

SLOCCCD Board of Trustees (Wednesday, June 5, 2019)

Generated by Todd Frederick on Thursday, June 13, 2019

Members present

Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

A. Convening Items

Procedural: 1. Call to Order/Roll Call/Establish Quorum

Meeting convened at 2:30 p.m.

Action: 2. Approval of Agenda

Approve the agenda for the June 5, 2019 regular board meeting as presented.

Motion by Angela Mitchell, second by Mary Strobridge.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Mary Strobridge

Information, Procedural: 3. South County Real Estate Negotiation Notification; Government Code Section 54956.8

Dr. Stearns identified the properties covered in closed session discussion with negotiators.

Information: 4. Public Comment on Closed Session Items

None

B. Closed Session

Discussion: 1. Public Employee Performance Evaluation; Government Code, Section 54957(b)

Action, Discussion: 2. Conferences with Labor Negotiators; Government Code Section 54967.6, Classified Employees

Action, Discussion: 3. Conferences with Labor Negotiators; Government Code Section 54967.6, Academic Employees

Action, Discussion: 4. Conferences with Labor Negotiators; Government Code Section 54967.6, Unrepresented Employees; Management, Supervisors and Confidential Employees.

Action, Discussion: 5. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957

Discussion: 6. Conference with Legal Counsel, Significant Exposure to Litigation, Pursuant to Government; One Case - Personal Property

Discussion, Information, Procedural: 7. South County Real Estate Negotiation Notification; Government Code Section 54956.8

C. Reconvening Items

The meeting reconvened in regular open session at 4:18 p.m.

Procedural: 1. Pledge of Allegiance

Trustee Mitchell

Procedural: 2. Announcement of Action in Closed Session

The Board conducted its monthly mutual review of the Superintendent/President's goals.

No action was required by the Board regarding closed session items B.2 through B4, employee negotiations.

The Board ratified the dismissal of one probation employee effective May 6, 2019.

The Board instructed the Superintendent/President to take no new action regarding South County real estate negotiations and continue with current efforts.

Procedural: 3. Oath of Office - Student Trustee

Dr. Stearns administered the oath of office to Lindsay Bachman, student trustee, 2019-20 academic year

Information: 4. Introductions and Recognitions

Dr. Jason Curtis, Dean of Academic Affairs, introduced the following personnel.

- Rico Carvalho – Athletic Equipment Technician
- Lana Nelson – Nursing & Allied Health Academic Success Specialist
- Cheyenne Winn – Biology Laboratory Technician

John Stokes, Engineering/Tech Division Chair, introduced the medalist of the Skills USA regional competition. He noted that Cuesta College had medalists at the national competition for 12 consecutive years.

Brett Allen, faculty and Skills USA Advisor, presented one of the gold medals to the Superintendent/President and Board President.

Stacy Millich, outgoing Academic Senate President and the President-Elect and former Senate presidents recognized Dr. Deb Wulff upon her departure from Cuesta College after 12 years. The senate representatives presented a Resolution of Appreciation from Academic Senate.

Stacy Millich introduced Roland Finger, new Academic Senate President.

Information: 5. Public Comment

None

D. Consent

Action (Consent): 1. Consent Agenda

Approve those items published on the consent agenda, as presented.

Motion by Barbara George, second by Mary Strobridge.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

Action (Consent), Minutes: 2. Board Minutes - May 1, 2019

Approve those items published on the consent agenda, as presented.

Action (Consent): 3. Payroll Orders for May 2019

Approve those items published on the consent agenda, as presented.

Action (Consent): 4. Warrant Listings for May 2019

Approve those items published on the consent agenda, as presented.

Action (Consent): 5. Public Employee Appointments - Employee Appointments, Changes, Resignations, Retirements, Disciplines, Dismissals and Releases

Approve those items published on the consent agenda, as presented.

Action (Consent): 6. Revised Salary Schedules for Full-time and Part-time Faculty, Division Chairs, North County Coordinators, Non-Credit, Classified, Confidential, Supervisor and Management Employees

Approve those items published on the consent agenda, as presented.

Action (Consent): 7. Manager Employment Contracts

Approve those items published on the consent agenda, as presented.

Action (Consent): 8. Review the Quarterly Financial and Budget Report, CCFS-311 and Approve the 2018-2019 Budget Transfer Financial Activity Report for the Quarter ending March 31, 2019

Approve those items published on the consent agenda, as presented.

Action (Consent): 9. Cuesta College Foundation Agreement for Services, Facilities and Equipment 2019-2020

Approve those items published on the consent agenda, as presented.

E. Business Agenda

Action: 1. SLOCCCD Resolution 09-19, Acknowledging Dr. Deborah Wulff

Approve SLOCCCD Resolution 09-19, Acknowledging Dr. Deborah Wulff, as presented.

Motion by Angela Mitchell, second by Patrick W Mullen.

Final Resolution: Motion Passed by roll-call vote

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

Action: 2. SLOCCCD Resolution 10-19, Acknowledging Terry Reece

Approve SLOCCCD Resolution 10-19 Acknowledging Terry Reece, as presented.

Motion by Angela Mitchell, second by Mary Strobridge.

Final Resolution: Motion Passed by roll-call vote

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

Action, Discussion: 3. Curriculum Recommendations

Alex Kahane, Committee Chair presented curriculum recommendations to the Board.

Approve the Curriculum recommendations, as presented.

Motion by Patrick W Mullen, second by Barbara George.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

Action: 4. Retired Faculty Emeritus Recommendations

Approve the recommendations to confer faculty emeritus status for Deborah Barker, as presented.

Motion by Barbara George, second by Angela Mitchell.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

Action, Discussion: 5. Parking Permit Fee Increase Proposal, SLOCCCD Resolution No. 08-19 Parking Permit Fees

Dan Troy, Assistant Superintendent/Vice President, Administrative Services, addressed the following Board concerns regarding the parking permit fee increase:

- increasing fees on students in need - students on fee waivers will not see any increase.
- expanded survey of colleges - 51 colleges were surveyed with the average parking fee at \$45/student
- time spent with ASCC discussing the issue - the students agreed with regard to the importance in maintaining parking lots and providing public safety.
- disparity between fees for staff and students - both will go up \$5.
- the fee for staff is a negotiable item and can be address in future negotiations.

Discussion took place regarding the level of service public safety provides, ongoing decline in revenue, and the ongoing burden to students.

Discussion took place with regard to future considerations for alternative methods of funding for public safety, and a change in the split between restricted and general funds.

Approve SLOCCCD Resolution 08-19 Raise Parking Permit Fees, as presented.

Motion by Angela Mitchell, second by Patrick W Mullen.

Final Resolution: Motion Passed by roll-call vote

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

Discussion, Information: 6. 2019-2020 CCAP Agreements

Dr. Deb Wulff, Assistant Superintendent/Vice President, Academic Affairs, acknowledged the work of Sabrina Robertson and the success of the development of this program. She noted an approximate increase in FTES of 18 percent with regard to dual enrollment, and expressed the need to continue the effort on building enrollment.

Action, Information: 7. Board Policy Review: BP 4050 Articulation

Approve Board Policy 4050 Articulation, as presented.

Motion by Patrick W Mullen, second by Barbara George.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

Action, Discussion: 8. Board Annual Self-Evaluation Assessment Instrument

Approve the Board Self-Evaluation Assessment Instrument for 2018-2019, as presented

Motion by Patrick W Mullen, second by Mary Strobridge.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

Information: 9. Student Equity Plan

Dr. Wulff briefed the board on the development and presentation of the Equity Plan. She acknowledged Que Dang, Erin Lastreto, and Mia Ruiz for their leadership, work, and collaboration. The Plan has been appropriately vetted through the participatory governance process, and is aligned with the Chancellor's guidelines. It combines Student Equity, 3SP, and Basic Skills.

Plans working together:

- Master Plan
- Strategic Plan
- Equal Employment Opportunity Plan
- Guided Pathways Plan
- Local Goals
- Student Equity Plan

Trustee George noted the work of the college, and commented on efforts to address achievement gaps.

Discussion took place regarding the number of emancipated foster youth who have been served and the success of the café program.

Discussion took place with regard to eliminating achievement gaps by 2026 and whether that goal is attainable. Dr. Wulff noted that Cuesta was one of the first colleges to implement AB705.

Discussion took place regarding data and inconsistencies in the reporting and analysis.

Discussion, Information: 10. Update on the 2020 Institutional Self-Evaluation Report

Dr. Deb Wulff, Assistant Superintendent/Vice President, Academic Affairs, provided an update to the board regarding the development and progress of the Institutional Self-Evaluation Report.

Action: 11. 2021-2025 Five-Year Capital Outlay Plan

Terry Reece, Director, Facilities Services, Planning, and Capital Projects, presented the 5-Year Capital Outlay Plan.

Discussion took place with regard to capacity on the North County Campus since completion of bond construction projects.

Approve the District's Order of Priority for the 2021-2025 Five-Year Capital Outlay Plan, and the Initial Project Proposal (IPP) for the SLO Science Forum modernization, as presented.

Motion by Angela Mitchell, second by Barbara George.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

Action: 12. PG&E Grant of Easements at Cuesta College's San Luis Obispo Campus and North County Campus for Electric Vehicle Changing Stations Infrastructure Support

Approve the proposed PG&E Grant of Easements at Cuesta College's San Luis Obispo Campus and North County Campus for Electric Vehicle Changing Stations Infrastructure Support, as presented.

Motion by Angela Mitchell, second by Student Trustee Bachman -Advisory Vote-.

Final Resolution: Motion Passed

Yes: Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge
Abstain: Patrick W Mullen

Discussion, Information: 13. Budget Development and College Planning

Dan Troy, Assistant Superintendent/Vice President, Administrative Services discussed the following:

- Recommendations from the Chancellor's office on the Student Centered Funding Formula (SCFF) – rationalization and reduction of costs.

- The May revise.
- Legislative process and committees.
- Buy-down of STRS/PERS obligations.
- Additional funds for full-time faculty hiring.

Action, Discussion: 14. San Luis Obispo County Community College District Mission Statement

Approve the SLOCCCD Mission Statement, as presented.

Motion by Barbara George, second by Patrick W Mullen.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

Action, Discussion: 15. Proposed agenda items for the next regularly scheduled meeting.

June 19, 2019, Board Budget Workshop and Self-Evaluation

Closed Session

Public Employee Performance Evaluation

Budget Workshop

Action/Discussion/Information

Tentative Budget 2019-20

Board Annual Self-Evaluation

July 3, 2019, regular meeting

Consent Agenda Items

Minutes

Warrant listings and payroll

Public Employment - appointment, re-appointment, resignation, retirement, discipline/dismissal/release

Job Descriptions

Declaration of surplus equipment

Action/Discussion/Information

Board Policy Review

Budget and Planning Updates

Facilities/Project Contracts

Reports

Institutional Planning (standing item)

Measure L (standing item)

Agenda Items Pending / Not yet scheduled

Items Pending - Not Yet Scheduled

Naming Opportunities — Temporary to Permanent (George)

Accreditation Training — ACCJC (August 2019)

F. Contracts Non-Bond Projects

Action: 1. Amendments No. 01, No. 02, and No. 03 with PMSM Architects for Bldg. 4200 Roof & HVAC

Ratify Amendments No. 01, No. 02, and No. 03 with PMSM Architects for Bldg. 4200 Roof & HVAC

Motion by Angela Mitchell, second by Patrick W Mullen.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

G. Contracts Bond Projects

Action: 1. Proposal with Structure Cast for prefabricated restroom for San Luis Obispo Aquatics Center Project

Ratify proposal with Structure Cast for prefabricated restroom for San Luis Obispo Aquatics Center Project, as presented.

Motion by Patrick W. Mullen, second by Barbara George.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

Action: 2 Amendment No. 04 with Kitchell for Measure L Second Issuance Short-Term Administrative Support Personnel

Ratify Amendment No. 04 with Kitchell for Measure L Second Issuance Short-Term Administrative Support Personnel, as presented.

Motion by Patrick W. Mullen, second by Barbara George.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

Action: 3. Project Assignments and Project Amendments with Klassen Corporation

Ratify Amendment No. 04 with Kitchell for Measure L Second Issuance Short-Term Administrative Support Personnel, as presented.

Motion by Patrick W. Mullen, second by Barbara George.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

Action: 4. Amendments No. 01, No. 02, No. 03, No. 04, No. 05, and No. 06 to the Project Assignment with PMSM Architects for Architectural Services for the North County Campus Early Childhood Education Building

Ratify Amendments No. 01, No. 02, No. 03, No. 04, No. 05, and No. 06 to the Project Assignment with PMSM Architects for Architectural Services for the North County Campus Early Childhood Education Building, as presented.

Motion by Patrick W. Mullen, second by Barbara George.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

Action: 5. Amendments No. 01, No. 02, No. 03 and No. 04 to the Project Assignment with PMSM Architects for Architectural Services for the SLO Campus Aquatic Center Pool Replacement

Ratify Amendments No. 01, No. 02, No. 03 and No. 04 to the Project Assignment with PMSM Architects for Architectural Services for the SLO Campus Aquatic Center Pool Replacement, as presented.

Motion by Patrick W. Mullen, second by Barbara George.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

Action: 6. Amendments No. 01, No. 02, No. 3, No. 04, No. 05, No. 06, No. 07, No. 08, and No. 09 to Project Assignment with PMSM Architects for architectural services for the SLO Campus Data Center

Ratify Amendments No. 01, No. 02, No. 3, No. 04, No. 05, No. 06, No. 07, No. 08, and No. 09 to Project Assignment with PMSM Architects for architectural services for the SLO Campus Data Center, as presented.

Motion by Patrick W. Mullen, second by Barbara George.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

Action: 7. Project Assignments and Amendments with PMSM Architects

Ratify Project Assignments and Amendments with PMSM Architects, as presented.

Motion by Patrick W. Mullen, second by Barbara George.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

H. Stakeholder Reports

Information, Report: 1. Reports from Employee Organizations and the Superintendent/President

Management Senate

Bryan Millard, Senate VP, briefed the board on the May 15, 2019 meeting.

Cuesta College Classified United Employees (CCCUE)
No report

Academic Senate

Stacy Millich, Senate President reported the following:

- The established a work group to address needs in South County.
- The development of the first draft addressing meta-majors for guided pathways - common coursework and common areas of interest.
- Senate activity addressing board policy and administrative procedure review.
- She commented on her tenure as Senate President, and the collaborative work with staff.

Trustee George thanked Ms. Millich for her contributions to the faculty and the district.

Cuesta College Federation of Teachers (CCFT)

Dr. Greg Baxley, Vice president reported the following:

- The CCFT is working with district on a computer use policy.
- She commented on the improvement of salaries and Cuesta's place as compared to other colleges.
- The group is working on a grade change policy, focusing on faculty rights to assign grades.

Superintendent/President

Dr. Stearns reported the following:

- She extended appreciation to Terry Reece, Deb Wulff, and Stacy Millich, who all played a significant role in her onboarding and introduction to the culture and rhythm of the college.
- She commented on a recent cabinet retreat, noting the depth of the work, accomplishments and success taking place at the college.
- She stated that it is truly a privilege to serve at Cuesta College.

Information, Report: 2. Updates/Information from Board Members

Trustee Bachman

No report.

Trustee Strobridge

- Attended the athlete of year awards, district dialog, Varian Ranch Interest event, commencement, and RN pinning ceremony
- Attended the annual CCCUE barbeque.
- Commented on the North Coast Cuesta Chorus performing in Normandy, France on July 4th commemorating the 75th anniversary of the D-Day invasion.

Trustee Mitchell

- Attended commencement.

Trustee Mullen

- Shared laudatory comments reflecting Terry Reece's and Dr. Wulff's contributions to the district and the college. Their impact has been significant and has made a great difference for students and the community.
- Attended building dedication for Dr. Frank Martinez. He noted Dr. Martinez' comments and how he shares the history of Cuesta with the community.

Trustee George

- Commented on student end-of-year events and accomplishments.
- Acknowledged Dr. Wulff's contributions to college, and stated she was grateful for her work and the progress the college has made.
- Noted Terry Reece's contributions and the culmination of work accomplished under Measure L.
- Welcomed Student Trustee Lindsay Bachman.

Trustee Sysak

Attended commencement, the athlete of the year awards, president's luncheon, and the building dedication for Dr. Martinez.

Noted Terry Reece's contributions to the college, and recognized Dr. Wulff's work.

I. Institutional Reports

Information: 1. Foundation Monthly Report of Activity

The report was provided to the board as information only.

Information, Report: 2. Measure L - Implementation, Issuance, and Projects

Dan Troy, Assistant Superintendent/Vice President, Administrative Services reported on the progress of various projects underway and funded by Measure L. The information included:

- the completion of the pool/aquatics complex.
- progress on the data center and the early childhood center
- progress on the Chorro Road resurfacing project, and
- the gym floor replacement

Mr. Troy commented on Terry Reece's contributions and legacy at Cuesta College.

J. Discussion

Discussion: 1. June Monthly Board Self Evaluation

1) Meeting and Process: What went well — What improvements could be made?

Trustee Strobridge – The meeting went well and was efficiently managed.

Trustee Mitchell – It was a positive meeting.

Trustee Mullen – It was a good meeting.

Trustee George – The board conducted good work.

Trustee Sysak - Everyone helped move the meeting along. He commented on the quality and quantity of work provided to the board.

2) Educational Programs and Quality: Is there a process in place that enables the board to monitor student success and educational quality?

Trustee Mitchell – The board addressed this topic on this very agenda. She noted how it was constantly changing.

Trustee Mullen – Noted the data scorecard and student equity plan. He noted how it has been difficult to keep up with changes coming from the state level.

Trustee George – This occurs all the time; curriculum, mission, equity plan, etc., and the board expects appropriate updates and reports. The board also selected a CEO that is relentless with regard to maintaining and improving student success and equality. She noted board policy 5050 and 5053.

K. Adjournment

Information: 1. Adjournment and Notice of Next Meeting

The meeting adjourned at 7:01 p.m.