



College Council Meeting Agenda

November 27, 2018 | 2:00 -3:30 p.m. | 3134/N3213

Committee Description

College Council is a central committee that acts as an advisory group to the Superintendent/President for Board policies, administrative procedures and district goals, plans and priorities. It is a communication vehicle for recommendations and proposals that come through the participatory governance system and serves as a clearinghouse for college-wide information. College Council is responsible for approving new college-wide committees and revisions to existing college-wide committees, acknowledging and reviewing initiatives and end-of-the-year assessments from specified content committees, conducting and analyzing the faculty hiring prioritization process, providing new program development recommendations to Planning and Budget and the Academic Senate, providing new restrictive fund faculty recommendations to Planning and Budget and reviewing proposals and making recommendations for program revitalization, suspension, and/or discontinuance.

Committee members:

X	Jill Stearns, Superintendent/President, <i>Ex-Officio, non-voting</i>
X	Deb Wulff, Vice President for Academic Affairs, Co-Chair of College Council
X	Bret Clark, Division Chair, Co-Chair of College Council
X	Mark Sanchez, Vice President for Student Services and College Centers
X	Dan Troy, Vice President for Administrative Services, <i>Ex-Officio, non-voting</i>
	Maria Escobedo, Dean for North County Campus and South County Center
X	Madeline Medeiros, Interim Dean of Humanities Academic Affairs
X	John Cascamo, Dean of WED Academic Affairs
X	Catherine Riedstra, Dean of Student Services
	Camri Wilson, ASCC President

X	Cherie Moore, Applied Behavioral Sciences Division Chair
X	Stacy Millich, Academic Senate President
X	Hunter Perry, Cuesta College Classified United Employees Representative
	Susan Kline, Business Education Division Chair, Interim
X	Anthony Gutierrez, Coordinator, Student Life and Leadership, service faculty
X	Debra Stakes, Physical Sciences, CCFT
X	Jodi Meyer, North County Faculty Representative
X	Steve Leone, English Division Chair
X	Shannon Hill, Management Senate Representative
	Guest: Ryan Carnal, Heidi Webber, Lara Baxley

Committee Initiatives 2018-2019:

ACCJC Standard(s)	Completed	In Progress / Ongoing	
		X	1. Monitor the progress of the 2020 Comprehensive Self- Evaluation Report
		X	2. College Council will collaborate with the Academic Senate to review and/or update the faculty prioritization process
		X	3. Monitor the progress of the Guided Pathways plan
		X	4. Improve communication to the college community regarding college council

AGENDA ITEMS	Notes
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<p>1. Call to Order</p> <ul style="list-style-type: none"> a. TIME KEEPER: S. Millich b. COMPUTER: C. Riedstra c. DISCUSSION MEDIATOR: None d. Approve meeting agenda e. Approve minutes from October 23, 2018 meeting 	<p><u>Meeting Agenda</u> Motion to approve: D. Troy Second:? Motion passed unanimously</p> <p><u>October 23rd Minutes</u> Motion to approve: S. Hill Second: J. Meyer Motion passed unanimously</p> <ul style="list-style-type: none"> • Minutes discussion: committee discussed option of recording key points in the minutes, rather than transcribing word-for-word. Items needing particular attention will be highlighted in the minutes with special notation. <p>Motion to approve change in recording-style of minutes: S. Leone Second: D. Troy Motion passed unanimously</p>
<p>2. Ad Hoc Committee to Review Mission Statement</p> <p>The San Luis Obispo County Community College District mission describes the intended student population and the services that the college promises to provide to the community. As such, all district planning processes begin with the mission, as shown by its position at the top of the district’s model of integrated planning. San Luis Obispo County Community College District reviews its mission every three years and either reaffirms or revises the mission. The review process solicits feedback district-wide and all comments are considered by the College Council when preparing a recommendation to the Superintendent/President.</p> <p>Mission Statement with Standards Timeline and Process for Reviewing the SLCCCD Mission</p> <p>Proposal: College Council appoints an ad hoc group to review, and either recommends reaffirming or revises, the mission statement.</p>	<ul style="list-style-type: none"> • January 2019 begins the process of updating the mission statement. Would like to identify who would be willing to work on the update. • This team would also work on the statewide Vision of Success Goals. This is part of the funding formula. Having the same group makes sense because they are tied together. • Having a smaller group in the past has worked well. • The number of faculty, administrators, managers, etc. to work on it. <ul style="list-style-type: none"> ○ 3 faculty, 1 classified, 1 manager, and the president ○ each faculty from a different cluster ○ Would someone represent Guided Pathways? ○ 1 faculty member from each cluster? • Deb will work with Stacy and people from classified to select members for their areas. <p>Motion to approve creating an ad hoc group to review and revise the mission statement and align the goals with the mission: D. Wulff Second: B. Clark Motion passed unanimously</p>

<p>2. AP 7120 Faculty Hiring Policy</p> <p>The Academic Senate Council approved AP 7120 in the Spring of 2018. It was sent to the President’s Office for inclusion on the Board of Trustees agenda, as an Information Item. Dr. Stork indicated that he had some concerns about the changes and thought the incoming President should have input before implementing. Following a meeting with Dr. Stearns and Melissa Richerson, a few additional changes were made to the policy. The Academic Senate Council provided feedback on the item on November 9, 2018.</p> <p>AP 7120 Faculty Hiring Procedure-Red Line AP 7120 Faculty Hiring Procedure-Clean</p> <p>Proposal: Provide feedback before the item goes to Academic Senate for approval on November 30, 2018.</p>	<ul style="list-style-type: none"> • Current revisions reflect consistency in the language. • EEO compliance offer either a member of the hiring committee (not the chair), or someone from HR if faculty member doesn’t want the role. • Why was the EEO not to be the chair? All Chairs have gone through EEO training. Rationale in EEO community is having individuals who monitor compliance exclusively without a stake in who gets elected. It’s not possible to have someone separate on every committee to watch EEO compliance. Makes sense to have someone on the committee who is only responsible for interviewing and EEO compliance. • There is also equivalency clean-up in the policy. • Would like it in place for January for faculty hiring. • All changes reflect work with HR.
<p>4. Guided Pathways Update</p> <p>Since the last time this item was brought to College Council, feedback has been incorporated from both the College Council and the Academic Senate Council. The Academic Senate Council approved the Guided Pathways Implementation Team on November 9, 2018. The most significant changes have been to make this a task force instead of a standing committee and the composition has changed somewhat to address all feedback.</p> <p>Guided Pathways Implementation Team-Red Line Guided Pathways Implementation Team-Clean</p> <p>Proposal: College Council approves the Guided Pathways Implementation Team.</p>	<ul style="list-style-type: none"> • Came before college council a few weeks ago. All feedback from that meeting and the Academic Senate were incorporated. • Can a faculty representative be the coordinator from Basic Skills? According to what we have, yes. This was left open to be approved by the Academic Senate president. With the money coming in, it makes sense to have the BSI coordinator as part of the committee. <ul style="list-style-type: none"> ○ Add bullet that at least one of these people should be BSI coordinator? Yes. ○ Why do they need to be on there when we are talking about Guided Pathways? There’s little Guided Pathways money. BSI dollars could be used. The money needs to be ready when planning. • Propose to approve, subject that it goes back to senate, with amendment that BSI wording will be added. <ul style="list-style-type: none"> ○ Shouldn’t have to go back to Academic Senate. It covers all areas on campus.

	<ul style="list-style-type: none"> ○ If we are going to change faculty make-up, it should go back to AS. ● In previous discussion, we discussed people coming on “as needed” to keep the group small. Should BSI be a part now, or come in as needed? <ul style="list-style-type: none"> ○ Could use same kind of funding proposal string as before. If the team needs funds, they take a proposal to various funding groups to get the funding. ○ Guided Pathways is college wide. BSI coordinator will have a voice. ● Could there be sub-groups? The committee could create sub-groups or use experts from particular fields to help do the work. ● Statement says the team will be evaluated at the end of the year. We could also evaluate membership. <p>Motion to approve the proposal as written, with an amendment saying 3 instructional faculty: B. Clark Second: S. Leone Motion passed unanimously.</p>
<p>5. Faculty Prioritization Evaluation Process</p> <p>College Council reviews the Institutional Faculty Prioritization Process Survey, ensuring the questions reflect the intentions of the process and align with the current Faculty Prioritization Handbook.</p> <p>Faculty Prioritization Process Survey Questions</p> <p><u>Proposal:</u> College Council reviews survey questions used previously and makes recommendations that will be implemented before survey is distributed.</p>	<ul style="list-style-type: none"> ● Process was changed this year. Would be good to get feedback before we send it out this year. ● Once we get feedback, send it to Academic Senate to share feedback. ● It would benefit from additional prompts. <ul style="list-style-type: none"> ○ Asking for a narrative to explain changes you would like to see in objective, subjective, administrative, and cluster ranking processes. Could that be integrated into the areas, so we don’t add a new questions? ○ Academic Senate gets input from the general group as well as the participants. ○ Should get feedback on more than the percentages. ● Senate is developing a task force. If we bring updated document to next meeting and send out at beginning of the year, the Academic Senate can look at results at first meeting.

- If it comes back on Dec 11 and sent on 12th, people have time to submit. It can be resent at beginning of the year for those who didn't do it.
 - Just add feedback boxes. The task force will have time to look at it and get it sent out asap. Get as much of the editing done to get it approved.
 - Deb will add objective piece, Steve will edit wording/narrative
- Motion to approve the survey changes prepared by Steve and Deb, with the update coming to the December 11 meeting:** S. Millich
 Second: M. Medeiros
 Motion passed unanimously.

Next Meeting will be on January 22, 2019 in room 3134/NC 3213

Standing Reports

- **Planning and Budget Committee**
- **Academic Senate Council**
- **Content Committees:**
 Accreditation Steering Committee
 Distance Education Committee
 Enrollment Management Committee
 Equity and Student Success Committee
 Institutional Effectiveness Committee
 Institutional Program, Plan and Review Committee
 Strategic Planning Committee
 Technology and Web Committee

Planning and Budget:
 New funding strings SCFF-how to communicate issues to funding changes to the community.

Academic Senate
 Approved Program Mapper and the funding and implementation team
 Approved peer online course reviewer. Cuesta faculty will be trained to evaluate courses before they go on OEI website.

Accreditation
 Continuing process
 Some areas have been done

Enrollment Management
 Looking at national student enrollment

Enrollment Management
 Hiring 3rd party consultant to work with us. Piece is tied to the reorganization of Student Services
 Should be integrated with everyone else. Can't short the students we have by serving the international students.