



SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

BOARD MINUTES

Regular Meeting

April 10, 2013

The Board of Trustees of the San Luis Obispo County Community College District met in Regular Session in the Associated Students Auditorium, room 5401, San Luis Obispo Campus, Highway 1, San Luis Obispo, California, and via video conference (polycom) (video conference) N1015, Nacimiento/Wolf Building, North County Campus, 2300 Buena Vista Drive, Paso Robles, California; members and the public having been noticed as prescribed by law.

1. Call to Order Meeting convened at 3:35 p.m.

2. Roll Call - Establish Quorum	<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
	Patrick W. Mullen, President	X	
	Angela Mitchell, Vice President	X	
	Gaye Galvan		X
	Charlotte Alexander	X	
	Barbara George	X	

3. Approval of Agenda **Motion to approve as amended:** Alexander — **Passed** by majority vote of the Board and unanimously by those members present (4-yes, 1-absent; Alexander) to approve the agenda, as noted.

Dr. Stork requested item O.6 of the business agenda be moved to number three in the order of the agenda and said the students who medaled in the Skills USA competition in San Diego would be present during the Superintendent/President's report.

Trustee Knowles was present for closed session.

4. Public Comment None

5. Recess to Closed Session The Board recessed to Closed Session at 3:38 p.m.

6. Reconvene in Open Session The Board reconvened in open session at 4:53 p.m.

7. Workshop Accreditation

Deb Wulff, Assistant Superintendent/Vice President of Academic Affairs and Accreditation Liaison Officer, and Kevin Bontenbal, Academic Senate President conducted a training session on accreditation. Emphasis was placed on the Accreditation Self-Evaluation Handbook and the location of accreditation resources.

The Board was briefed on the plan to address the follow-up report for the Accrediting Commission for Junior and Community Colleges notice of warning in February 2013 and the 2014 Self-Study Report.

A summary of work completed for Standard II and Standard IV for the 2014 self-study was presented to the Board.

Ms. Wulff provided a gap analysis of any work or processes that required attention.

8. Pledge Trustee Knowles

ADMINISTRATION PRESENT

Superintendent/President
 Asst Supt/VP Administrative Services
 Interim Asst Supt/VP Student Services
 Interim Asst Supt/VP Academic Affairs
 Interim Exec Dean, North County Campus
 and South County Center

Dean, Humanities, Fine and Performing Arts, and
 Social Science
 Dean, Workforce and Economic Development
 Interim Dean, Math, Sciences, Nursing/Allied
 Health, and Kinesiology/Athletics/Health Science
 Exec Dir, Human Resources
 Exec Dir, Inst Adv / Foundation

VISITORS SIGN-IN (Attachment A)

9. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION Government Code Section 54957.7

Trustee Mullen announced the following actions taken in closed session.

- The Board unanimously approved all appointments, appointment changes, and retirements, with the exception of item d.3.a, unpaid leave, which was denied.
- The Board provided direction to the Administration regarding employee negotiations.
- No further action was taken by the Board in closed session.

Public Employee Performance Evaluation a. Agency Negotiator: Patrick Mullen
 General evaluation, Government Code Section 54957(b)(1)
 Superintendent/President

Public Employee Appointment **Motion to approve as presented:** Mitchell — **Passed** by majority vote of the board and unanimously by those members present (4/0), to approve the following public employee appointments, as presented.

Appointments Government Code Section 54957(b)(1)
 a. Short Term Temporary

Public Employment **Motion to deny item D.3.a; Full-Time Instructor, Digital Arts, Unpaid Leave of Absence:** Mitchell — **Passed** by majority vote of the board and unanimously by those members present (4/0), to deny item D.3.a., Full-Time Instructor, Digital Arts, Unpaid Leave of Absence.

Motion to approve items D.3.(b-e) appointment changes, and all resignations, and retirements, as presented: Mitchell — Passed by majority vote of the board and unanimously by those members present (4/0), to approve items D.3.(b-e), appointment changes, resignations, and retirements, as presented.

Appointment Change Government Code Section 54957(b)(1)

- a. Full-Time Instructor, Digital Arts, Unpaid Leave of Absence
- b. Full-Time Instructor, Chemistry, Reduced Workload
- c. Human Resources Technician, to Human Resources Analyst
- d. Financial Aid Clerk II to Financial Aid Specialist
- e. Student Services Assistant, Academic Support, Unpaid Leave of Absence

Resignation Government Code Section 54957(b)(1)

- a. Instructional Aide II, Academic Support
- b. Student Center Assistant/Receptionist

Retirement Government Code Section 54957(b)(1)

- a. Part-Time Instructor, Business Education
- b. Full-Time Instructor, Nursing
- c. Part-Time Instructor, Physical Sciences
- d. Part-Time Instructor, Social Sciences
- e. Purchasing Technician II, Fiscal Services
- f. Part-Time Instructor, Language & Communications

Public Employee Discipline/Dismissal/Release Government Code 54957(b)(1)
None

**Labor Negotiations/
Terms &
Conditions**

Labor Negotiations and Terms and Conditions of Employment for Represented and Unrepresented Employees Government Code Section 54957.6(a)

- a. Human Resources Development Agency Negotiator: Bill Benjamin
Instructions Regarding Classified Employees; Negotiations
- b. Agency Negotiator: Bill Benjamin
Instructions Regarding Academic Employees; Negotiations
- c. Agency Negotiator: Patrick Mullen
Instructions Regarding Unrepresented Employees;
Superintendent/President, Confidential, Managers, Supervisors

Litigation

Conference with Legal Council, Litigation, Significant Exposure to Litigation Pursuant to Government Code 54596.9(a); Two cases – Injury
Conference with Legal Council, Litigation, Significant Exposure to Litigation Pursuant to Government Code 54596.9(b)(1); One case – Capital Outlay

10. General Hearing of Public Comment

Andrea Devitt, Cuesta Counseling Department, commented on the upcoming special election for San Luis Obispo City Council. She spoke in support of John Spatafore.

11. REPORTS FROM EMPLOYEE ORGANIZATIONS

- CCCUE** Ilene French, Union President, reported the following to the Board:
- The bargaining unit is sunshining its proposal to initiate negotiations.
 - Union elections are coming up.
 - The annual bbq will take place in June.
 - She spoke in support of Louis Quade and urged the Board to not approve the proposed layoff.
- Management Senate** No report.
- Academic Senate** Kevin Bontenbal, Academic Senate President, reported the following to the Board:
- The group is working on issues involving distance education. The work will support accreditation.
 - He endorsed the governance handbook.
 - He thanked the Vice President of Academic Affairs for taking the time to reconsider the proposal regarding the restructuring of disciplines within divisions.
 - The Senate is discussing the merit and parameters of the proposal for a new faculty award – the Virginia Sullivan Inspirational Faculty Award. Virginia was the mother of retired Cuesta faculty Jack Sullivan.
- CCFT** Allison Merzon, Union President reported the following to the Board:
- The union recently held uncontested elections. Debra Stakes is the President-elect.
 - She commented on the Board's action in closed session, in that they did not support a faculty request for unpaid leave.
 - She commented regarding the proposed Long-Term Budget Reduction Plan; stating the union was not in agreement regarding the removal of a division chair position. She also commented on Phase I of the Long-Term Budget Reduction Plan; and the desire to review the impacts of class caps increases and how any savings may be realized in course reimplementation.
 - Discussions continue regarding the number of north county coordinators.

12. REPORTS FROM BOARD MEMBERS

- Trustee Knowles** Trustee Knowles reported the following:
- ASCC conducted safe spring break events on the San Luis Obispo and North County campuses. Many local businesses participated.
 - Elections for next years' officers were held and twice as many votes were cast this year than last year. Charles Scovell is the President-elect. There were no candidates for vice president.
 - He and the executive cabinet, along with Anthony Gutierrez, Advisor, attended the national conference in Washington DC.
 - He attended Good Morning SLO on the 28th to promote the celebration of Cuesta's 50th Anniversary.
- Trustee George** Trustee George reported the following.
- She acknowledged receipt of the college's community programs brochure and indicated how proud she was of the work and entrepreneurial abilities of the faculty and staff.
 - She noted the success of the students during the recent statewide Skills USA competition in San Diego; 10 medals. She stated how important the programs were in keeping Cuesta connected to the community.
 - She thanked Kevin Bontenbal and Jack Sullivan for proposing the Virginia

Sullivan Inspirational Faculty Award.

Trustee Alexander

Trustee Alexander reported the following:

- She thanked the Board for her appointment to the Foundation Board of Directors. She attended the most recent meeting.

Trustee Galvan

Absent

Trustee Mitchell

No Report.

Trustee Mullen

Trustee Mullen reported the following to the Board:

- He attended the County Education Forecast hosted by Cuesta College.
- He announced the incident after the forecast, during which Trustee Galvan suffered a fractured leg. She is doing well and recovering.
- He attended the Morro Bay Chamber forum where Dr. Stork was the guest speaker. He noted the strong support for Cuesta College within the community.
- He attended the Skills USA competition in San Diego where both his son and daughter competed.

13. Report from Supt/Pres

Dr. Stork presented the following to the Board:

- He thanked Trustee Mullen and Trustee George for attending the Morro Bay Chamber forum.
- He summarized the activities contained in his written report.
- He commented on the importance of the college’s career technical education program and the recent success of Cuesta’s students at the statewide competition in San Diego.

John Stokes, Division Chair, Engineering and Technology introduced the medal winners of the recent Skills USA competition that took place in San Diego. Auto Service Technology – Gold: Michael Mullen, Silver: Melissa Perozzi, Collision Refinishing – Bronze: Gary Griswold, Collision Repair – Silver: Travis Livingston, Culinary Arts – Silver: Eva Saucedo, Welding Fabrication – Gold: a team consisting of Jon Ellery, Patrick Hickey and Ryan May, Welding combo – Gold: Simon Rowe, Bronze: Faith Foster.

The conference was the largest in SkillsUSA California history with more than 1,700 competitors and more than 100 events. All of the gold medalists are now qualified to attend the National SkillsUSA Conference to be held in Kansas City June 24-28, 2013.

Mr. Stokes stated that Cuesta’s CTE Program is arguably one of the best of the best in the State, and at the national level top notch as well. Cuesta has had a medalist every single year on the national podium since it began participating in 2006.

Skills USA is a partnership of students, teachers and industry working together to ensure America has a skilled workforce.

Shannon Hill presented the Foundation monthly gift report, noting the receipt of funds for the sustainability center project in North County.

14. Communication

NOTE: Members of the Board of Trustees and/or the Superintendent/ President may report the receipt of various items of correspondence that may be of interest.

None

15. Reports

1. **Planning and Accreditation**

Sandee McLaughlin, Vice President of Student Services reported on the status of the spring 2013 strategic plan progress report. She noted the compressed timeframe for the report.

2. **50th Anniversary Report**

Shannon Hill, Executive Director, Advancement/Foundation, presented the new web page dedicated to the celebration of Cuesta’s 50th Anniversary.

3. **Student Success Scorecard –ARCC 2.0**

Ryan Cartnal, Director of Institutional Research presented a brief on the changes in reporting of ARCC data. (Attachment B)

4. **ASCC National Advocacy Conference**

Trustee Knowles presented a report on the student advocacy conference he, Nick Trujillo, ASCC Vice President, Juli Murray, ASCC Outreach Director, Moriah Schumann: ASCC Secretary, and Sandra Swanstrom, ASCC Finance Director attended in Washington DC. Student Advisor, Dr. Anthony Gutierrez accompanied the students. They had meetings with Congresswoman Lois Capps and Congressman Doug LaMalfa. Each student made a presentation at the conference.

**BUSINESS AGENDA
ACTION / DISCUSSION ITEMS**

1. **Curriculum Recommendations**

Moved (Mitchell) – to approve the curriculum recommendations, as presented. **Motion - Passed** by majority vote of the board and unanimously by those members present (4-yes, 0-no, 1-absent (Galvan), 1-advisory).

Cherie Moore, Curriculum Committee Chair and Thea Labrenz, Articulation Officer made a presentation to the Board on the status of the development of Associate Degree Transfer and how the program worked.

They both noted the backlog of review at the state level and the voluminous amount of work that has been involved in the project.

Ms. Moore commented on the class caps project, emphasizing a review of where the savings could be applied in possibly restoring programs and the impact of the new regulations on course repeatability.

The meeting recessed at 7:42 p.m.

The meeting reconvened at 7:50 p.m.

2. **SLOCCCD Resolution 06-13, April 2013 “Month of the Child” and “Child Abuse Prevention Month”**

Moved (Alexander) – to approve SLOCCCD Resolution 06-13, “Month of the Child” and “Child Abuse Prevention Month”. **Motion - Passed** by majority vote of the board and unanimously by those members present (4-yes, 0-no, 1-absent (Galvan), 1-advisory). SLOCCCD Resolution 06-13 **Passed** by roll call vote of the board and unanimously by those members present (4-yes, 0-no, 1-absent (Galvan), 1-advisory).

Don Norton commented on the history of this event and the presentation of the resolution. Items were presented to the Board from the San Luis Obispo Child Abuse Prevention Council and the Planning Council. He announced the events associated with Month of the Child and Child Abuse Prevention Month; Child Abuse Prevention Academy and Children’s Day in the Plaza.

The Child Care Planning Council recently experienced a reduction in funding. The Director has resigned, and there was no process in place to develop a resolution for this year. He thanked Todd Frederick for revising and developing the resolution presented this evening. Mr. Norton read the resolution.

3. 2013-2014 Budget Reduction Plan

Moved (Mitchell) – to approve Phase II of the 2013-2014 Budget Reduction Plan . **Motion - Passed** by majority vote of the board and unanimously by those members present (4-yes, 0-no, 1-absent (Galvan), 1-advisory).

Dr. Stork provided the background on the Long-Term Budget Reduction Plan. He reminded the Board of actions taken in December to approve and implement Phase I of the plan. He summarized the proposed reductions from each area to affect Phase II of the plan, which covers non-academic and operational expenditures. He noted the vice president’s and dean’s ability to find ways to reduce expenditures and recognize revenue, while minimizing the residual effects on personnel. He stated he was pleased with the level of effort and cooperation campus-wide. He noted that no furloughs would be in place for classified or management employees for 2013-2014.

Trustee George thanked Dr. Stork for his summary of the process to achieve the targeted goal and for helping her understand the number of people involved in the decision to bring this action forward. She asked the vice presidents or deans to elaborate on the smaller footprint in DSPS.

Sandee McLaughlin, Assistant Superintendent/Vice President, Student Services stated that part of the charge was to reduce and stabilize the District’s contribution to the program from the general fund; to ensure the students are able to navigate the process of properly accessing the program. One focus was to eliminate services being duplicated across areas.

Nohemy Ornelas, Dean of Student Services said the restructuring of DSPS was necessary to accommodate lower staffing levels, and that the necessary evaluations of services and capabilities were conducted.

4. SLOCCCD Resolution 04-13, Classified Layoff

Moved (Mitchell) – to approve SLOCCCD resolution 04-13, classified layoff. **Motion - Passed** by majority vote of the board and unanimously by those members present (4-yes, 0-no, 1-absent (Alexander), 1-advisory). SLOCCCD Resolution 04-13 **Passed** by roll call vote of the board and unanimously by those members present (4-yes, 0-no, 1-absent (Galvan), 1-advisory).

Dr. Stork explained the layoff process to the Board and the requirements of notification of effected employees.

Public comment

Lee Laviano read the following written statement and urged the Board to not approve the layoff resolution:

Hello. Thank you for the opportunity to speak to you today about a subject of great concern and passion to me.

My name is Lee Laviano. I have been a resident of San Luis Obispo County for 31 years. I have attended Cuesta College at different times

throughout these years.

I am speaking today at this meeting of the Cuesta College Board of Trustees to raise my voice in concern. I am concerned with the latest position cut in the Disabled Students Programs and Services. The position of Instructional Associate is being cut. There is only one position with this description. There is only one person filling this one position. There are hundreds of qualified deserving learning disabled students who will no longer have the accommodation that they need to succeed in achieving their education. Without a tutor who understands the learning disabled and methods and models of teaching them, these students will have no one to help them overcome their disability; no one who speaks their language; no one who holds the keys to help them unlock the knowledge they so deeply desire and need in order to succeed at Cuesta and in the work world.

These students are frustrated and frightened and worried and losing hope. They feel unheard, uncared about, taken advantage of, pushed away, and deeply frustrated. They are a vulnerable population on campus. They are a struggling population in the educational system. They are a very determined population, overcoming mountains of difficulties, some within themselves and some outside themselves. Adversity is everywhere. These students have difficulty interpreting the very learning materials that they are required to understand and build upon. Not for lack of effort or desire or ability, but for lack of functional ability.

If this position is cut, who will understand how to illuminate the material in ways these students can comprehend? Who will teach these students about themselves and how their brains function so they can learn how to learn?

For most people, the learning process takes place unconsciously. One reads the material, performs the work, practices, studies, and the brain comprehends and files the info. For the learning disabled, the process is different. For some reason, their brain does not process information the same as the rest of the population. The reasons are many and varied, sometimes it is a vision problem, so we access programs for visually impaired. Sometimes the problem is hearing, so we access programs for Deaf People. Sometimes the problem is brain function, so we access methods that have been developed to address the different learning difficulties these people suffer from. This population does not lack the ability to learn, they learn differently. They need to be taught how they learn and how to work around how their brain works.

I am one of these students.

When I was growing up, I was identified as Mentally Gifted. I was very bright, very intelligent; I thrived in school and did well. I helped and tutored many classmates who struggled. I learned to apply myself and use my intellectual gifts and I learned to help my classmates and help them be successful too. When I was growing up, I never understood how gifted I was, although I did understand that everyone is gifted differently and we all help each other.

I acquired my difficulties as an adult, early in my 30's. I acquired a brain injury. The details of how this injury occurred aren't pertinent to

this discussion. What is pertinent is that after many years of struggle and healing, I am finally at a point where I am well enough to come back to college and I am well enough to succeed. I am here; I have come back. I want to learn, I need to learn, I want to find myself and my strengths and my weaknesses and my abilities. I want to discover my interests and passions and my next direction in my life. I want to discover my path whether it be educational or vocational. I want to define my goals. I want to define my role and my place in my society and reintegrate successfully and take my place again.

But I cannot succeed alone. I need help. I have much to learn about myself yet, much to learn about how my brain functions now and how to learn within these new parameters. I am frustrated and struggling. I am discouraged and scared. I am on the verge of giving up daily. I am tired of the roadblocks and difficulties. And yet, I know, I cannot give up. I must not give up. The only way to succeed again is to move forward in school. I have not lost my intelligence. I have lost full access to my intellect. I am reconstructing the pathways into and out from my intellect. Education is my key. I am not young anymore; I am 50. What hope do I have for my future if I do not have Cuesta College and the DSPS program?

I can't learn how to learn and how to cope without the DSPS staff members. The department is already just a skeleton crew and yet, they somehow manage to continue to provide for all of us. If you cut the Instructional Assistant position, you will mortally wound all of us. Louie is dedicated to the students; he is very busy all day long, every day. He helps all of us with all of our learning needs. If you cut this position, how will you meet these specialized needs?

Please do not cut this position. Please do not cut any more in the DSPS department. We cannot afford to lose any more help.

Please do not take my Community out of my Community College.

David Madrano commented on reduced student access to tutoring. He spoke in support of Louie Quade and stated this would be a devastating event; urging the Board to keep this position

Kyung Shin, DSPS student, commented on the need to keep the proposed layoff position. She presented an impassioned plea to not eliminate the position.

Sandee McLaughlin clarified with Trustee Alexander that there were two other instructional associates within the student success center, having different roles in different areas. Tutoring is handled through the center as well.

Trustee George inquired as to how the concerns of the students who spoke this evening would be addressed.

Dr. Stork stated no student would be abandoned and that the college was being as creative as possible to address all students regardless of needs. Some students may need more than a generalist, but the purpose of the center is to meet the majority of issues for students. The college will continue to modify what it does to fit in the new reality of funding restrictions and accommodation requirements.

Trustee Mullen asked for a commitment to follow up with the students

present to help them with the transition and ensure they know what to do and where to go. This task was accepted by Ornales who said she would contact the students directly.

Trustee Alexander asked if her belief that these decisions are not made in a vacuum, and that everyone who is involved and interacts with students is provided the opportunity for input was valid. Ms. McLaughlin affirmed.

5. Implementation of the SLOCCCD Facilities Master Plan

Information

Toni Sommer, Assistant Superintendent/Vice President, Administrative Services provided information to the Board regarding the history of the facilities master plan from 1991 to present. She confirmed the actions of the city of Paso Robles; requesting \$450,000.00 in redevelopment funds be released to the District. Ms. Sommer's stated a portion of this money would be used to fund the North County facility needs assessment. The remainder of funds would go to support facilities in the North County.

David Casnocha, Stradling Yocca Carlson & Rauth, presented a general obligation primer. (Attachment C)

Ryan Volmer, RBC Capital Markets, LLC, presented a general obligation bonds overview. (Attachment D)

Discussion took place regarding the optimal timing of placing the measure either on the 2014 or 2016 ballot.

Discussion took place with regard to what was allowed to be funded from a general obligation bond, the timelines involved in developing and placing a bond measure on the ballot, and the issuance of bonds.

Trustee Mullen stated the need to continue to move forward on the needs assessment. Terry Reece stated the request for proposals was being revised and would be forwarded to two consultants.

Discussion took place regarding the South County needs survey. Ms. Sommer indicated it could wait.

Trustee George inquired about the top needs for each site. Dr. Stork indicated the entire project for the San Luis Obispo campus would have to be addressed.

Dr. Stork stated the next direction from the Board would include contacting bond consultants and the polling process. Mr. Casnocha informed the Board that if the District would like to be reimbursed for costs associated with a capital program from a bond that would be issued in the future, federal law requires the Board adopt a reimbursement resolution stating the District's intent to reimburse certain costs in the future if there is a bond. Those costs could include some the master plans and assessments and other costs advanced from other funds. This would be prepared by the appropriate consultant to reserve the District's right to reimburse itself for costs associated with the process. It would not include voter surveys.

6. SLOCCCD Participatory Governance – Decision-Making and Committee Handbook

Information

Marie Larsen, Mathematics Division Chair and Co-Chair of the Leadership Task Force, presented a summary on the development of the San Luis Obispo County Community College District Participatory Governance and Decision-Making Handbook.

Pamela Ralston, Dean of Academic Affairs, Humanities, Fine and Performing Arts, and Social Science and Co-Chair of the Leadership Task Force presented a corrected version of the process sheet (figure 3 of the Handbook).

7. **SLOCCCD Resolution 05-13, Authorizing Cash Flow Borrowing** **Moved** (Mitchell) – to approve SLOCCCD resolution 05-13, authorizing and approving the borrowing of funds for fiscal year 2013-2014; the issuance and sale of a 2013-2014 tax and revenue anticipation note therefore and participation in the Community College League of California Tax and Revenue Anticipation Notes Program. **Motion - Passed** by majority vote of the board and unanimously by those members present (4-yes, 0-no, 1-absent (Alexander), 1-advisory). SLOCCCD Resolution 05-13 **Passed** by roll call vote of the board and unanimously by those members present (4-yes, 0-no, 1-absent (Galvan), 1-advisory).
- Toni Sommer presented the background of why the District needed tax revenue anticipation notes and the projected cash flow issues for 2013-2014. Responding to Trustee George, she indicated there was a cost to borrow, but it cannot be determined until the note is sold.
8. **Student Parking Fees** **Moved** (Mitchell) – to approve the proposed student parking fee increases, as presented. **Motion - Passed** by majority vote of the board and unanimously by those members present (4-yes, 0-no, 1-absent (Alexander), 1-advisory).
- Joe Arteaga, Director of Police and College Safety Services presented information supporting the proposed increase of certain student parking fees.
- Trustee Knowles thanked Mr. Arteaga for presenting to the ASCC and receiving student feedback.
9. **The Cuesta College Classified United Employees (CCCUE) initial proposal for the 2013-2016 Successor Agreement with the San Luis Obispo County Community College District (the District)** Bill Benjamin presented the CCCUE initial proposal for the 2013-2016 successor agreement with the District to members of the public and the District.
10. **Revised Job Description (Classified)** **Moved** (George) – to approve the revised job description for Network and Systems Administrator. **Motion - Passed** by majority vote of the board and unanimously by those members present. (4-yes, 0-no, 1-absent (Alexander), 1-advisory).
11. **Revised Job Description (Classified)** **Moved** (George) – to approve the revised job description for Instructional Associate. **Motion - Passed** by majority vote of the board and unanimously by those members present. (4-yes, 0-no, 1-absent (Alexander), 1-advisory).

- 12. Revised Job Description (Classified)** **Moved** (Knowles) – to approve the revised job description for Clerical Assistant I, II, III. **Motion - Passed** by majority vote of the board and unanimously by those members present. (4-yes, 0-no, 1-absent (Alexander), 1-advisory).
- 13. Board Policy Review – BP 1302 (First Read) – Naming of College and District Buildings, Facilities, and Grounds** **Information/Review**
 Shannon Hill provided the background regarding the revision of board policy BP 1302, Naming of College and District Buildings, Facilities, and Grounds.
- 14. Board Policy Review – BP 7985 (First Read), Service Animals** **Information/Review**
 Nohemy Ornales provided the background regarding the revision of board policy BP 7985, Service Animals; rescinding BP 7985 and replacing it with BP 3440, Service Animals.

 The review included consultation with college public safety and other appropriate entities and meets new requirements under the American with Disabilities Act of 1990.
- 15. Budget Development and College Planning** Toni Sommer presented an update on recent college activities associated with planning and budget issues. The Planning and Budget Committee is hearing cluster prioritization presentations. The committee will make a recommendation on funding priorities for 2013-2014. Two resolutions will be coming to the Board in May to declare spending for Prop 30 funds.
- 16. Voting - Candidates for California Community College Trustees (CCCT) Board** **Moved** (Mitchell) – to approve votes for candidates Diane B. McKay, Louise Jaffe, and Loren Steck to the CCCT Board. **Motion - Passed** by majority vote of the board and unanimously by those members present. (4-yes, 0-no, 1-absent (Alexander), 1-advisory).

 The following individuals were nominated to receive votes from the Board for election to the CCCT Board.

 Diane B. McKay

 Louise Jaffe

 Loren Steck
- 17. Agenda** A preliminary list of proposed agenda items for the May 1, 2013 Regular Board meeting was presented for review.

 Dr. Stork said he would continue to bring items associated with the Long-Term Budget Reduction Plan to address any changes as needed.

 The Board agreed through consensus to:

 Add:
 – Resolutions spending requirements; Prop 30
 – Implementation of the Facilities Master Plan

CONSENT AGENDA

NOTE: The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member may vote on any of the items listed under Consent Agenda.

1. Consent Agenda **Moved** (Mitchell) – to approve the consent agenda as presented, with the exception of item 2. (Board Minutes). **Motion - Passed** by majority vote of the board and unanimously by those members present (4-yes, 0-no, 1-absent (Galvan), 1-advisory).

Trustee Alexander requested the minutes be pulled from the consent agenda for correction.

2. Board Minutes **Moved** (George) – to approve the minutes of the SLOCCCD March 6, 2013 regular board meeting, as corrected. **Motion - Passed** by majority vote of the board and unanimously by those members present (3-yes, 0-no, 1-absent (Galvan), 1-advisory, 1-abstain (Alexander)).

Trustee Alexander stated she was absent from the last meeting and could not have initiated the motion of item D.3 in closed session.

Trustee George requested a correction to the spelling of Elaine Holley Coates to (Coats) on page 3 (P.2.4).

3. Approval of Warrant Listings

Check Date	Amount
02/27/13	\$ 307,061.98
03/04/13	\$ 277,130.84
03/06/13	\$ 288,508.98
03/11/13	\$ 128,354.04
03/13/13	\$ 182,419.20
03/18/13	\$ 93,671.26
03/20/13	\$ 217,647.12
03/25/13	\$ 107,915.60
03/27/13	\$ 1,703,217.23
Total	\$ 3,305,926.25

4. Approval of Payroll Orders

Approve Payroll Orders for March 2013, as presented.

Academic/Classified	\$ 133,933.70	213
Academic/Classified	\$ 3,211,183.63	762
	\$ 3,345,117.33	975

5. Public Employee Appointments

Proposed salary/wage for unrepresented short-term temporary and management employees

Q. DISCUSSION**Board Evaluation**

1. Does the board require, and is it involved in long-range fiscal planning?

Trustee Mitchell – Yes.

Trustee Alexander – Budget review and the Strategic Plan includes it.

Trustee George – No comment.

Trustee Knowles – Yes.

Trustee Mullen – More now than in the past.

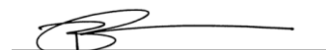
Dr. Stork agreed, stating it was a reflection of the planning process.

Trustee Alexander noted that Trustee Galvan was sorely missed during the meeting.

ADJOURNMENT

Adjournment The meeting adjourned at 10:22 p.m.

Minutes Prepared By:



Todd Frederick
Executive Assistant to the Board



Gilbert H. Stork, Ed.D.
Secretary to the Board