

**Equity in the Classroom Meeting Minutes**  
**8/22/2018**  
**Matthew Davis' House**

**Goals**

**A. Fall 2018**

**1. Update the Syllabus Standards to reflect equity practices**

- a. Lara and Que will work on this, then send to group for further edits. Lara will get it on Academic Senate agenda as coming from the group
- b. Edit for equity practices –
  - i. Welcome statement, include calendar, others
  - ii. Combine DE and regular into one document
  - iii. Change title: Maybe “Student Centered Syllabus” or” Syllabus for Success”
  - iv. Make a statement the equity practices benefit everyone
- c. Find a way to distribute to faculty

**2. Peer observations**

- a. Roland and Brad will condense the toolkit from CUE into something more manageable
  - i. 1-2 page of background/directions
  - ii. Worksheet to fill out during observations
- b. Que will organize observations
  - i. Everyone send your schedule to Que. Que will compile and send them out.
  - ii. Email two people who you are interested in observing. If you receive two inquiries to observe you, let others know that you are full.
  - iii. Complete observations by the end of November
3. Develop presentation for spring opening day (or maybe next fall)
  - a. “My One New Thing” – one new thing that I do to promote equity in my classroom. Each of us shares one new thing we recently did and how it worked
  - b. Other people share throughout the year – perhaps in the College Newsletter. Maybe with links to Voice Thread

**B. Future**

1. Equity Workshops on different themes
  - a. Community Building
  - b. Communication & Micro-affirmations
  - c. Syllabus
  - d. Empathy
  - e. Instruction
  - f. Others?
2. Roadshow to divisions
3. One day Conference/Summit – based on Great Teachers Conference
4. Reach out to new faculty

## **Homework**

- Everyone
  1. Peer observations, report back, share
  2. Write down things you are trying and how well they work
  3. Work on booklet/toolkit
- Que – organize peer observations
- Lara and Que – work on Syllabus Standards
- Roland and Brad – Condense peer observation toolkit

## **New Things People are Trying**

We informally shared some new things that various people have tried in their classes

- Equity practices in the syllabus, such as a Welcome statement
- Adding their picture to Canvas
- When doing group work, group students by “meta major”
- Ice breaker: groups of students ask teacher one question about her/him