



SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

BOARD MINUTES

Regular Meeting

January 8, 2013

The Board of Trustees of the San Luis Obispo County Community College District met in Regular Session in the Associated Students Auditorium, room 5401, San Luis Obispo Campus, Highway 1, San Luis Obispo, California, and via video conference (polycom) (video conference) N1015, Nacimiento/Wolf Building, North County Campus, 2300 Buena Vista Drive, Paso Robles, California; members and the public having been noticed as prescribed by law.

1. **Call to Order** Meeting convened at 1:32 p.m.

2. **Roll Call - Establish Quorum**

Board Members	Present	Absent
Patrick W. Mullen, President	X	
Angela Mitchell, Vice President	X (arrived 1:37)	
Gaye Galvan	X	
Charlotte Alexander	X	
Barbara George	X	

3. **Approval of Agenda** **Motion to approve as amended:** Alexander — **Passed** by majority vote of the Board and unanimously by those members present (6/0) to approve the agenda, as noted.
 Dr. Stork noted for item K.2, Cuesta College Foundation Gifts, the report is for November 2012, not December 2012.

4. **Public Comment** None

5. **Recess to Closed Session** The Board recessed to Closed Session at 1:35 p.m.

6. **Reconvene in Open Session** The Board reconvened in open session at 2:39 p.m.
 Trustee Knowles arrived at 2:51 p.m.

7. **Pledge** Trustee Galvan

ADMINISTRATION PRESENT

Gil Stork, Superintendent/President
 Toni Sommer, Asst Supt/VP Administrative Services
 Sandee McLaughlin, Interim Asst Supt/VP Student Services
 Deb Wulff, Interim Asst Supt/VP Academic Affairs
 Gary Rubin, Interim Exec Dean, North County Campus and South County Center

Pamela Ralston, Dean
 John Cascamo, Dean
 Bret Clark, Interim Dean
 Bill Benjamin, Exec Dir, Human Resources
 Shannon Hill, Exec Dir, Inst Adv / Foundation

VISITORS SIGN-IN (Attachment A)

8. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION Government Code Section 54957.7

Trustee Mullen announced the following actions taken in closed session.

- The Board unanimously approved all appointments, appointment changes, and retirements, as presented.
- The Board provided direction to the Administration regarding employee negotiations.
- No further action was taken by the Board in closed session.

Public Employee Performance Evaluation a. Agency Negotiator: Patrick Mullen
 General evaluation, Government Code Section 54957(b)(1)
 Superintendent/President

Public Employee Appointment **Motion to approve as presented:** Mitchell — **Passed** by majority vote of the board and unanimously by those members present (5/0), to approve the following public employee appointments, as presented.

- Appointments** Government Code Section 54957(b)(1)
- a. Short Term Temporary
 - b. Instructional Aide II

Public Employment **Motion to approve as presented:** Alexander — **Passed** by majority vote of the board and unanimously by those members present (5/0), to approve the public employee appointment changes, and retirements, as presented.

- Appointment Change** Government Code Section 54957(b)(1)
- a. Human Resources Analyst to Human Resources Specialist

Resignation Government Code Section 54957(b)(1)
 None

- Retirement** Government Code Section 54957(b)(1)
- a. Full Time Instructor, Business Education
 - b. Community Programs Coordinator
 - c. Part Time Instructor, Human Development

Public Employee Discipline/Dismissal/Release Government Code 54957(b)(1)
 None

Labor Negotiations/ Terms & Conditions **Labor Negotiations and Terms and Conditions of Employment for Represented and Unrepresented Employees** Government Code Section 54957.6(a)

- a. Human Resources Development Agency Negotiator: Bill Benjamin
Instructions Regarding Classified Employees; Negotiations
- b. Agency Negotiator: Bill Benjamin
Instructions Regarding Academic Employees; Negotiations
- c. Agency Negotiator: Patrick Mullen
Instructions Regarding Unrepresented Employees;
Superintendent/President, Confidential, Managers, Supervisors

9. General Hearing of Public Comment

None

10. REPORTS FROM EMPLOYEE ORGANIZATIONS

CCFT No report.

CCCUE No report.

Management Senate No Report.

Academic Senate No report.

11. REPORTS FROM BOARD MEMBERS

Trustee George Trustee George presented the following.

- She commented on Cuesta faculty being positively recognized in the online site Rate My Professor.

Trustee Alexander No Report.

Trustee Galvan Trustee Galvan presented the following:

- She reminded the other trustees about the training this Saturday for board members, sponsored by the San Luis Obispo County Office of Education.

Trustee Mitchell No Report.

Trustee Knowles Not present at the time of reports.

Trustee Mullen No Report.

12. Report from Supt/Pres

- Dr. Stork presented the following to the Board:
- He conveyed the appreciation of the Classified and Management employees for the extra vacations days during the holidays.
 - He acknowledged the Foundation monthly gift report.

13. **Communication** **NOTE:** Members of the Board of Trustees and/or the Superintendent/ President may report the receipt of various items of correspondence that may be of interest.

None

14. **Reports**

1. **Planning and Accreditation**

Sandee McLaughlin, Assistant Superintendent/Vice President of Student Services and College Centers presented the Mid-Year Strategic Plan Progress Report. She indicated it represents an overall assessment that includes the Strategic Plan and all operational plans.

Discussion took place with regard to how the college will determine what is needed and who is involved in that process and who will provide the services.

Discussion took place regarding the declining enrollment in ESL.

Responding to Trustee Mullen, Ms. McLaughlin indicated that where some actions were modified, it was determined a different track would be appropriate. She added that the visiting team suggested adding a reporting piece to indicate why the college chose a specific approach to address an initiative or issue.

Dr. Stork reminded the Board the Accrediting Commission would meet in two days to consider the College’s Show Cause Report. He would be attending, along with Trustee Mullen and Deb Wulff. Kevin Bontenbal was not available. Dr. Stork said he would be asking the Commission to reaffirm Cuesta College.

BUSINESS AGENDA
ACTION / DISCUSSION ITEMS

- | | |
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| <p>1. Budget Development and College Planning</p> | <p>Information Only</p> <p>Toni Sommer presented the following to the Board:</p> <ul style="list-style-type: none"> • She reported there had been no change to budgetary issues since the last Board meeting. • She said the Governor’s budget proposal would be released on January 10th, and she and Chris Green would be attending the state budget workshop on January 18, 2013 to learn how the proposed budget would impact the District. • Planning for 2013-2014 is underway. Unit/Cluster plans are due in March and a report will be presented in April. • Phase II of the Long-Term Budget Reduction Plan is being developed, which will impact operational and staffing budgets. |
| <p>2. Nomination of Candidates for California Community College Trustees (CCCT) Board</p> | <p>Information Only</p> <p>Dr. Stork presented the information regarding nominations for candidates for the California Community College Trustees (CCCT) Board.</p> |
| <p>3. Curriculum Recommendations</p> | <p>Motion to Approve: Alexander — Passed by majority vote of the board and unanimously by those members present (6/0), to approve the curriculum recommendations as presented.</p> <p>Cherie Moore, curriculum chair, presented the curriculum recommendations and summarized the work of the committee.</p> |

- 4. The San Luis Obispo County Community College District (the District) Initial Proposal to Negotiate a Successor Agreement for 2011-2013 with the Cuesta College Classified United Employees (CCCUE)**

Through consensus, the board agreed to present the District's initial proposal to negotiate a successor agreement with the CCCUE, with opportunity for public comment.

- 5. Revised Job Description(s)**

Motion to approve: Galvan — **Passed** by majority vote of the board and unanimously by those members present (6/0), to approve the revised job descriptions for Assistant Superintendent/Vice President, Academic Affairs; Assistant Superintendent/Vice President, Student Services and College Centers, as presented.

Dr. Stork presented the revised job descriptions for the Assistant Superintendent/Vice President, Academic Affairs; Assistant Superintendent/Vice President, Student Services and College Centers, noting increased focus on accreditation in both positions.

- 6. Appointment of SLOCCCD Board Representative to the Cuesta College Foundation Board of Directors and Foundation Executive Committee**

Motion to Nominate and Appoint: Mitchell — **Passed** by majority vote of the board and unanimously by those members present (6/0), to nominate and appoint Charlotte Alexander to serve as the SLOCCCD Board Representative to the Cuesta College Foundation Board of Directors and Foundation Executive Committee for 2013-2014.

- 7. SLOCCCD Resolution 01-13, Finalizing the Change to By-Trustee Area Elections for District Board Members**

Motion to approve: Galvan — **Passed** by roll-call vote of the board and unanimously by those members present (6/0), to approve SLOCCCD Resolution 01-13, finalizing the change to by-trustee area elections for District Board members, as presented.

Dr. Stork reported that this was the last requirement for switching to by-district elections of board members. It was a successful project in cooperation with the other San Luis Obispo County school districts.

- 8. Agenda**

A preliminary list of proposed agenda items for the February 6, 2013 Regular Board meeting was presented for review.

Dr. Stork indicated he would report the results of the Accrediting Commission, if received. The Board will conduct two study sessions; Brown Act and Robert's Rules. A Budget Workshop will also be conducted.

Through consensus of the Board, the February 6, 2013 regular Board meeting will convene at 2:00 p.m. and recess to closed session until 3:00 p.m. The three workshops will convene at 3:00 p.m. lasting 30 minutes each with the regular open session convening at 4:00 p.m.

Dr. Stork indicated a report on emergency response on campus would come to the Board in March.

Trustee Mullen requested an electronic copy of the District's Emergency Response Plan and the video presentation by Chief Arteaga be forwarded to all trustees.

A discussion on facilities planning will be added to the February 6, 2013 agenda.

The proposed agenda, as amended was accepted by the Board through consensus.

CONSENT AGENDA

NOTE: The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member **may vote** on any of the items listed under Consent Agenda.

1. Consent Agenda **Motion to approve:** Galvan — **Passed** by majority vote of the board and unanimously by those members present (6/0), to approve the consent agenda, as presented.

2. Board Minutes Approve the Draft minutes of the SLOCCCD December 12, 2012, regular Board meeting, as presented.

3. Approval of Warrant Listings	Check Date	Amount
	12/03/12	\$ 274,316.95
	12/05/12	\$ 17,231.41
	12/10/12	\$ 188,502.18
	12/12/12	\$ 510,362.45
	12/17/12	\$ 375,911.75
	Total	\$ 1,366,324.74

4. Approval of Payroll Orders Approve Payroll Orders for December 2012, as presented.

Academic/Classified	\$ 126,881.61	183
Academic/Classified	\$ 3,296,057.46	778
	\$ 3,422,939.07	961

5. Public Employee Appointments Proposed salary/wage for unrepresented short-term temporary and management employees.

Q. DISCUSSION

1. What action has the Board taken to advocate for budget reform, and increased funding for community colleges.

Trustee Knowles noted the passing of the Board resolution supporting Prop 30.

Trustee George inquired if anyone was attending the Community College League Legislative Conference. Trustee Mullen recommended contacting the new state senator and congressman from San Luis Obispo's jurisdiction.

Dr. Stork noted the old practice of lobbying in Sacramento, but indicated it was now a waste of time with the implementation of term limits where no one has a long-term vested interest in overarching education issues. It is however, important to stay close to local representatives. He stated the most powerful voice is that of the students; approximately 2.5 million of them.

Trustee Mullen commented on the value of continued District Dialogue Luncheons in an effort to keep local leaders informed and involved.

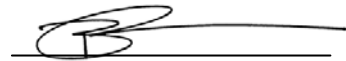
Trustee Mitchell said writing letters to representatives has been successful for her.

Trustee Knowles said the students would be going to Washington this year and participating in the march in March in Sacramento.

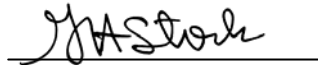
ADJOURNMENT

Adjournment The meeting was adjourned at 4:28 p.m. Unless otherwise announced, the next meeting of the Board of Trustees will be held on Wednesday, February 6, 2013 at 2:00 p.m., in the Associate Students Auditorium, Room 5401, San Luis Obispo Campus, San Luis Obispo, California, and via polycom (video conference) N1015, Nacimiento/Wolf Building, North County Campus, Paso Robles, California

Minutes Prepared By:



Todd Frederick
Executive Assistant to the Board



Gilbert H. Stork, Ed.D.
Secretary to the Board