

# **Board of Trustees Meeting Agenda (Wednesday, December 2, 2015)**

Generated by Todd Frederick on Monday, December 2, 2015

## **Members present**

Patrick W Mullen, Angela Mitchell, Barbara George, Richard Hitchman, Pete Sysak, Student Trustee Cadwell -Advisory Vote-

**Meeting called to order at 3:03 PM**

## **A. Convening Items**

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### **1. Call to Order/Roll Call/Establish Quorum**

Meeting convened at 3:03 p.m., quorum established.

### **2. Approval of Agenda**

Approve the agenda for the December 2, 2015 regular board meeting as presented.

Motion by Barbara George, second by Richard Hitchman.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Barbara George, Richard Hitchman, Pete Sysak

Not Present at Vote: Angela Mitchell, Student Trustee Cadwell -Advisory Vote-

### **3. Public Comment (Closed Session)**

## **B. Closed Session**

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1. Public Employee Performance Evaluation; Government Code, Section 54957(b)

2. Conferences with Labor Negotiators; Government Code Section 54967.6, Unrepresented Employees; Management, Supervisors and Confidential Employees.

3. Conferences with Labor Negotiators; Government Code Section 54967.6 Academic Employees.

4. Conferences with Labor Negotiators; Government Code Section 54967.6 Classified Employees.

## **C. Reconvening Items**

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## 1. Pledge of Allegiance

Trustee George

## 2. Announcement of Action - Closed Session

The Board provided direction to administration regarding employee negotiations.

No other action was taken by the board in closed session.

## 3. Public Comment

# D. Stakeholder Reports

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## 1. Reports from Employee Organizations

Management Senate - Shannon Hill, President reported the following to the board:

- There was no meeting in November.
- The executive group and sub-committees are still working on a salary survey results proposal and an opt-out option regarding health benefits for management, supervisor, and confidential employees.

Academic Senate - Dr. Lara Baxley, President reported the following to the board:

- She acknowledge faculty honored at the Alpha Gamma Sigma annual teacher appreciation night; Greg Baxley, Chemistry, 11 years - Solveg Cooper, Business, 13 years - Jeff Gervasi, Mathematics, 1 year - Susan Iredale-Kline, Economics, 3 years - Michael Kinter, Mathematics, 16 years - Victor Krulikowski, Political Science, 17 years - Lise Mifsud, Anthropology, 13 years - Jennifer Sanders-Moreno, Mathematics, 14 years - Jim West, English, 19 years - Kathryn Zipperian, English, 18 years
- The Senate held two meetings in November in order to address the number of action items on their agenda. Items included review and feedback on the student equity plan and the mission statement, changes to the distance education template, board policy and administrative procedure, and the education master plan.
- She commented on the proposal to replace the Moodle® platform with Canvas®
- The Senate is working with CCFT regarding faculty service areas.
- She stated that the Senate would be looking at the textbook affordability act in spring. The statewide senate initially endorsed the bill, but a provision was added providing money to faculty who adopt open education resources. The statewide senate opposes this amendment.

CCFT - Dr. Debra Stakes, President presented the following written remarks to the board:

### 1. Efforts to increase compensation

CCFT has bargained in good faith and we are disappointed to be facing the prospect of going to impasse again. The salary request that we made will just put us at the average of the 14 comparable colleges, assuming none get a raise (which is unlikely given the robust state budget). I am working to get updated salary information that compares our step and column to our comparable colleges. I will send this information to the Board when it is in hand. The information from 2014-15, however, clearly shows that all of the faculty at every step and column remain at the bottom of their cohort, even with our 2% on-schedule increase from last year. We remain far behind the 16% cost of inflation since 2006 and we are actually losing money with the increase in our STRS contribution.

We are even losing PT faculty to Allen Hancock because the PT salaries there are now better than those at Cuesta College. Otherwise nothing has changed from the remarks that I made before the closed session in October, except more and more positive budget news from the State.

2. Thank you for the insurance pool. Once again, faculty express their appreciation to the one bright spot in our compensation - the faculty insurance pool. These funds reduce the out of pocket costs and make our insurance premiums more affordable. We ask again to put this into our contract rather than in a year to year Memorandum of Understanding.

3. CCFT is participating with the Senate on several joint task forces. Although Julie and I swore we would not do this again, the faculty evaluation task force has reconvened to revise the student evaluations for online courses. The evaluation tool is one of the problems illuminated by the large number of Distance Education course evaluations. The other is the habitually low rate of student response to the request which presents a biased and statistically invalid representation of the faculty member's ability.

4. We are also just beginning a task force effort to update the College list of "Faculty Service Areas" or FSAs. These define the disciplinary areas in which a faculty member can teach. We have programs and divisions with non-existent or outdated FSAs. Under Ed Code these are a mandatory subject of bargaining.

We will have our All Member meeting tomorrow to discuss all of these issues and our next steps.

CCCUE - Hunter Perry, President reported the following to the board:

- There is a membership meeting tomorrow during which they will review the last best offer from the district.

## 2. Reports from Board Members

Trustee Cadwell reported the following:

- The ASCC is planning more events for the semester
- The recent barn dance got 60-65 students back on campus for the event.

Trustee Sysak reported the following:

- He attended the CCLC Annual Convention. He noted that he attended the same high school and community college as one of the distinguished alumni recipients, Major General Peter James Gravett, Secretary (Ret), California Department of Veterans Affairs. They both also served on the LA Police Department.
- He attended Good Morning SLO with Dr. Stork.

Trustee Hitchman reported the following:

- He attended the CCLC Annual Convention. He noted a particular session that focused on diversity in hiring presented by Dr. Francisco Rodriguez, Chancellor, Los Angeles CCD.

Trustee George reported the following:

- She attended the CCLC Annual Convention. She stated that it was a great learning and networking opportunity. She commented on the top ten pitfalls of board governance, noting compliance with the brown act. She noted the significance of the new accreditation standards and the impact on the future of accreditation.
- She noted that there are a number of opportunities for the district to participate in the Chancellor's student success awards.
- She commented on participation of trustees on college committees and inquired as to how other districts address this issue.

Trustee Mullen stated that the board would discuss its topic of trustee participation on committees, noting that the board must strike a balance with regard to its responsibilities and accreditation. Trustee Sysak added that trustees are missing the emotional attachment to issues by not participating on committees.

Trustee Mitchell reported the following:

- She has been participating on the adhoc committee that is reviewing the board policy on the District's financial reserve.

Trustee Mullen reported the following:

- He attended the CalPoly annual alumni luncheon, noting Dr. Stork as one of this year's recipients.

## 3. Superintendent/President Report

Introduction of new employees.

Diane Bergantz - Bond Fiscal Analyst

Patrice Healy - Bond Construction Fiscal Analyst

Dr. Stork commented on the CCLC annual convention. He participated on a panel on "promise" scholarship programs. Shannon Hill moderated. He noted that sessions at convention allowed him to see how well the board is doing compared to others. He noted that Cuesta is out front on the issue of bond communications since the measure passed in November 2014. He thanked the Marketing Department and commented on the two full-pages in the Tribune published over the holiday. The district will continue its focus on ensuring the community remains informed.

He commented on the Alpha Gamma Sigma faculty appreciation night.

## **E. Institutional Reports**

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### **1. Financial Aid Office Efficiencies as related to Institutional Objective 1.6**

Sandee McLaughlin, Assistant Superintendent/Vice President, Student Services and Campus Centers presented the item and introduced Patrick Scott, Interim Director, Financial Aid.

Mr. Scott made a presentation to the board addressing the efficiencies financial aid had put in place in support of Institutional Objective 1.6

He noted the improvements that had been made and the significant increases in awarding financial aid to students.

Discussion took place regarding the target goals and persistence rate for first-time students as well as any data on how many students are lost due to financial impacts.

Trustee Hitchman commented on the positive impact the department has had on students and the clarity of the report.

### **2. Foundation Monthly Report of Gifts**

### **3. Measure L - Implementation**

Terry Reece, Director, Facilities Services, Planning and Capital Projects introduced the three principles of the companies who have partnered with the District on Measure L Bond projects, Randy Rominger - Kitchell Program Management Services, David Finn - Blach Construction, and Alan Kroeker - PMSM Architects.

The District has chosen to use the Construction Management Multi-prime method for its projects, headed up by Blach Construction.

Mr. Kroeker introduced the PMSM team.

Mr. Finn introduced the Blach construction team.

Mr. Rominger introduced the Kitchell management team.

Terry Reece introduced the team of Cuesta employees working on bond projects. He also noted the importance of taking the time from the professionals assembled and the board to show the volume and level of work required to facilitate work on bond projects, and the number of professionals it takes to accomplish the work.

Trustee George expressed her appreciation for the number of people who showed up and participated in the introductions and thanked them for their work.

Trustee Mullen thanked everyone on behalf of the board.

Chris Green, Assistant Superintendent/Vice President, reported on the activity of the Citizen's Oversight Committee and announced that Ann Grant had resigned from the committee. The District will recruit to replace the (taxpayer representative) slot.

Lauren Milbourne and representatives from 3I web consultants presented update on the Measure L website and gave an online demonstration of the new interactive maps.

Terry Reece stated that it was of ongoing importance to continue to improve the district's ability to communicate with the community. The web site will get better and better and new elements are added.

Terry Reece provided an update of the activities associated with ongoing bond projects and the planning for the second issuance.

## **F. Business Agenda**

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# 1. SLOCCCD Board of Trustees Annual Organizational Meeting

## **Election of Officers - President and Vice President of the Board of Trustees, and the District Clerk**

Nomination of Pat Mullen as Board President

Motion by Angela Mitchell, second by Barbara George

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Barbara George, Richard Hitchman, Pete Sysak, Angela Mitchell, Student Trustee Cadwell -  
Advisory Vote-

Discussion took place regarding progression of members as board president. The board could add the development of a succession plan as a goal. The Superintendent/President will help develop an outline and proposal for the board to discuss at a future meeting and add board leadership succession planning to the board goals. Discussion included the recommendation that all members attend the Community College League's Trustee Chair Workshop and have current president and vice president mentor other members.

Nomination Angela Mitchell as Board Vice President

Motion by Barbara George, second by Pete Sysak.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Barbara George, Richard Hitchman, Pete Sysak, Angela Mitchell, Student Trustee Cadwell -  
Advisory Vote-

Nomination Dr. Gil Stork as District Clerk.

Motion by Barbara George, second by Dan Cadwell.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Barbara George, Richard Hitchman, Pete Sysak, Angela Mitchell, Student Trustee Cadwell -  
Advisory Vote-

## **Date, Time, and Place of Regularly Scheduled Board Meetings**

Approve the proposed board meeting schedule for 2016 as presented.

Motion by Angela Mitchell, second by Barbara George.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Barbara George, Richard Hitchman, Pete Sysak, Angela Mitchell, Student Trustee Cadwell -  
Advisory Vote-

Hold a meeting in south county within the next 6 months, location to be determined based on availability.

Motion by Pete Sysak, second by Richard Hitchman.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Barbara George, Richard Hitchman, Pete Sysak, Angela Mitchell, Student Trustee Cadwell -  
Advisory Vote-

**Appoint a District Representative who will attend the Annual Governing Boards Representatives' Meeting, typically held after the San Luis Obispo County School Board Association (SLOCSBA) Annual Fall Dinner Meeting in October. This individual's only responsibility is to help select members of the County Committee on School District Organization.**

Nomination of Richard Hitchman as the District Representative.

Motion by Richard Hitchman, second by Pete Sysak.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Barbara George, Richard Hitchman, Pete Sysak, Angela Mitchell, Student Trustee Cadwell -  
Advisory Vote-

**Appoint a Liaison Representative to the SLOCSBA. This individual represents the San Luis Obispo County Community College District (SLOCCCD) Board of Trustees at the SLOCSBA Executive Board Meetings. The same person may serve as the District Representative.**

Nomination of Richard Hitchman as Liaison Representative to the SLOCSBA.

Motion by Angela Mitchell, second by Barbara George.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Barbara George, Richard Hitchman, Pete Sysak, Angela Mitchell, Student Trustee Cadwell -  
Advisory Vote-

**Appointment of Board of Trustees Audit Review Committee.**

Recommendation to have Angela Mitchell and Barbara George to continue as members of the Audit Review Committee.

Motion by Pete Sysak, second by Dan Cadwell.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Barbara George, Richard Hitchman, Pete Sysak, Angela Mitchell, Student Trustee Cadwell -  
Advisory Vote-

**Approval of Superintendent/President or Assistant Superintendent/Vice Presidents as Authorized Agent of the Board of Trustees.**

Motion by Pete Sysak, second by Richard Hitchman.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Barbara George, Richard Hitchman, Pete Sysak, Angela Mitchell, Student Trustee Cadwell -  
Advisory Vote-

**Authorization of Superintendent/President and Assistant Superintendents/Vice Presidents as Agents of the Board of Trustees for items such as Revolving Funds, Payroll Orders, Warrant Listings, Applications for Funds, and Reports.**

Motion by Angela Mitchell, second by Barbara George.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Barbara George, Richard Hitchman, Pete Sysak, Angela Mitchell, Student Trustee Cadwell -  
Advisory Vote-

**Authorization of Superintendent/President and Assistant Superintendents/Vice Presidents as Agents of the Board of Trustees for Contracts.**

Motion by Barbara George, second by Angela Mitchell.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Barbara George, Richard Hitchman, Pete Sysak, Angela Mitchell, Student Trustee Cadwell -  
Advisory Vote-

Trustee Mullen requested a future discussion on who else may be eligible to be agents for the District.

**Approval of Management Group beginning December 1, 2015, for one year.**

- Superintendent/President
- Assistant Superintendent/Vice President, Administrative Services
- Assistant Superintendent/Vice President, Academic Affairs
- Assistant Superintendent/Vice President, Student Services and College Center
- Dean, North County Campus and South County Center
- Dean of Academic Affairs, Arts, Humanities, and Social Sciences
- Dean of Academic Affairs, Sciences and Mathematics
- Dean of Academic Affairs, Workforce and Economic Development
- Dean of Student Services
- Executive Director, Human Resources and Labor Relations

- Executive Director, Advancement / Foundation
- Executive Director, Information Systems and Technology

Motion by Richard Hitchman, second by Dan Cadwell.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Barbara George, Richard Hitchman, Pete Sysak, Angela Mitchell, Student Trustee Cadwell - Advisory Vote-

**Endorse NP/SF 405, Statement of Facts - Roster of Public Agencies Filing, as presented.**

Motion by Pete Sysak, second by Richard Hitchman.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Barbara George, Richard Hitchman, Pete Sysak, Angela Mitchell, Student Trustee Cadwell - Advisory Vote-

## 2. Curriculum Recommendations

Cherie Moore, Curriculum Committee Chair presented the curriculum recommendations.

Approve the Curriculum recommendations with course cap changes as noted.

Motion by Angela Mitchell, second by Richard Hitchman.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Richard Hitchman, Pete Sysak, Student Trustee Cadwell - Advisory Vote-

## 3. SLOCCCD Educational Master Plan Review

Discussion took place addressing Trustee Sysak's questions at the last meeting.

Dr. Deb Wulff, Assistant Superintendent/Vice President, Academic Affairs presented a chart to the board providing responses to Trustee Sysak. This item has been added to the original agenda item for the record.

Indepth discussion took place regarding the use of traditional data methods or commissioned studies from the San Luis Obispo Council of Governments (SLOCOG). The conversation noted the need for the data from the County Clerk's office to match that of the study. Trustee Mitchell noted that each city has a representative on the SLOCOG.

Contact each city clerk in the county to obtain data on populations and county for unincorporated populations.

Motion by Pete Sysak, second - none.

Final Resolution: Motion dies for lack of a second.

Dr. Wulff presented the draft of part 2 chapter 2.

Dr. Wulff presented the draft of part 3 chapter 2. She noted that this section generated the most interest and controversy regarding the data, which reflects harsh reality.

She stated that the Academic Senate was providing feedback.

Discussion took place with regard to serving target populations and improving capture rate.

Discussion took place regarding the interest in dual enrollment by local school districts and its possible impact. The conversation included the purpose of dual enrollment and how the program could impact continued enrollment by students who do not successfully complete courses. Dr. Lara Baxley, Academic Senate President noted that research on dual enrollment showed an increased capture and persistence rate for students who participate.

Discussion took place regarding proposed institutional goals and the potential effectiveness of non-credit programs versus credit programs in South County. The conversation included high school capture rates from South County and what the district is doing to meet changing needs.

## 4. San Luis Obispo County Community College District Mission Statement

The Superintendent/President explained why the timeline for reviewing the mission statement as prescribed in the Integrated Planning Manual was changed in order to coincide with the development of the new Education Master Plan.

Approve the revised mission statement, as presented.

Motion by Richard Hitchman, second by Student Trustee Cadwell -Advisory Vote-.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Richard Hitchman, Pete Sysak, Student Trustee Cadwell - Advisory Vote-

## 5. Student Equity Plan

Dr. Deb Wulff, Assistant Superintendent/Vice President, Academic Affairs Nicole Albertson, Director of Student Equity and Success Centers, and lauded the work she has accomplished in such a brief period.

Ms. Albertson reported on the background and legislation associated with the program, and how the plan was developed. She commented on specific updates and improved data in the plan.

She commented on 2015-2016 allocation.

Discussion took place with regard to foster youth and how the plan addresses their needs. Ms. Alberson noted that data on foster youth was vague and difficult to collect. She stated that the CAFE program would impact foster youth across all indicators.

Approve the proposed Student Equity Plan, as presented.

Motion by Pete Sysak, second by Angela Mitchell.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Richard Hitchman, Pete Sysak, Student Trustee Cadwell - Advisory Vote-

## 6. Discussion on Budget Development and College Planning

Chris Green, Assistant Superintendent/Vice President, Administrative Services provided a statewide budget update, including the 2016-2017 outlook and the LAOs fiscal outlook and risks.

An update on the district's water conversation efforts was presented to the board.

## 7. Board Policy Review - BP/AP 5040 Student Records, Directory Information and Privacy Information (Revised)

Approve Board Policy 5040 - Student Records, Directory Information and Privacy Information, as presented.

Motion by Pete Sysak, second by Angela Mitchell.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Barbara George, Richard Hitchman, Pete Sysak, Student Trustee Cadwell -Advisory Vote-  
Not Present at Vote: Angela Mitchell

## 8. Board Policy Review - AP 5011 Admissions and Concurrent Enrollment of High School and Other Young Students Special Part Time Students



## (Enrichment)

Information only.

### 9. Board Policy Review - BP/AP 5130 Financial Aid (New)

Approve BP 5130 Financial Aid, as presented.

Motion by Pete Sysak, second by Barbara George.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Barbara George, Richard Hitchman, Pete Sysak, Student Trustee Cadwell -Advisory Vote-  
Not Present at Vote: Angela Mitchell

### 10. Board Policy Review - BP 5140 Disabled Student Programs and Services (Revised), Retire/Rescind BP/R 6520

Approve Board Policy 5140, Disabled Student Programs, as presented, retire BP 6520 and rescind all language herein.

Motion by Student Trustee Cadwell -Advisory Vote-, second by Barbara George.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Barbara George, Richard Hitchman, Pete Sysak, Student Trustee Cadwell -Advisory Vote-  
Not Present at Vote: Angela Mitchell

### 11. Board Policy Review - BP 2510, Minimum Standards for Participation in Local Decision Making

Approve recommended changes to BP 2510 by the Academic Senate, as presented.

Motion by Richard Hitchman, second by Barbara George.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Richard Hitchman, Pete Sysak, Student Trustee Cadwell -  
Advisory Vote-

### 12. Board Development Plan - Board Goals Assessment

The board reviewed the board goals assessment. Trustee Mullen noted that the district dialogs discussions were richer this year. Trustee Mitchell added that the district received good feedback.

### 13. Access to District Property for Proposed Housing Project

Chris Green, Assistant Superintendent/Vice President, Administrative Services provided background on proposal to Cuesta to develop a housing project that requires a right of way on North County property.

Discussion took place with regard to options available to the district, i.e., lease, sell, or not in best interest. It was noted that nothing had been explored.

Discussion took place regarding the possible impact to the district, surrounding neighborhoods, and future college projects.

Through consensus, the board decided to not give any consideration to the proposal for access to district property in the North County.

### 14. Proposed list of agenda items for the next regularly scheduled meeting.

Trustee Sysak asked for a future item that describes the process for starting a new program and sports programs.

Trustee George noted the District's 90 day window for taking action on the Hollister Adobe.

## **G. Non-Bond Project/Facilities Contracts**

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### **1. Public Hearing Gov Code 4217 Information Technologies Server Room Stand-Alone AC Units for Mainframe Room San Luis Obispo Campus**

Trustee Mullen recessed the meeting and convened the GovCode 4217 public hearing.

Terry Reece, Director, Facilities Services, Planning, and Capital Projects briefed the board on the hearing requirements for the Information Technologies Server Room Stand-Alone AC Units for Mainframe Room San Luis Obispo Campus.

Deem the Information Technologies Server Room Stand-Alone AC units for Mainframe Room San Luis Obispo Campus project to be energy saving, and authorize the Vice President of Administrative Services to proceed in negotiations with the most qualified bidder.

Motion by Angela Mitchell, second by Barbara George.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Richard Hitchman, Pete Sysak, Student Trustee Cadwell - Advisory Vote-

The meeting was reconvened.

## **H. Bond Project/Facilities Contracts**

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### **1. Rejection of All Bids for the Cuesta College NCC- Campus Center Partial Demolition**

Terry Reece, Director, Facilities Services, Planning, and Capital Projects briefed the board on the recommendation to reject all bids for the Cuesta College NCC- Campus Center partial demolition project.

Reject all bids for the Cuesta College NCC- Campus Center Partial Demolition

Motion by Richard Hitchman, second by Angela Mitchell.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Richard Hitchman, Pete Sysak, Student Trustee Cadwell - Advisory Vote-

## **I. Consent**

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### **1. Approval of Consent Agenda**

Resolution: Approve those items published on the consent agenda, as presented.

Approve those items published on the consent agenda, as presented.

Motion by Student Trustee Cadwell -Advisory Vote-, second by Pete Sysak.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Richard Hitchman, Pete Sysak, Student Trustee Cadwell - Advisory Vote-

## 2. Board Minutes - November 4, 2015

Resolution: Adopt the draft minutes of the November 4, 2015 regular board meeting, as presented.

Approve those items published on the consent agenda, as presented.

Motion by Student Trustee Cadwell -Advisory Vote-, second by Pete Sysak.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Richard Hitchman, Pete Sysak, Student Trustee Cadwell -  
Advisory Vote-

## 3. Payroll Orders for November 2015

Resolution: Accept the payroll orders for November 2015, as presented.

Approve those items published on the consent agenda, as presented.

Motion by Student Trustee Cadwell -Advisory Vote-, second by Pete Sysak.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Richard Hitchman, Pete Sysak, Student Trustee Cadwell -  
Advisory Vote-

## 4. Warrant Listings for November 2015

Resolution: Accept the warrant listings for November 2015, as presented.

Approve those items published on the consent agenda, as presented.

Motion by Student Trustee Cadwell -Advisory Vote-, second by Pete Sysak.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Richard Hitchman, Pete Sysak, Student Trustee Cadwell -  
Advisory Vote-

## 5. Public Employee Appointments; Government Code Section 54957(b) - Employee Appointments, Changes, Resignations, Retirements, Disciplines, Dismissals and Releases

Resolution: Approve public appointments, changes, resignations, retirements, disciplines, dismissals and releases  
as presented.

Approve those items published on the consent agenda, as presented.

Motion by Student Trustee Cadwell -Advisory Vote-, second by Pete Sysak.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Richard Hitchman, Pete Sysak, Student Trustee Cadwell -  
Advisory Vote-

## 6. Salary Adjustments for Short-Term Temporary and Student Employees

Resolution: Approve the revised salary schedule as presented.

Approve those items published on the consent agenda, as presented.

Motion by Student Trustee Cadwell -Advisory Vote-, second by Pete Sysak.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Richard Hitchman, Pete Sysak, Student Trustee Cadwell - Advisory Vote-

## 7. Review the Quarterly Financial and Budget Report, CCFS-311 and Approve the 2015-2016 Budget Transfer Financial Activity Report for the Quarter ending September 30, 2015

Resolution: Approval of the 2015-2016 Budget Transfer Financial Activity Report, as presented.

Approve those items published on the consent agenda, as presented.

Motion by Student Trustee Cadwell -Advisory Vote-, second by Pete Sysak.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Richard Hitchman, Pete Sysak, Student Trustee Cadwell - Advisory Vote-

## 8. Proposed New Job Descriptions for Classified Designations

Resolution: Approval of the proposed new job descriptions for Bilingual Student Services Site Specialist and Registered Nurse, Student Health Services, as presented.

Approve those items published on the consent agenda, as presented.

Motion by Student Trustee Cadwell -Advisory Vote-, second by Pete Sysak.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Richard Hitchman, Pete Sysak, Student Trustee Cadwell - Advisory Vote-

# J. Discussion

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## 1. December Monthly Board Self Evaluation

1) Does the board receive and review regular financial performance reports, and validate fiscal accountability through financial audits?

Trustee Cadwell - Acknowledged that the board receives regular reports.

Trustee Mullen - Stated that audits are accepted and approved in open session.

Trustee Sysak - Noted that the reports the board has received are positive, accurate, and up-to-date.

Trustee Hitchman - Concurred, stating that he was pleased with the quality and when decisions are made the data is accurate. He thanked Chris Green for his work.

Trustee George - Agreed, noting her tremendous respect for Chris Green and the service he provides to the district. She commented on the quarterly report and its presence on the consent agenda, noting their main responsibility of ensuring the fiscal health of the district, and that these reports convey the performance of the district. She stated that she would like to see it back on the business agenda.

Discussion took place with regard to placing the financial reports back on the regular business agenda. It was agreed that Mr. Green would place the mid-year report on the business agenda.

Trustee Mitchell - Noted the outstanding audits the district has received.

Trustee Mullen - Noted how the importance of this issue was driven home during accreditation - the board is responsible for fiscal integrity of institution. He stated that he was pleased with the fiscal health and activities of the district, and that transparency is building credibility.

Dr. Stork - Included comments on the successful Foundation audits.

The meeting adjourned at 7:51 p.m.

## **K. Adjournment**

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### 1. Next Meeting