would be published with the goals, as they were developed in alignment of the mission.

Discussion took place regarding each of the goals and the thinking around each.

Trustee George stated that she would like to work on goal (1).

6. Board of Trustees – Board Cover Sheet

Moved (Mitchell) – to approve the Board of Trustees – Board Cover Sheet, as presented. **Motion - Passed** by majority vote of the board and unanimously by those members present. (5-yes, 0-no, 1-advisory) 1-advisory).

Discussion took place regarding the intent of the information provided to the Board. The executive group will have to evaluate the language and the Board will have to evaluate the value of what is being presented. Discussion also took place regarding the need to continue to assess the level of information and delegation to the Superintendent/President and his accountability for the administration of the college.

Trustee Mitchell complimented the improvements in job descriptions and the move towards including references to integrated planning.

7. Agenda

A preliminary list of proposed agenda items for the September 4, 2013 Regular Board meeting was presented for review.

The Board agreed through consensus to add:

- Include the presentation of medals to the Skills USA winners
- Draft of the Follow-up Report
- Progress Report with updates
- President’s report on integrated planning assessment of processes

CONSENT AGENDA

NOTE: The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member **may vote** on any of the items listed under Consent Agenda.

1. Consent Agenda

Moved (Mitchell) – to approve the consent agenda, with the exception of the minutes of the June 19th special Board meeting and the July 10th regular Board meeting . **Passed** by majority vote of the board and unanimously by those members present (5-yes, 0-no, 1-advisory).

Trustee George requested the minutes of the July 10th regular board

meeting be pulled for review. Trustee Alexander requested the minutes of the June 19th special Board meeting be pulled. The minutes were pulled by consensus of the Board.

2. Board Minutes

Draft minutes of the SLOCCCD June 19, 2013, Special Meeting / Board Self-Evaluation and the July 10, 2013 Regular Board meeting.

Moved (Mitchell) – to approve the consent agenda, with the exception of the minutes of the June 19th special Board meeting . **Passed** by majority vote of the board and unanimously by those members present (4-yes, 0-no, 1-advisory, 1 – abstain (Alexander)).

Trustee Alexander was absent.

Moved (Mitchell) – to approve the consent agenda, with the exception of the minutes of the July 10th regular Board meeting, as corrected. **Passed** by majority vote of the board and unanimously by those members present (5-yes, 0-no, 1-advisory).

Trustee George requested a correction in the spelling of Lynn Hinson’s name (misspelled Hanson).

3. Approval of Warrant Listings

Check Date	Amount
07/01/13	\$ 74,032.64
07/03/13	\$ 375,101.51
07/10/13	\$ 99,242.53
07/15/13	\$ 93,576.70
07/17/13	\$ 637,829.79
07/22/13	\$ 961,848.12
07/24/13	\$ 201,058.55
07/29/13	\$ 65,069.68
Total	\$ 2,507,759.52

4. Approval of Payroll Orders

Approve Payroll Orders for July 2013, as presented.

Academic/Classified	\$ 119,714.99	170
Academic/Classified	\$1,956,115.51	460
	\$2,075,830.50	630

5. Public Employee Appointments

Proposed salary/wage for unrepresented short-term temporary and management employees

Q. DISCUSSION**Board Evaluation**

1. Does the governing board development program address the need to learn about accreditation?

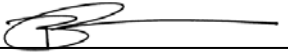
Trustee Alexander – yes

Dr. Stork noted the accreditation workshops conducted last year.

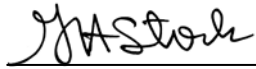
ADJOURNMENT

Adjournment The meeting adjourned at 6:18 p.m.

Minutes Prepared By:



Todd Frederick
Executive Assistant to the Board



Gilbert H. Stork, Ed.D.
Secretary to the Board